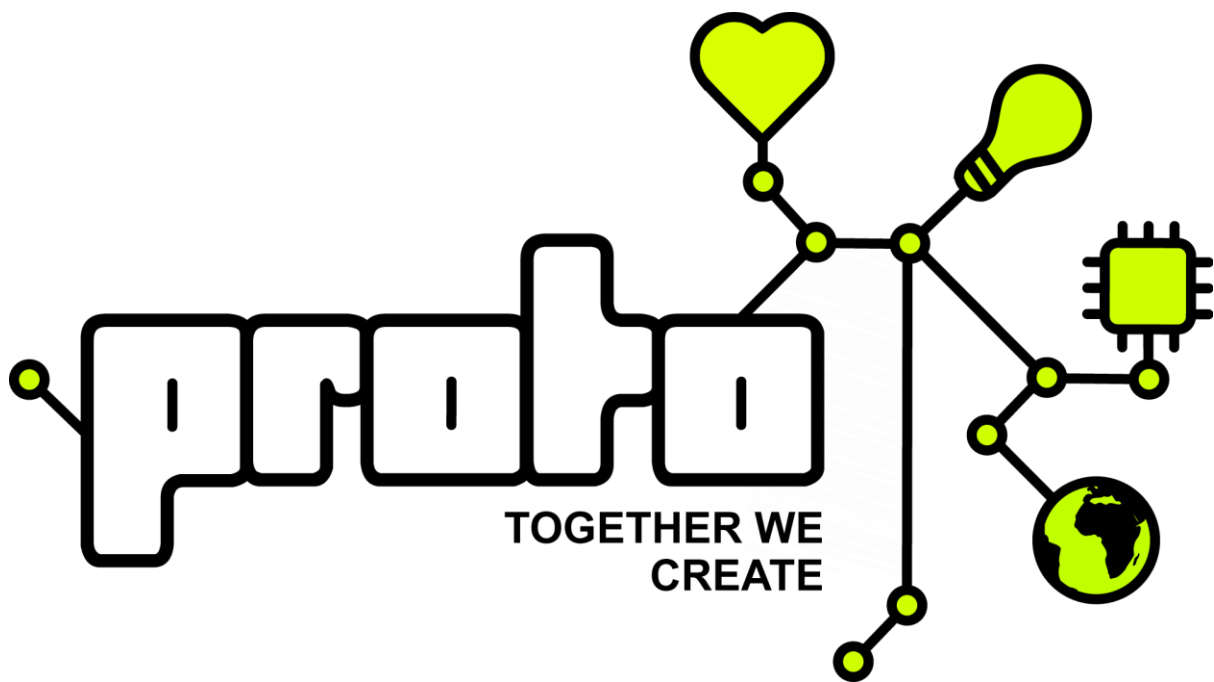


Study Association Proto

Budget Plan 2019 - 2020

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1. Introduction

40 This document presents the budget plan of S.A. Proto for the year 2019-2020. The report describes the period from 01-08-2019 to and including 31-07-2019. Estimations within this document are based on previous years' income, expenses and the policy plan.

45 Next, I would like to thank the Audit committee, currently consisting of Rens Kruining, Sarah Hoekstra, Jur van Geel, Kevin Vogelzang, Tom Onderwater and Hessel Bierma, for their advice while I was making this budget plan and correcting me where I was wrong. I also want to thank Maxim de Leeuw, who guided me during my candidate board period and helped me a lot with preparing for being the new treasurer this coming year.

Sanne Bouman
Treasurer of the ninth candidate board of S.A. Proto

50 2. Incoming Statement Overview

This chapter gives an elaborated view of the income statement. These statements are a representation of the expected income of this financial year. Extra information about the different items can be found below.

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Source	Income 2019/2020	Expenses 2019/2020	Budget 2019/2020
2.1 Membership fees	€4,900.00	-	€4,900.00
2.2 Donators	€30.00	-	€30.00
2.3 Sponsoring	€6,000.00	-	€6,000.00
2.4 EEMCS Subsidy	€8,400.00	-	€8,400.00
2.5 Liquidity	-	€1,000.00	-€1,000.00
2.6 Unforeseen Expenses	-	€2,000.00	-€2,000.00
2.7 Active Members Activity 2019/2020	-	€1,700.00	-€1,700.00
2.8 Total of All Committees	€28,330.00	€32,130.00	-€3,800.00
2.9 Total of All General Expenses	€2,100.00	€12,280.00	-€10,180.00
2.10 Total of All Reservations	€1,650.00	€2,300.00	-€650.00
2.11 Total of All Result Accounts	€26,500.00	€26,500.00	€0.00
Total	€77,910.00	€77,910.00	€0.00

2.1 Membership Fees

This is the expected income of the membership fees of Proto's members. The estimation includes 360 affiliated ordinary members paying 10,- each, and 260 unaffiliated ordinary members paying 5,- each.

60

2.2 Donators

Income from two donators is expected in the coming year.

65 2.3 Sponsorship

The income Proto expects to get from sponsors.

2.4 EEMCS Subsidy

This is the amount of money that S.A. Proto receives from the EEMCS faculty for being the study association of the bachelor Creative Technology and the master Interaction Technology.

70



This amount is currently determined as a product of a fixed amount per member and the amount of members of S.A. Proto studying Creative Technology and Interaction Technology.

2.5 Liquidity

75 It is important for our association to generate liquidity. This year, we expect that our association will generate enough money to budget in a set amount of money to be put into liquidity. We also expect that certain costs will be lower than estimated throughout the year, the leftover money will be designated to the liquidity account. Next to this, a possible surplus of sponsorship money will also be designated to liquidity.

80

2.6 Unforeseen Expenses

This amount of money is meant for all unexpected but necessary costs.

2.7 Active Member Activity 2019/2020

85 This is the amount of money that will be spent to show appreciation to the active members of Proto through an active member activity.

2.8 Total of All General Expenses

All general incomes and expenses of S.A. Proto. A detailed overview can be seen on page 6.

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2.9 Total of All Committees

All incomes and expenses of S.A. Proto's committees. A detailed overview can be seen on page 10.

2.10 Total of All Reservations

95 The amount of money that will be put into reservations. A detailed overview can be seen on page 14.

2.11 Total of All Result Accounts

100 The income and expenses expected for the drinks organized by Proto, and the food being sold at the Protopolis. A detailed overview can be seen on page 15.

3. Income Statement General Expenses

This chapter describes the general expenses S.A. Proto expects to make in the coming year.

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Source (general)	Income 2019/2020	Expenses 2019/2020	Operating Result
3.1 Fee Overleg Studieverenigingen	-	€70.00	-€70.00
3.2 Food / drinks	-	€550.00	-€550.00
3.3 Coffee	-	€850.00	-€850.00
3.4 Protopolis	-	€400.00	-€400.00
3.5 Study Book Fee	-	€175.00	-€175.00
3.6 Bookkeeping Software	-	€400.00	-€400.00
3.7 Banking Costs	-	€450.00	-€450.00
3.8 Printing	-	€150.00	-€150.00
3.9 Board Insurance	-	€65.00	-€65.00
3.10 Representation	-	€700.00	-€700.00
3.11 Member Passes	-	€60.00	-€60.00
3.12 Phone	-	€160.00	-€160.00
3.13 Attaining New Board	-	€200.00	-€200.00
3.14 Activities by the Board	€1,600.00	€2,150.00	-€550.00
3.15 Good Ideas Budget	-	€150.00	-€150.00
3.16 Board Weekend	-	€600.00	-€600.00
3.17 Board Clothing	-	€600.00	-€600.00
3.18 Committee Clothing	-	€1,100.00	-€1,100.00
3.19 Posters	-	€400.00	-€400.00
3.20 External Affairs	-	€150.00	-€150.00
3.21 Constitution Drink	-	€1,200.00	-€1,200.00
3.22 EEMCS Activities	€500.00	€650.00	-€150.00
3.23 Food Helpers Activities	-	€750.00	-€750.00
3.24 ERO Seminar	-	€300.00	-€300.00
Total	€2,100.00	€12,280.00	-€10,180.00



3.1 Fee Overleg Studieverenigingen

This is the membership fee Proto pays to the Overleg Studieverenigingen every year.

110 3.2 Food / drinks

This is the budget set for acquiring tea, sauces, coffee cups etc. that are free to use for any member of Proto. There is now more budgeted for this than was made in expenses last year. However, the decrease in expenses from last year can be explained by leftover supplies from the Proto camp.

115 3.3 Coffee

This money is used to purchase the coffee that is offered for free to all Proto members.

3.4 Protopolis

120 This money goes to maintaining and improving upon the Protopolis. There is 400 euros budgeted for this, from which 75 euros will go to the reservation made in 2018-2019 for a new microwave.

3.5 Study Book Fee

125 This is the fee Proto pays to the IAPC so our members can order books and other study related materials for a certain discount.

3.6 Bookkeeping Software

130 This is the yearly fee paid by Proto to allow the Treasurer to use the bookkeeping program Unit4.

3.7 Banking Costs

Certain costs come with owning a bank account. For these costs, such as transaction costs, €450,- is budgeted.

135 3.8 Printing

There is a printer present in the Protopolis that can be used by board members. The printer is out of order at this moment, but we expect to have this fixed and make use of this printer again.

140 3.9 Board Insurance

Proto pays for an insurance that prevents board members to be held responsible in case of calamities in the association.

3.10 Representation

145 This money goes to any purpose that represents our association to our members or other parties, such as positive contact with other boards and sister associations and appreciation for our members and staff.

3.11 Member Passes

150 This budget is for new toner for the member pass printer.



3.12 Phone

The costs that Proto makes for having a phone line are about €160,- every year.

155 3.13 Attaining New Board

The candidate board for next year will have to be attained in this year. This budget will be used to assist this cause.

3.14 Activities by the Board

160 The board takes responsibility for organising some activities for their members, for which this budget is available. This includes both organising interesting ProtoDays and some bigger activities throughout the year.

3.15 Good Ideas Budget

165 This budget is available to finance good and beneficial ideas that our members come up with.

3.16 Board Weekend 2020

This board weekend will be organized by board 9.0 and will take place at the end of the 2019-2020 school year, when a new candidate board has been chosen.

170

3.17 Board Clothing

The association compensates the board €100 each for purchasing clothes for official occasions, where they need to represent the association appropriately.

175 3.18 Committee Clothing

Committees have some budget available to purchase committee clothing, which will make them recognizable at events. There is an amount of up to €75,- available per committee with a maximum of €15,- per committee member.

180 3.19 Posters

To properly promote the events organized by Proto, this budget is available for committees to print up to five A3 posters per activity.

3.20 External Affairs

185 Costs are made by the Officer of External Affairs of the association to create and keep good connections with external parties. This includes both travel costs and gifts for business partners.

3.21 Constitution Drink

190 Proto organises a constitution drink to celebrate the charging of their new board, for which the costs are expected to be around €1200,-.

3.22 EEMCS Activities

Proto organises a couple of activities per year together with the study associations of the faculty of EEMCS. For this, each association contributes the same amount of money.



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3.23 Food Helpers Activities

This budget will offer a food compensation to the ERO's and drafters when working for the association during dinner hours. The budget has been increased relative to last year because there wasn't complete awareness for the possibility of food compensation yet. Because we

200

expect to create more awareness, we expect the costs to be higher.

3.24 ERO Seminar

There is €300 euro set aside to pay for two ERO courses for two board members. This is done to assure there are enough ERO's in our association that can regularly assist with activities.

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4. Income Statement Committees Overview

This chapter is there to explain all the expenses and incomes the committees of S.A. Proto expect in this coming financial year.

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Source (committee)	Income 2019/2020	Expenses 2019/2020	Operating Result
4.1 Activity Committee Extraordinaire	€600.00	€1,000.00	-€400.00
4.2 Camp Committee	€6,000.00	€6,000.00	€0.00
4.3 Kick-In Committee CreaTe	€6,000.00	€6,000.00	€0.00
4.4 pLan	€100.00	€150.00	-€50.00
4.5 EmergenCie	-	-	-
4.6 TIPCie	€0.00	€50.00	-€50.00
4.7 Gala Committee	€6,000.00	€6,300.00	-€300.00
4.8 Dies Committee	€2,000.00	€2,600.00	-€600.00
4.9 ProtoTrip	€2,500.00	€2,800.00	-€300.00
4.10 Have You Tried Turning It Off and On Again Committee	-	€460.00	-€460.00
4.11 First Year Committee	€450.00	€600.00	-€150.00
4.12 Culture Committee	€150.00	€250.00	-€100.00
4.13 FishCie	€300.00	€300.00	€0.00
4.14 SportCie	€900.00	€1,300.00	-€400.00
4.15 Audit Committee	-	€40.00	-€40.00
4.16 Almanac Committee	-	-	-
4.17 Protography	-	€0.00	€0.00
4.18 Acquisition Committee	€0.00	€150.00	-€150.00
4.19 EducaCie	-	€100.00	-€100.00
4.20 Board of Advisors	-	€25.00	-€25.00
4.21 Symposium Committee	€900.00	€1,000.00	-€100.00
4.22 ENTROPcY	€250.00	€250.00	€0.00
4.23 BonCie	€80.00	€80.00	€0.00

4.24 DIYCie	€2,000.00	€2,350.00	-€350.00
4.25 Handyman Committee	-	€50.00	-€50.00
4.26 InteracCie	€100.00	€200.00	-€100.00
4.27 Party Committee	€0.00	€75.00	-€75.00
Total	€28,330.00	€32,130.00	-€3,800.00

4.1 Activity Committee Extraordinaire

The ACE organizes activities for Proto regularly, and for this will get some funding from Proto. However, most of their money will come from participants of activities.

215

4.2 Camp Committee

The Camp Committee will organize a Camp at the beginning of the 2019-2020 academic year. The costs they make will be covered by sponsoring from the EEMCS faculty and participation fees.

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4.2 Kick-In Committee CreaTe

The faculty days in the Kick-In are organised by the Kick-In Committee CreaTe. Their costs are completely covered by money they receive from the EEMCS faculty and participation fees.

225

4.4 pLAN

The pLAN gets most of the money they need for their activities from participation fees. They also get a small reservation for replacing broken equipment.

4.5 EmergenCie

The EmergenCie does not require any money for their work. However, certain food costs are covered in the Food Helpers Activities budget (4.23).

4.6 TIPCie

The TIPCie organises all of our drinks. They get some budget to help with this, so they can organize some themed drinks.

4.7 Gala Committee

The Gala Committee organises a gala together with two other associations. Because a new location has to be found, and costs are a bit more unpredictable, the budget is a bit higher.

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4.8 Dies Committee

The Dies Committee will get a bit more money than last year, to give them more space in organizing cool and original activities for Proto's birthday.

4.9 ProtoTrip

The ProtoTrip committee organises a cool trip for Proto members. For this they get a budget, which will help lower participation costs.

245



4.10 Have You Tried Turning It Off and On Again Committee

250 The HYTTIOAOA Committee receives its budget to cover its expenses according to a small budget plan created by the committee itself. This budget can be found in Appendix A.

4.11 First Year Committee

255 The First Year Committee brings together some first year students to organise some cool activities, which is partly sponsored by Proto.

4.12 Culture Committee

260 The Culture Committee will use their budget to organize activities that will give our members a cultural experience. Any other needed funds will come from participation fees.

4.13 FishCie

The FishCie takes care of the fish that call the Protopolis their home. This is financed by donations and participant fees.

4.14 SportCie

265 Since costs for the Batavierenrace and the StAf football competition have increased, the SportCie is receiving a bigger budget this year.

4.15 Audit Committee

270 The Audit Committee helps out the Treasurer both by being a source of advice and by ensuring that the financials of the association are handled correctly. The budget goes towards food and drinks.

4.16 Almanac Committee

275 The Almanac Committee for our second lustrum will already be formed this year. However, they will only get their budget next year (2020-2021), when the lustrum actually happens.

4.17 Protography

280 Because a custom platform is being built for the Protography, the Protography doesn't need a budget anymore to pay for a Flickr subscription.

4.18 Acquisition Committee

285 The Acquisition Committee will get a budget to cover travel costs made by its members while attaining business relationships.

4.19 EducaCie

290 Our EducaCie assists our members by organizing study nights, information markets and other educational affairs. Because we want the admission for these events to be free, the EducaCie gets a budget to cover all expenses made for these activities.



4.20 Board of Advisors

The Board of Advisors assists the Board during their board year.

295 **4.21 Symposium Committee**

Proto is aiming to organise another symposium this year, for which costs will mostly be covered by sponsors participating in the event. A small amount of money will be sponsored by Proto to give the committee some help.

300 **4.22 ENTROPcY**

The ENTROPcY is a committee of experienced people who help out in times of need, organise some nice activities, and can cover other committees when they experience sudden problems. They do not get any budget, because costs they make can be covered by the budgets of the committees they help.

305 **4.23 BonCie**

The BonCie takes care of all the plants in Proto. For this they do not need any budget, since their purchases will be covered by donations from our members.

310 **4.24 DIYCie**

Proto will continue their support for the DIYCie event that is organized once a year.

4.25 Handyman Committee

The Handyman Committee will get a budget for buying materials this year, just like last year.

315 **4.26 InteracCie**

The InteracCie organises activities for the students of the master Interaction Technology, and part of their costs are covered by Proto. The other costs they have will be covered by participation fees.

320 **4.27 Party Committee**

The Party Committee is a new committee that will be created this year. They will get a small budget to cover expenses made on things like decorations.

325

5. Reservations

330 This chapter explains the reservations Proto expects to make in the coming financial year.

Source (Reservations)	Income 2019/2020	Expenses 2019/2020	Operating Result
5.1 Lustrum	€1,500.00	€2,000.00	-€500.00
5.2 HYTTIOAOAc	€100.00	€200.00	-€100.00
5.3 pLAN	€50.00	€100.00	-€50.00
Total	€1,650.00	€2,300.00	-€650.00

5.1 Lustrum

We will reserve €500,- for the Lustrum taking place in the year 2020/2021.

335

5.2 Have You Tried Turning It Off And On Again committee

A reservation will be made for the HYTTIOAOAc that will be used for replacing the devices used by this committee if they break, for example the screens used by Protube.

5.3 pLAN

Just like last year, a small reservation will be made for the pLAN committee, to be used for replacing broken game consoles, controllers, etc.

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6. Result Accounts

Result Accounts	Income 2019/2020	Expenses 2019/2020	Operating Result
6.1 TIPCie	€6,500.00	€6,500.00	€0.00
6.2 OmNomCom	€20,000.00	€20,000.00	€0.00
Total	€26,500.00	€26,500.00	€0.00

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6.1 TIPCie

Income, expenses, and reservations of the TIPCie, primarily for organizing drinks.

6.2 OmNomCom

365

Income, expenses, sales and reservations for the OmNomCom committee, which organizes all the food/drinks in Protopolis. Costs include new purchases as well as reservations for hardware replacements, of which an overview can be found here.

Inventory	Worth	Expected life span	Bought in	Reservation per year
Fridge built-in	€350.00	10	2010	€35.00
Fridge separate	€350.00	10	2010	€35.00
Fridge beer	€200.00	7	2016	€28.57
Display cupboards	€150.00	10	2010	€15.00
Tosti grill	€200.00	5	2015	€40.00
New Tosti grill	€292.00	3	2018	€97.33
Coffee Machine	€200.00	5	2015	€40.00
ICT OmNomCom: Screen	€300.00	3	2018	€100.00
			Reservation total	€390.90
			Random upkeep	€50.00
			Total	€440.90

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Appendix A - HYTTIOAO Committee Budget

Acc	Description	Expected	Realisation
	VPS		
1001	Virtual Colocation @ SNT	€ -75.00	€ -
1002	Unexpected Upgrade	€ -20.00	
	ProTube		
3001	Expected	€ -37.50	€ -
3002	Unexpected	€ -	€ -
3003	Reservation Usage	€ -	€ -
3004	Reservation Top-up	€ -100.00	€ -100.00
	Other		
9101	Hardware Expected	€ -50.00	€ -
9102	Hardware Unexpected	€ -50.00	€ -
9201	Peripherals Expected	€ -	€ -
9202	Peripherals Unexpected	€ -50.00	€ -
9301	Domainnames Expected	€ -81.59	€ -
9302	Domainnames Unexpected	€ -20.00	€ -
9401	Software Expected	€ -25.00	€ -
9402	Software Unexpected	€ -25.00	€ -
9901	Other Expected	€ -	€ -
9902	Other Unexpected	€ -25.00	€ -
	Balance	€ -559.09	€ -100.00
	Spending on Reservation	€ -100.00	€ -100.00
	Total Balance	€ -459.09	€ -
	Of Which Unexpected	€ -170.00	
	Of Which Expected	€ -289.09	

375 *This is represented under reservations.

**This is represented in the committee budget.