Study Association Proto

Yearly Financial Report 2021-2022



Written by Martijn van Ooijen, Treasurer of Board 11.1, S.A. Proto

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1. Introduction

This is the annual financial report of 2021-2022 for S.A. Proto. The aim of the report is to provide insight into Proto's current financial situation. The report describes the period from 01-08-2021 up to and including 31-07-2022.

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A great gratitude has to be expressed to members of the Audit committee, Jur van Geel, Maxim de Leeuw, Imke Verschuren and Peter van der Burgt, for aiding in bringing this financial year to a close and in aiding with writing this report.

45 Martijn van Ooijen,

Treasurer of Board 11.1

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2. Balance

70 The financial year for Proto started this year on the 1st of August 2021, having €6,447.81 in the bank account and €21,001.39 in savings. Next to that Proto had a total of €577.65 in cash. The OmNomCom started the year with an inventory worth €0 and also €3,468.30 of Proto merchandise. In the table below you will find an overview of these and more assets and liabilities Proto had at the beginning of this financial year, and what their status is after the 31st of July 2022. Explanations for these numbers can be found in chapter 2.1 Assets and chapter 2.2 Liabilities below the table.

	Balance						
Assets		01-08-2021	31-07-2022		Liabilities	01-08-2021	31-07-2022
1000	Bank	€6,447.81	€4,174.29	2000	Owner's equity	€33,107.48	€33,107.48
1010	Savings	€21,001.39	€952.74	2210	Expenses - to be paid	€3,187.25	€4,758.48
1100	General Register	€577.65	€577.65				
1210	Income - to be received	€16,388.75	€36,997.63	1400	TIPcie account	€271.41	€1,572.06
1501	Stock OmNomCom	CO 00	C4 470 F0	1542	Alfred's workshop	60,000,00	60,000,55
1510	Stock Merchandise	€0.00	€1,179.50	1042	7 miled 5 Workeriep	€2,022.00	€3,893.55
1510	Stock Merchandise	€3,468.30	€3,305.78				
1530	Stock studymaterials	€122.77	€2,528.08	1601	Reservation Miscellaneous	€1,491.68	€1,002.18
1550	Take Away Dinners	€0.00	€0.00	1640	Reservation Board Weekend	€90.00	€148.45
1602	Reservation Direct Withdrawal	€1,246.75	€25.58	1707	Reservation Audit	€40.82	€0.00
1603	Reservation Miscellaneous to receive	€854.56	€0.00	1708	Reservation pLAN	€100.00	€150.00
1610	Reservation Kick-In	€255.94	€0.00	1780	Reservation TIPCie and SBZ	€1,000.00	€0.00
1630	Reservation Lustrum	€0.00	€700.00	1790	Reservation Active Member Activity	€1,026.00	€0.00
1662	Reservation Statutes	€500.00	€500.00	1800	Reservation Hardware	€1,644.27	€1,644.27
1760	Reservation Camp	€0.00	€262.69	1810	Reservation licenses	€100.00	€100.00
1785	Reservation activities to settle	€0.00	€559.96				
2100	Inventory	€342.15	-€207.85				
1700	Inventory Deprication	€0.00	€0.00				
1310	SBZ Loan	€2,000.00	€2,000.00				

2400 Deposits Blue Keys	€270.00	€270.00	Resu	It current financial year	€9,395.16	€7,449.58
Total assets	€53,476.07	€53,826.05	Total	liabilities	€53,476.07	€53,826.05

2.1 Assets

1000 Bank

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The amount present on Proto's bank account. This amount is considerably lower due to the automatic withdrawals of June and July being delayed into the new book year. These have both been processed by 24-08-22, and on this date the account holds €21.941,39 again.

1010 Savings

The amount present on Proto's savings account.

1100 General Register

The amount of cash money present in Proto's general register. No cash was spent this year, and thus this amount has not changed.

1210 To be received - debtors

The amount of money we still expect to receive from different parties, based on invoices we sent out that haven't been paid yet. The 'since' column indicates the month in which the credit notas for the expenses were made and sent out. Next to that, the status as of the 31st of July is also mentioned.

Income - to be received 31-07-2022	Since	Amount	Status
YER Personal Branding Lunch	2020-02	€75.00	not received yet
MOD03 Networking Drink	2020-04	€155.00	not received yet
Total		€230.00	

95 **1501 Stock OmNomCom**

The value of all the OmNomCom snacks/drinks in stock.

1510 Stock Merchandise

The value of all the merchandise in stock on 31-07-2022.

1530 Stock Study Materials

The value of all the study materials in stock on 31-07-2022, mainly consisting of sketching sets.

1550 Take Away dinners

The Take Away Dinners account is used when a proto member or the association pays for dinner through a dinner form. At the end of the year, this account should amount to zero, as all expenses should be compensated by the participants of these dinner forms.

1602 Reservation Direct Withdrawal

Money that still has to be withdrawn from members for activities throughout the year

1603 Reservation Miscellaneous to be received

There were two activities that took place in the 2020 financial year that were not paid for by its participants during that financial year. This has since been resolved.

1610 Reservation Kick-In

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The reservation Kick-In account contains the amount that has been spent on the Kick-In for the summer of 2022 before the end of the financial year. As these costs will be compensated for by the EEMCS faculty subsidy to be received in the financial year 2022, these costs are reserved to be compensated for in the financial year 2022.

1640 Reservation Board Weekend

This reservation contains the remaining costs of the Board Weekend that took place before the summer vacation 2022. These costs will be compensated for by the participants of the Board Weekend.

1662 Reservation Statutes

The reservation statutes contains an amount that will be compensated for by the Student Union for the statute changes made in 2019.

1760 Reservation Camp

Expenses made during the '21 financial year meant for the '22 camp. These costs will be compensated by the faculty.

1785 Reservation Activities to Settle

Both the surfcamp and the strantus were not settled before the end of the financial year. For the surfcamp, the dinner at klif23 still needed to be added into orderliness and certain statements of expenses were not handed in yet. The Strantus still needs to be settled in full.

Account	Subject	Debet	Credit	Saldo
OLD02	klif23 surfcamp dinner	€600.00	€0.00	€600.00
OLD02	extra car expenses surfcamp	€0.00	-€135.55	-€135.55
OLD01	Strantus '22 expenses	€323.54	€0.00	€323.54
OLD01	Strantus '22 budget	€0.00	-€228.03	-€228.03
	Total	€923.54	-€363.58	€559.96

2100 Inventory

This account is used to keep track of money we pay or receive surrounding some assets Proto owns and rents out. This currently includes the beer benches acquired in 2019, and our speaker set. In the financial year 2021, the beer benches were rented out enough to completely compensate for the expenses made for these items.

1700 Inventory Depreciation

This account is used to allow for the paying off of bigger purchases across multiple years. As of this year, all purchases made in previous years (such as the new proto beer cups) have been fully paid off. The BBQ dusting away in storage has been sold.

1310 SBZ loan

Proto has loaned SBZ, the foundation that helps us facilitate drinks, money when we joined the foundation, to give SBZ more liquidity. If Proto leaves the foundation again, we will be paid back.

2400 Deposits Blue Keys

Deposits have been made for every blue key we have as an association, €30,- per key. We will get this money back if we hand these blue keys in again. Six of these keys are in possession of the board members, one of them is used as an extra key for protopeners, one of them is used by the TIPCie. The ninth key has been handed in.

2.2 Liabilities

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2000 Owner's Equity

The capital Proto has after all liabilities have been paid. This financial year the result of the previous financial year has been moved to owner's equity. The result of this financial year will be added to this account after it has been calculated and the financial report has been approved.

2210 Expenses - to be paid

The amount of money we still expect to pay to different parties, based on invoices and statements of expenses we received that the association did not pay out before 31-07-2022.

1400 TIPCie account

This account is used to keep track of all expenses we make and income we receive surrounding all the drinks the TIPCie organizes.

1542 Alfred's workshop

Because any money spent on materials that students buy for use at Alfred's workshop is received by Proto, we keep this money in a seperate account, for which we should receive an invoice at the end of the year.

1601 Reservation Miscellaneous

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This account holds reservations for expenses foreseen by previous Treasurers that would happen after the end of their year, due to invoices that haven't been received yet. In the following table, the expected expenses can be found. It also shows which expenses have been made since the beginning of the year.

Reservation Miscellaneous	01-08-2021	Paid	31-07-2022
T point codices dies 2018	€75.00	€0.00	€75.00
T Point Codices Camp 2018	€146.83	€0.00	€146.83
T Point Codices Dies 2018-19	€75.00	€157.70	-€82.70
Sustainable Solution KICC 2018-19	€235.05	€0.00	€235.05
Subway Kick-In 2018-19	€370.00	€0.00	€370.00
Photography Music License	€13.00	€0.00	€13.00
Subway lunch YER 2019	€75.00	€0.00	€75.00
Bubble football 2020-2021	€170.00	€0.00	€170.00
Total	€1,159.88	€157.70	€1,002.18

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1630 Reservation Lustrum

Every year a Lustrum does not take place, money is reserved to be spent during the next Lustrum.

1640 Reservation Board Weekend

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Depending on when the Board Weekend takes place, the budget for that year is either reserved to spend during the start of the next board year, or leftover costs to be compensated for by participants are reserved for.

1707 Reservation Audit

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Because the last Audit meeting takes place at the start of the next financial year, each year the leftover budget of the Audit is reserved to be used during this meeting.

1708 Reservation pLAN

Over the past few years the pLAN has built up a reservation to spend on replacing any hardware or saving up for more expensive games.

1780 Reservation TIPCie and SBZ

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Due to COVID-19, money was reserved at the end of financial year 2019 to be spent on any remaining costs related to the drinks proto organizes through SBZ (Stichting Borrelbeheer Zilverling). These costs were lower than expected, and thus this reservation was abolished this year.

195 **1790 Reservation Active Member Activity**

This reservation was made because a statement of expenses for booking tickets for the Efteling was both handed in and paid back after the end of the '20 financial year. The money in this reservation has compensated for that during the '21 financial year.

1800 Reservation Hardware

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A couple of different reservations are being built up, so we'll be able to purchase new hardware for our Protopolis. An overview of what is being reserved for can be found in the table below. These reservations are still to be topped up according to the budget plan.

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Reservations	Reservations made this year	Current Reservation Budget:
OmNomCom Random	-	€100.00
OmNomCom Built-in Fridge	€0.00	€140.00
OmNomCom Fridge + Freezer	€0.00	€140.00
OmNomCom Beer Fridge	€0.00	€114.28
OmNomCom Cupboard	€0.00	€60.00
OmNomCom Tosti Grill	€0.00	€80.00
OmNomCom Coffee Maker	€0.00	€160.00
OmNomCom Screen	€0.00	€300.00
OmNomCom NUC	€0.00	€249.99
HYTTIOAOAc Hardware	€0.00	€150.00
HYTTIOAOAc Other Upkeep	€0.00	€150.00
Total		€1,644.27

Result current financial year

If Proto were to end its financial year at the end of 31-01-2022, this amount would be the result of the year.

3. Expenses & Income as of 31-07-2022

Shown here is an overview of all income received and all expenses made up to and including the 31st of July 2022. From now on in this report, expenses will be expressed as negative amounts, and income will be expressed in positive amounts.

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Profit/Loss Summary				
Account	Budgeted	End of the year		
Income	€23,955.00	€14,468.24		
Expenses General	-€14,017.00	-€12,370.21		
Expenses Committees	-€5,875.00	-€4,412.11		
Expenses Miscellaneous	-€350.00	-€740.63		
Liquidity Increase	-€1,000.00	-€3,000.00*		
Unforeseen Expenses	-€2,000.00	€0.00		
Total	€713.00	-€6,054.71		

Income

The total income Proto has received as of the 31st of July 2022. A more detailed explanation for these incomes can be found in chapter 3.1.

220 Expenses General

All general expenses Proto has made up to and including the 31st of July 2022. A more detailed explanation for these expenses can be found in chapter 3.2.1.

Expenses Committees

All expenses Proto has made up to and including the 31st of July 2022 that are made by and for committees. A more detailed explanation for these expenses can be found in chapter 3.2.2.

Expenses Miscellaneous

All expenses Proto has made up to and including the 31st of July 2022 that do not fit under either general expenses, or committee expenses. A more detailed explanation for these expenses can be found in chapter 3.2.3.

230 *Liquidity Increase

At the start of the year, a liquidity increase that was budgeted for in the budget plan. Now that we have arrived at the end of this financial year, this liquidity increase is now part of the positive result, and will thus be put into the owner's equity. For now this number is an estimation, since we do not know the exact amount of the EEMCS subsidy yet.

235 Unforeseen Expenses

Every year, a certain amount is reserved to be spent on unforeseen expenses to compensate for potential losses. We did not encounter any unexpected losses.

3.1 Income

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Account		Budgeted	31-07-2022	%
3500	Membership fees	€6,450.00	€6,855.00	106.28%
3510	Sponsoring	€7,000.00	€7,601.89	108.60%
3520	EEMCS Subsidy	€10,500.00	?	N/A
3540	Interest over savings	€0.00	€1.35	N/A
3550	Donators	€5.00	€10.00	200.00%
Total		€23,955.00	€14,468.24	60.40%

3500 Membership fees

The income proto has received from membership fees.

3510 Sponsoring

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Every year, Proto strives to receive a certain amount of money from sponsors. The Officer of External Affairs is responsible for acquiring these sponsorships. This year, the goal was reached.

3520 EEMCS subsidy

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We received an amount of money from the EEMCS faculty as a subsidy. This amount depends upon the number of members Proto has, and has not been determined yet, since the association board did not approve the initial proposal a recount will be done.

3540 Interest over savings

We received an interest over our savings account each year.

3550 Donators

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This is the income we receive through donations. Proto did not receive any donations this year.

3.2 Expenses

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3.2.1 Expenses General

Since Proto was fully closed for most of the year, a lot of the expected expenses that were budgeted for at the start of the year weren't needed.

Account		Budgeted	31-07-2022	%
3000	OS Fee	€70.00	€85.00	121.43%
3010	Food/drinks	€1,400.00	€922.03	65.86%
3020	Protopolis	€600.00	€382.60	63.77%
3030	Bookkeeping software	€410.00	€833.15	203.21%
3035	External Affairs software	€132.00	€159.72	121.00%
3040	Banking Costs	€460.00	€340.05	73.92%
3050	Printing	€50.00	€20.00	40.00%
3060	Board Insurance	€65.00	€60.50	93.08%
3070	Representation	€700.00	€445.04	63.58%
3075	Member Passes	€30.00	€0.00	0.00%
3090	Active Member Activity	€2,000.00	€2,564.00	128.20%
3100	Phone	€150.00	€16.47	10.98%
3110	Attaining New Board	€250.00	€102.22	40.89%
3120	Activities by the Board	€800.00	€604.47	75.56%
3130	Good Idea Budget	€150.00	€68.01	45.34%
3140	Board Weekend	€800.00	€800.00	100.00%
3150	Board Clothing	€1,000.00	€1,000.00	100.00%
3160	Committee Member Budget	€1,600.00	€1,347.15	84.20%
3170	Posters	€400.00	€41.50	10.38%
3190	Constitution Drink	€1,700.00	€1,638.46	96.38%
3200	Take Away Dinner Costs	€200.00	€0.00	0.00%
3535	EEMCS Activities	€300.00	€638.49	212.83%
3610	Food helpers	€750.00	€301.35	40.18%
	Total	€14,017.00	€12,370.21	88.25%

3000 OS Fee

The fee Proto pays each year to be a part of OS has been paid.

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3010 Food/Drinks

This budget is usually spent on tea, coffee, cups, sauces, and other food related supplies such as coffee creamer.

3020 Protopolis

270 This year,

This year, the board planned to replace the desk chairs in proto. But due to money flow problems this was postponed and eventually canceled.

3030 Bookkeeping Software

Proto pays a yearly fee to use our bookkeeping software. It was also paid for next year during this financial year.

275 3035 External Affairs Software

Proto pays a yearly fee to use our external affairs software.

3040 Banking Costs

Proto pays a small amount of money to the Rabobank for every transaction made to/from our bank account, which is paid monthly.

280 **3050 Printing**

This budget is used for costs related to printing documents for the association. Proto's own printer was not in use during most of the year. So these expenses were made to buy extra xerox credit.

3060 Board Insurance

Liability insurance is given to the board members of our association every year.

3070 Representation

This account is used to cover any expenses related to how Proto presents itself to its members and external parties. This year, this included roses for the bachelor graduation, replenishing our Essacher supply, purchases for the Feutenrondje, and Christmas cards.

290 **3075 Member passes**

Due to a system failure regarding the member pass files, we were unable to print any passes this year.

3090 Active Member Activity

As for the active member activity we went canoeing and climbing. We were able to use more than budgeted because the officer of external affairs exceeded her target.

3100 Phone

The phone costs were made in extensive calling with the rabobank.

3110 Attaining New Board

This budget was used to pay for food for a board interest lunch, and for further costs made during follow-up meetings between board members and people interested in becoming a new board.

3120 Activities by the Board

This year, the bigger expenses from this account were the battle of the committees, bob ross and the lunches for the committee markets.

305 3130 Good Idea Budget

The good idea budget was mainly spent on soccer card

3140 Board Weekend

A board weekend was organized for candidate board 12.0, for which the planned budget was used. The extra money spent was left over after determining rounded participants' costs.

3150 Board Clothing

This budget is spent on clothing the board has to buy to represent the association.

315 3160 Committee Members Budget

Committees were allowed to use this budget to either host a teambuilding or fund their committee clothing. With 8 committees choosing to fund their clothing, and 7 funding their team building.

3170 Posters

Xerox managed to lose nearly 4 months worth of poster orders, these were not invoiced. Hence why it turned out to be so low. June and July are not paid yet either.

3190 Constitution drink

The money was used to fund the drinks, and the food for the pedellen afterwards. The suits of the board were cleaned.

325 **3200** Take Away Dinner Costs

At least once a week food was ordered at drinks or events. The delivery costs were paid for using this account.

3535 EEMCS Activities

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Multiple things ended up going a bit over budget, resulting in a loss on this account. There is still some money returning to this account since the Pizza's for the EEMCS freshman activity were only added into order-lines this summer.

3610 Food Helpers Activities

Usage was not optimal during the year. But letting the ERO's and drafter add that they were helping in the dinnerform seemed to work well.

3.2.2 Expenses Committees

Account		Budgeted	31-07-2022	%
4000	ACE	€600.00	€186.84	31.14%
4020	Camp Committee	€0.00	€0.00	0.00%
4040	Kick-In Committee	€0.00	€0.00	0.00%
4080	pLAN	€75.00	€32.86	43.81%
4112	EmergenCie	€350.00	€91.98	26.28%
4120	TIPCie	€550.00	€644.13	117.11%
4140	Gala	€800.00	€670.75	83.84%
4220	Dies Committee	€600.00	€592.92	98.82%
4240	ProtoTrip	€500.00	€474.85	94.97%
4242	Have You Tried Turning It Off And On Again	€440.00	€517.38	117.59%
4260	First Year Committee	€150.00	-€11.79	-7.86%
4280	Culture Committee	€100.00	-€15.73	-15.73%
4320	FishCie	€80.00	€70.67	88.34%
4330	SportCie	€400.00	€626.94	156.74%
4340	Audit	€50.00	€4.97	9.94%
4370	Acquisition Committee	€250.00	€4.17	1.67%
4390	EducaCie	€150.00	€444.50	296.33%
4400	Symposium	€150.00	-€90.12	-60.08%
4410	Board of Advisors	€30.00	€25.00	83.33%
4440	Entropcy	€0.00	-€3.81	N/A
4460	DIYCie	€350.00	€250.03	71.44%
4465	Handyman Committee	€50.00	€30.57	61.14%
4470	InteracCie	€100.00	€74.51	74.51%
4480	DisCo	€100.00	-€209.51	-209.51%
	Totals:	€5,875.00	€4,412.11	75.10%

4000 ACE

The ACE had most of its budget reserved for the fACEtival, which was canceled. Explaining the cheap year for the committee.

4020 Camp Committee

The Camp committee organized the camp at the beginning of the year. The current expenses have been covered by EEMCS subsidy which yields a result of €0,-.

4040 Kick-In Committee

The Kick-in committee organized the Kick-in at the beginning of the year. The current expenses have been covered by EEMCS subsidy which yields a result of €0,-.

350 **4080 pLAN**

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The pLAN has spent their budget mainly on snacks for events and a trophy for the Mario Kart Cup.

4120 TIPCie

Held many themed and decorated drinks throughout the year. The money initially reserved for drafters' vests was used up on these, more expensive, drinks. Since the strantus has not been settled yet, all expenses were put into the "activities to settle" reservation.

4140 Gala

Gala dinner was canceled due to an ill timed lockdown. Gala itself was held together with the other EEMCS associations this year.

4220 Dies

The Dies committee organized manier activities around the birthday of proto. The Dies Party sadly had to be canceled due to multiple reasons, the money that came available was used to make the other activities cheaper.

365 **4240 ProtoTrip**

The Prototrip committee went on a nice weekend trip with many fun activities, their budget was spent during this trip.

4242 Have You Tried Turning It Off And On Again

Have you Tried has spent its money on various domain names, hosting costs and licenses that have to be paid annually. No new hardware has been bought this year.

4260 First Year Committee

Made a profit this year due to the family day using prepaid tickets, it ended up costing less than expected.

4280 Culture Committee

Every single culture event received some form of proto subsidy, the reason that the culture committee still returns a profit is due to incoming money from an event from last year.

4320 FishCie

After some HABHAK mishaps the FishCie switched to the HABHAF, which has been working better for them. Some new plants were bought for the tank this year.

4330 SportCie

In a normal year the SportCie would spend quite a large part of their budget on the Batavierenrace and StAf tournament. Fortunately we were able to use NPO funds for the Bata. Allowing the SportCie to host a surf trip with the leftover money. Some surf trip invoices still need to be handed in, these numbers are in a reservation.

4340 Audit

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The Audit committee has spent its budget on snacks and drinks during meetings and working moments.

390 4370 Acquisition Committee

Normally a large part of the Acquisition Committee budget is used for travelling costs. This proved to be unnecessary in the past year.

4390 EducaCie

The EducaCie spent their money on meals for the presenters for both the minor- and mastermarket.

4400 Symposium

The Symposium was able to use the NPO funds to make entry cheaper for participants. Due to the event having pre-paid tickets, a small profit was made.

4410 Board of Advisors

A small gift for the BoA was bought using this account.

4440 ENTROPCY

The ENTROPcY organized the student 101 and handled the valentines roses, whilst having the account in balance.

4460 DIYCie

The DIYCie has organized a bluetooth speaker workshop. The budget was used for prototyping, and making the event inexpensive for the participants.

4465 Handyman Committee

The Handyman fixed numerous projects around the protopolis.

4470 InteracCie

The InteracCie sponsored part of the dinner at one of the I-drinks.

4480 DisCo

The disco party was budgeted with a certain number of guests in mind. Due to the party exceeding this number of guests, and the tickets being pre-paid, the committee returned a profit.

415 3.2.3 Expenses Miscellaneous

Account		Budgeted	31-07-2022
1410	TIPcie Result	€0.00	€0.00
3600	OmNomCom Result	€0.00	-€806.16
8500	Suspense Account Failed Direct Withdrawals	€0.00	€97.77
9510	Expenses previous years	€0.00	-€32.24
Expenses Miscellaneous Total		€0.00	-€740.63

1410 TIPCie Result

The TIPCie result account details the total profit or loss made over the year as a result of the drinks organized. The aim is always for this result to be zero.

3600 OmNomCom Result

The OmNomCom result account details the total profit or loss made over the year as a result of the selling of snacks in the protopolis.

425 **8500 Suspense Account Failed Direct Withdrawals**

Sometimes direct withdrawals fail, due to a problem with the bank account, a limit on their withdrawals or insufficient funds. They will be in this account until they are paid.

9510 Expenses Previous Years

This account contains money that had to be spent on costs made by the board of last year, or the years before that, which were not known yet at the end of these years. Occasionally an unused reservation is also moved to this account, or other miscellaneous income is added. The table below details these transactions.

Expenses Previous Years	Amount
glass engraving thank you gift drafters	€113.23
glass engraving late fee	€40.00
xerox 17-12-20 upto 31-07-21	€92.40
weefkaart dassen	€108.90
DWD handyman activity	-€225.00
return twice paid I/A invoice	-€4.77
DWD first year activity	-€24.00
DWD culture activity	-€133.00
Total	-€32.24

430