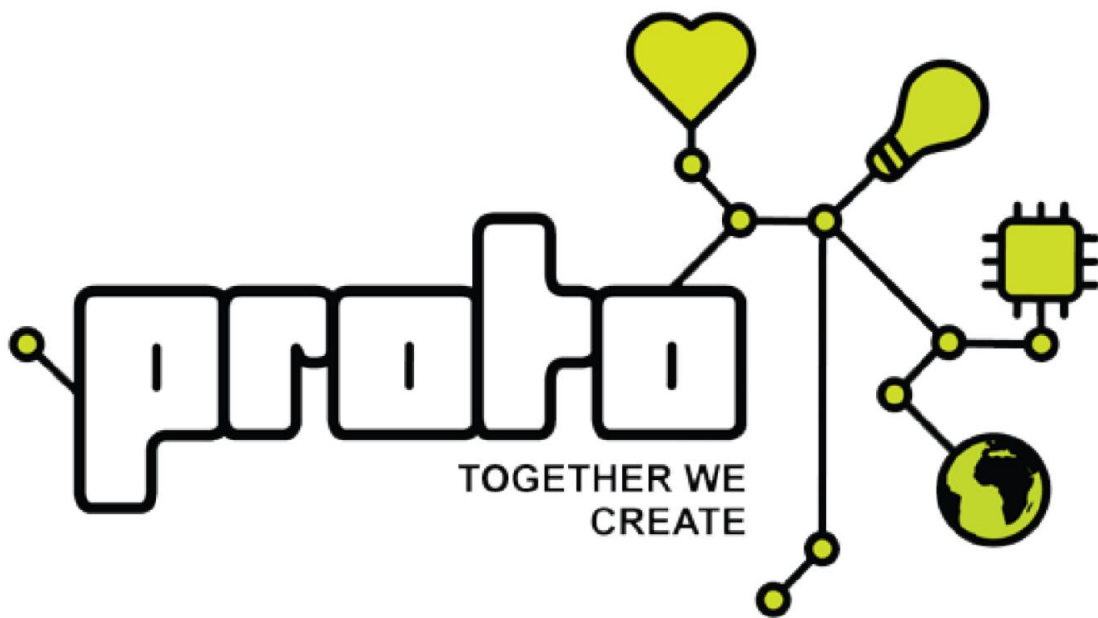


# Study Association Proto

## Yearly Report 2021 - 2022



5

Written by the 11th Board of S.A. Proto

10 Laura Schep, Chair and Officer of External Affairs  
Ellis Dijkstra, Secretary and Officer of Internal Affairs  
Martijn van Ooijen, Treasurer  
Louis van Maurik, Officer of Educational Affairs  
Sarah Jansen, General Member

15

# Introduction

20 To say that this year has been eventful may be an understatement. When starting our board year, our main goal was to show students the joys of student life and student activism (again). Now, when making our final report, we can say with confidence and great pride that we have succeeded at this. The full committees, high attendance rate at activities, and insane tosti sales in the Protopolis are to show for it.

25 While we are glad that we have achieved our main goal, it can also be said that this year has definitely not always been easy. We all have had to deal with the stressful and dreary regulations surrounding COVID-19 half way through the year. This caused us to cancel and postpone many activities, besides having to partially close our lovely Protopolis. Additionally, the reconstitution of the board has been hard on all board members. The situation resulted in an added workload for the rest of the board and them not being able to always pursue everything they wanted.

30 Regardless, we are proud of what we have accomplished and are eager to present you with the report that you are reading at this very moment. We could not have done it without the help of everyone around us and hereby, we would like to say a massive thank you to all of you. The amount of support we have received is truly stunning and shows the community, or rather family, that Proto has built over the past years. We hope that this report can provide you with more insight  
35 into how the association has been doing over the past year and what we have achieved with each other.

Much love,  
Board 11.1

40 Laura Schep  
Ellis Dijkstra  
Martijn van Ooijen  
Louis van Maurik  
45 Sarah Jansen

# Table of Contents

	<b>1. Board Task Division</b>	5
50	1.1 Division of Functions and Vice Functions	5
	1.2 Committee Responsibles	6
	<b>2. Action plan</b>	7
	2.1 Protopolis Policy	7
	2.1.1 ProtOpeners	7
55	2.1.2 Cleaning	7
	2.1.3 Mugs	7
	2.1.4 Room Layout	7
	2.2 Activity Policy	8
	2.2.1 Committees	8
60	2.2.2 Activity Distribution	8
	2.2.3 Proto Night	10
	2.2.4 Promotion	10
	2.2.5 Social Media	10
	2.3 Member Policy	11
65	2.3.1 Member Acquisition	11
	2.3.2 Board Accessibility	11
	2.3.3 Promoting active participation	12
	2.3.4 Active Member Appreciation	12
	2.3.5 International Students	13
70	2.3.6 Master Students	13
	2.3.7 Alumni	13
	2.3.8 Candidate Board Acquisition	13
	2.4 Education Policy	14
	2.4.1 Informing the Students	14
75	2.4.2 Educational Communication	14
	2.4.3 Practice Material Database	14
	2.4.4 Educational Materials	15
	2.4.5 CRITEEC	15
	2.4.6 Education Committee	15
80	2.4.7 Information Markets	16
	2.4.8 Study Nights	17
	2.4.9 Staff Appreciation	17
	2.4.9 Minor-guide Experience Questionnaire	17
	2.4.10 Quality Agreements Budget	17
85	2.5 External Policy	18
	2.5.1 External Support	18
	2.5.2 Member Discount	18
	2.5.3 Acquisition Committee	18
	2.5.4 Customer Relationship Management	19
90	2.5.5 External Publicity Policy	19

	2.6 Financial Policy	20
	2.6.1 Usage of Surplus Sponsorship	20
	2.6.2 EEMCS Subsidy	20
	2.6.3 New Rabobank contract	20
95	2.6.4 Withdrawal problems	20
	2.7 Miscellaneous	22
	2.7.1 Improving the functions specific guides	22
	2.7.2 COVID-19 policy plan	22
	2.7.3 Mental health	22
100	2.7.4 Committee file owner	23
	2.7.5 Foundation ICE	23
	2.7.6 Partial restitution for board members	23
	2.7.7 FOBOS	23
	<b>3. Committees</b>	24
105	3.1 Forming Committees	24
	3.2 Acquisition Committee	24
	3.3 Activity Committee Extraordinaire	24
	3.4 Alumni	24
	3.5 Camp Committee	25
110	3.6 Culture Committee	25
	3.7 Dies Committee	25
	3.8 DisCo	26
	3.9 DIYCie	26
	3.10 EducaCie	26
115	3.11 EEMCS Trip	32
	3.12 EmergenCie	32
	3.13 ENTROPcY	32
	3.14 First Year Committee	32
	3.15 FishCie	32
120	3.16 Gala Committee	32
	3.17 GraphiCie	32
	3.18 Guild of Drafters	32
	3.19 Handyman Committee	32
	3.20 Have You Tried Turning It Off And On Again Committee	30
125	3.21 InteracCie	32
	3.22 Kick-In Committee CreaTe	32
	3.23 OmNomCom	32
	3.24 pLAN	32
	3.25 Protography	31
130	3.26 ProtOpeners	32
	3.27 ProtoTrip	32
	3.28 SkiCie	32
	3.29 SportCie	32
	3.30 Symposium Committee	33

135	3.31 TIPcie	33
	<b>4. Societies</b>	34
	4.1 Lustrum Songciety	34
	4.2 PetCie	34
	4.3 PlantSie	34
140	4.4 S.A. Broto	34
	4.5 Sk8erbois	34
	4.6 TaartCie	35
	<b>5. Final Words</b>	36

145

The following appendices can be found in a separate document:

**Appendix A - Results annual survey S.A. Proto**

**Appendix B - Analysis annual survey S.A. Proto**

150

# 1. Board Task Division

155 Functions, vice functions and the committee division were rearranged at GMM 44 (Half-Yearly GMM). This was due to one board member becoming inactive around December. Because of this additional workload on the other board members, the board responsible role in some committees was reassigned to people outside of the board.

160 This situation has been difficult for all board members. In the months that followed after this decision the board has worked hard on making sure that no tasks got left behind, while still managing their own workload and health. The reconstitution has helped with making sure that the new division of tasks was clear within the board, to members and others.

## 1.1 Division of Functions and Vice Functions

<b>Name</b>	<b>Function</b>	<b>Vice Function</b>
<b>Laura Schep</b>	Chair	Officer of Internal Affairs
	Officer of External Affairs	
<b>Ellis Dijkstra</b>	Secretary	Officer of Educational Affairs
	Officer of Internal Affairs	
<b>Martijn van Ooijen</b>	Treasurer	Secretary
		Officer of External Affairs
<b>Louis van Maurik</b>	Officer of Educational Affairs	Chair
		Treasurer
<b>Sarah Jansen</b>	General Member	-

## 1.2 Committee Responsibilities

Laura Schep	Ellis Dijkstra	Martijn van Ooijen	Louis van Maurik	Sarah Jansen
Acquisition Committee	Dies Committee	Activity Committee Extraordinaire	EducaCie	
Alumni Committee	EEMCS Trip	Camp Committee	EmergenCie	
ENTROPcY	Foundation ICE*	Culture Committee	Guild of Drafters	
First Year Committee**	Gala Committee	DisCo**	SportCie	
Protography	GraphiCie	DIYCie	TIPcie	
Symposium	Handyman Committee	InteracCie	FishCie	
	HYTTIOAOAc	OmNomCom	ProtoTrip	
	KICC	pLAN		
	ProtOpeners			
	SkiCie			
	Societies (all)			

\* Foundation ICE is technically a separate organisation from Proto, but there is a board responsible to ensure proper communication.

\*\* This committee has been reassigned to someone outside of the board who acts in the committee as a board responsible. In the end, however, the committee is still the responsibility of one of the board members.

## 2. Action plan

### 2.1 Protopolis Policy

#### 170 2.1.1 ProtOpeners

This year, eight students have been added to the ProtOpeners. Most slots to keep Proto open were filled quite quickly, although people chose not to sign up to ProtOpen together, which was suggested during the half-yearly GMM to make ProtOpening more fun. ProtOpeners have expressed that the board was not often enough in the Protopolis. It is suggested for the future board to start with a dedicated time slot for the mornings and afternoons in the beginning of the year, as implementing this later in the year did not work for the current board. They already had quite some parts of the day filled with meetings.

The ProtOpener admin rights have not been used, since ProTube still has to be tested (see 3.20). However, jukebox.today/proto was a nice alternative, for which all members are admin.

#### 180 2.1.2 Cleaning

Due to time constraints, the cleaning ended up being done once every two months, instead of the aim of once every month. The board believes this to be sufficient for the hygiene in Protopolis. The cleanliness of Protopolis has scored just above a 3 in both surveys, indicating that it is sufficient, but could definitely be improved. Examples that deserved more attention were clutter on the desks and stuff left behind underneath the coat racks.

#### 185 2.1.3 Mugs

The initial mug clearance took a bit longer than the board would have liked; due to COVID-19 the board decided not to put a very strict deadline on the pickup. This resulted in the mugs being on the balcony for a very long time. The remaining mugs were eventually dropped off at a goodwill.

190 A second mug clearance was initiated during the last two weeks of the academic year, the leftover mugs will be dropped off again at a second hand store.

#### 2.1.4 Room Layout

The room layout of Protopolis has been changed at the beginning of 2022. There is now a clearer division between the spaces to relax and work. Additionally, it has provided more space to walk around in the room. While the desks did get cluttered with cables and other stuff, the board believes this layout to be an improvement.



## 2.2 Activity Policy

### 2.2.1 Committees

#### 2.2.1.1 Committee Function Introduction

200 Interactive elements were added to two function trainings: during the Secretary training minutes were made based on an audio fragment and discussed afterwards; questions were added to the Promotion training to spark discussion, mostly aimed at encouraging creative ways of promotion. The Logistics training has been given to CampCo and KICC. The Treasurer and Chair training were kept the same as previous years.

205 The board suggests keeping the training interactive in future years, as this seemed to improve learning about the functions.

#### 2.2.1.2 Committee Communication and Evaluations

210 All committees have started meeting physically again. While occasional meetings still take place online or hybrid, they are not preferred by most.

The yearly evaluations have been held prior to writing this document. For the helper committees, the evaluations were done through a Google Form. This made it manageable for members to give their opinion in a quick and anonymous way.

#### 215 2.2.1.3 Committee Budget

The “committee clothing budget” was transformed into the “committee members budget” this year, allowing the committees to choose between funding a teambuilding or committee clothing. This was received quite positively, with many committees opting for team building. Committees that otherwise would not use this available budget, now went teambuilding together and thus made  
220 use of their available funds. Near the end of the year we notified each committee that hadn’t used this budget yet, which prompted a few more committees to use it.

### 2.2.2 Activity Distribution

225 At the start of the year, a sheet was created to keep track of the activity distribution. In the beginning, the board has been quite irregular with counting how many participants actually showed up. At the end of the year, the board decided that counting the number of participants at each activity only happened for such a short amount of time, that it had no additional value. Additionally, we could not come up with a way to reduce the amount of no-shows, eliminating the need to track those.

230 This sheet has mostly been used to make sure that the empty spaces in the calendar (next to the MoADs and FriADs) were evenly distributed amongst the committees that would like to organise an activity. The sheet was also rather helpful in figuring out which committees would have to start organising bigger activities to support our quality over quantity-policy. Even still, the amount of

235 activities in Quartile 4 was (too) high. This was tough for the board as it became rather busy, although members didn't seem to mind as long as activities were not planned at the same time. Members did express their appreciation for the fact that they could now choose which activities they wanted to join, as there were enough activities to choose from.

Total	Number of activities		Sign-ups		Participants		No shows
	Total	Percentage	Total	Average	Total	Average	
Active	11	8.9	288	24.5	269	24.5	19
Career	11	8.9	338	30.2	332	30.2	6
Chilling	15	12.1	300	17.9	269	17.9	31
Creative	8	6.5	147	17.5	140	17.5	7
Educational	21	16.9	493	21.0	442	21.0	51
Food	5	4.0	103	19.2	96	19.2	7
Fun	24	19.4	881	46.7	856	35.7	25
Games	6	4.8	88	13.7	82	13.7	6
Party	1	0.8	0	0.0	0	0.0	0
Serious	22	17.7	503	21.9	482	21.9	21
Total	124	100.0	3141	25.3	2968	23.9	173

*Activity overview: shows the number activities and the sign-ups and participants per activity-label.*

240 The overview shows us that the activities with the label "Fun" are the best visited, followed by educational and serious activities. The activities that are organised the most are also these three types, which shows that the most activities were organised within the labels that drew the most participants. The number of no shows is the highest for educational activities, as people often do not show up anymore for study nights at the last moment.

245

Drinks have not been included in the sheet, as the attendance and the frequency of drinks will mostly be evaluated by the TIPcie itself. It is also rather hard to count the number of members

250 present, especially since people do not always arrive at the beginning of the drink or stay until the  
end. The DisCo does only have participant numbers for their second party.

### 2.2.3 Proto Night

255 In this academic year, 32 out of 40 evenings had an activity planned on Proto night. A lot of times,  
these activities were organised by committees that were already organising an event. This method  
was very successful. Eleven were organised by the board themselves and one was organised by  
Board 10.0. Not all Proto nights were filled up to keep in line with the quality over quantity-policy.  
Sometimes an event got cancelled due to COVID-19 or other reasons, and there was too little  
time to organise another activity.

260 During GMM 43, the opening hours of Protopolis during Proto Nights were discussed. From this,  
the board decided to not have a Proto Night if there was no activity planned, or if an activity was  
planned at another location. Initially, the board tried to have Open Study nights in such cases, but  
these had a low attendance (five sign-ups max) so it might be best to close Protopolis in such  
situations.

### 2.2.4 Promotion

265 At the beginning of the year, all committee members with the promotion-function joined the  
Promotion WhatsApp group, which allowed them access to a spreadsheet with promotion slots  
and enabled them to discuss a redivision of the promotion slots if needed. The Promotion sheet  
contained two slots per day. There were no comments in the survey that the amount of promotion  
was too much and no committees reached out with problems that there were too few promotion-  
270 slots, so two slots per day seems to be a good amount of promotion slots.

Another WhatsApp group, solely for the promotion of activities, has been created as well. Almost  
one hundred members have joined this group to make sure they would not miss promotion posts.

275 The number of posters has fluctuated during the year, because of the COVID-19 situation (which  
resulted in less posters) and the postponing of events (which resulted in more posters). Requests  
for posters have generally been late throughout the whole year, although improvement was visible  
towards the end. It might be a good idea for the candidate board to check during board meetings  
if all the necessary requests have been filed, which would preferably be a month in advance and  
280 to put extra attention to this during the training.

### 2.2.5 Social Media

285 The main form of social media that was used is Instagram. At the beginning of the year,  
committees were featured on the page to make committees more visible to newer members. Next  
to that, there was a weekly post on Monday containing an overview of the week's activities. The  
feedback on this was very positive. By posting semi-regular activity pictures, the Instagram  
became a lot more lively than before and gained many followers. The additional poster promotion

also contributed to its popularity. In the last two months the page was used less. However, an overview of activity photos was still posted during the summer break.

290 The Facebook page has been discontinued as it was not possible to link it to the Instagram account.

The LinkedIn page was intended to be used more through the year. It is advised to look into the possibility of having a member in the Acquisition committee responsible for the coming year.

## 295 2.3 Member Policy

### 2.3.1 Member Acquisition

During the bachelor Kick-In and both the master Kick-Ins, the board came by to introduce themselves. During the bachelor Kick-In, there was a presentation and a sign up moment, where new first year students were encouraged to sign up. Almost every participant of the Kick-In signed up.

300 During the Master Kick-Ins, students were also motivated to sign up for Proto. Most students present did so. Proto now has a total of 915 members.

### 2.3.2 Board Accessibility

305 At the start of the year, the Good Idea Drink was organised. Next to that, the board visited the first lecture of the first and second years CreaTe, and I-Tech students to introduce Proto and themselves. The board also wore their boardclothing to make them more recognizable for members. During the year the board paid extra attention to active member appreciation, see [2.3.4](#). Despite the intention to be more in and around the Protopolis, this was not possible for the board.

310 This was due to the high workload and increased number of meetings, as mentioned in [2.1.1](#). Due to this, the accessibility was sometimes less than hoped.

#### 2.3.2.1 Open Board Meetings

315 Open Board Meetings were reintroduced and held every two months. The attendance of these meetings was high throughout the year, considering that half of them were not allowed to be organised in Protopolis during the COVID-19 restrictions. During the meetings, the board gathered feedback from members on decisions the board has made or things the board has changed. Discussions regarding decisions about the COVID-19 policy were especially helpful to provide the board with some additional insight. During the meetings, also topics were discussed that were of current concern to Proto or the board. While these topics did often require a short explanation, the board has received positive feedback about including these matters.

320

### 2.3.3 Promoting active participation

The first committee market was promoted during the first lecture from both the first and the second year CreaTe students and students from both years showed up in big numbers to the committee market. The second committee market was mainly promoted via WhatsApp and could have been promoted more extensively. The board has also made Instagram posts to promote certain committees at the beginning of the year (see 2.2.5), which led people to come to the committee market specifically for those committees. The members acquired in the committees are equally distributed between the first and second year of CreaTe.

### 2.3.4 Active Member Appreciation

13.1% of all members and 26.2% of all primary members are active members, which equals to 122 active members. In order to thank members for their work in committees, the board has handed out Christmas cards to all active members. The board also tried to thank members whenever possible. The board hopes this encouraged them and also hopes that it made committee work stay enjoyable.

The board has organised “the Battle of the Committees” for active members only. Originally, the activity was meant as team building for new committees, but due to unforeseen circumstances, the activity had to be moved a few times. Instead of cancelling the activity, the board decided to still let it continue, but now as a way to appreciate our active members. This activity received a lot of positive feedback.

The board has also organised the Active Member Activity, which took place in “Outdoor Ommen”. There was room for 75 people to join on this trip; however, only 50 out of all 122 active members signed up. Therefore, the board decided to open this activity up to all members, which led to a few extra sign-ups. After all, all active members who wanted to participate, already had more than enough time to sign up. Furthermore, the money for 75 participants was already spent, and not taking the maximum number of members on this trip was a waste of money. Ideally, the next Active Member Activity would only be for active members.

The board ordered an Active Member Gift with the leftover budget; however, due to problems at the manufacturer, this was not feasible. As of writing this, the order has not been made yet, due to the items not being in stock until the beginning of September. When items are in stock, the board will place the order and hopefully be able to hand out the gifts around October.

Since the board had noticed that certain members were putting extra effort into their committees and/or helped us out a lot, the board had made small keychains with the text “Die-hard Proto member”. These were handed out by the person who originally felt like they deserved some extra appreciation. If a member deserved one multiple times in the year, the board thought of an alternative gift.

### 360 2.3.5 International Students

During the year, several international students have become active within the association. The board is happy to see that many committees now include at least one international member. While the board is not exactly sure what has caused this positive trend, they hope it will continue in the future.

### 365 2.3.6 Master Students

During both the summer- and winter Master Kick-Ins, the board had a time slot during which they introduced Proto in a presentation, played a short game and took everyone on a tour through the Zilverling. The tour allows new students to be able to find us and to experience the atmosphere around Proto. Activism within the master student community is still not amazing, but the InteracCie is doing their best to get the social side of being an I-Tech student up and running, see [3.21](#).

370

The board visited both starting lectures of Foundations of I-Tech, for the groups starting in September and in February. The board did not get much of a response out of these visits, but the board still found it valuable to give Proto a face for these new master students. We do recommend to keep doing these visits, there is nothing to lose by showing a bit of what the study association has to offer for the master students.

375

### 2.3.7 Alumni

In this year, the first edition of the Alumni Newsletter was sent out in February. This contained information about what to expect as an alumni during this and the following years.

380

As stated in that email, an alumni drink will take place yearly, an alumni panel every two years, and an alumni day every five years (together with the Lustrum of Proto). The alumni drink took place in this academic year and was successful despite the attendance rate being lower than expected. The alumni panel was also planned, but it could not take place due to time constraints of the committee members and board responsible.

385

Additionally, a letter will be written to be gifted to BSc graduates at the graduation ceremony. This will contain information about how to stay in contact as an alumni and therefore promote to stay active in later years.

### 2.3.8 Candidate Board Acquisition

Traditionally, the board organised the “Board interest lunch” and the “Old Board drink” to give possible Candidate Board members an idea of what a board year entails. Once again, interested members were able to request a lunch date with a board member to get a detailed view of specific functions. A few board members have organised moments in which these members could join the standard tasks for specific functions. We suggest having these look-along-moments again next year.

395

## 2.4 Education Policy

### 2.4.1 Informing the Students

400 At the first lectures during the beginning of the year (see 2.3.2) and at the middle of the year (see 2.3.6), the Officer of Educational Affairs introduced himself separately and made clear to the students what he can do for them. This resulted in some first year students to come with questions to the Officer of Educational Affairs, even though they did not know him beforehand and were not familiar with Proto.

### 2.4.2 Educational Communication

#### 405 2.4.2.1 Educational Mail

In the beginning of the year, the plan was to send a new educational mail every module at the beginning and one at the end. Very early on, it was decided that it is better to combine the two emails together. The educational mail at the beginning of the module would from then on contain a subtopic called 'feedback'. However, the relevance of some emails was very low. To make sure 410 the general view of these emails was seen as useful, it was decided to only send an email if the Officer of Educational Affairs had some important information. In quartile 4, the only information that could be put into the educational mail would be the study nights and the CRITEEC meetings. The Officer of Educational Affairs decided not to send the mail, and received no comments that the mail was missed.

415 For I-Tech, no educational mail was sent this year, because of the same reason as described above. All the responses from I-Tech in the survey said that, while they did not receive educational mails, they also did not need them in their opinion.

420 The Officer of Educational Affairs advises the next Officer of Educational Affairs to look into the relevance of the educational mail. If the next Officer of Educational Affairs choses to continue the same way as this year, the board advises to look into another way of communicating to the students what was done with their feedback, because this subtopic was much appreciated.

#### 2.4.2.2 Canvas

425 For most studynights and all other educational events, Canvas was also used as a communication tool, because this proved to be the most effective channel of communication for such kinds of events, which is proven by the number of participants that showed up after the promotion.

### 2.4.3 Practice Material Database

430 For CreaTe, summaries and practice material were collected at the end of each module by members of the EducaCie Y1/Y2 and were placed on the DokuWiki by the Officer of Educational Affairs. Furthermore, the EducaCie members looked at all the materials that were already online to see if everything was still relevant. If not, they contacted the Officer of Educational Affairs to

435 remove those documents to make sure that the [DokuWiki](#) doesn't get cluttered. This way of working turned out to be way more efficient in comparison with previous years, because the members of the EducaCie are much closer to the material and know sooner about newly made summaries and practice exams than the Officer of Educational Affairs.

For I-Tech, this did not happen that often. However, when the Officer of Educational Affairs heard that there were extra materials, he changed the [DokuWiki](#) accordingly.

## 440 2.4.4 Educational Materials

### 2.4.4.1 Book Sale

The book sale was fully done by the Officer of Educational Affairs, with the use of StudyStore and Osiris.

### 2.4.4.1 Drawing Sets

445 Because there were a lot of issues with the drawing sets supplier from the previous years, the board decided to order the drawing sets at Bertus Workel, which is also the supplier for Industrial Design Engineering. The collaboration and communication worked out really well and the price even lowered by €3,94 per set. The board definitely would advise future boards to continue the collaboration with Bertus Workel.

450 The board encountered some problems during the distribution, because of a national pin failure. Since the sketching sets should be available for both members and non-members, there was the option to pay using the Sumup for the non-members. After having an extra pick-up moment and some interesting solutions using payment requests, everything got resolved.

## 455 2.4.5 CRITEEC

Contact between the CRITEEC and the EducaCie was very organised. Because both committees are used for evaluating the program, it was necessary to make a clear distinction between the tasks of the EducaCie and the CRITEEC. The board advises the next Officer of Educational affairs to join the agenda meetings of the CRITEEC.

## 460 2.4.6 Education Committee

The EducaCie was again split into two groups this year. The evaluation of both groups was done separately.

### 2.4.6.1 Year 1 & Year 2

465 The Education Committee from year 1 and year 2 functioned well this year and the atmosphere in the committee was perceived as enjoyable. A lot of small problems got fixed fast, a lot of practice material got added/updated ([see 2.4.3](#)) and a lot of studynights were organised ([see 2.4.8](#)). There were also some more difficult educational matters this year, where the EducaCie



was a great way to get an general image of the students on such topics. The committee was not responsible for organising the Minor Market and Master Market (see 2.4.7).

#### 470 2.4.6.2 Year 3 & I-Tech

At the start of the year, it was hard to find a person from year 3, as most students were doing their minor in that semester. During that period, there was only one person in the committee, who was from I-Tech. In the second semester, two people from year 3 joined the committee. The meetings were perceived as laid back, and the committee did not have that many action points. The reason  
475 for this is that most problems already got solved by the students themselves and the help of the EducaCie wasn't always necessary. There were some major issues though, which the committee solved together. Although the meetings were really laid back, it did not have a bad influence on the functioning of the committee.

480 One remark from the committee was that they felt a bit distanced from the other EducaCie group. The main way of communication was done in the specific WhatsApp groups of the committees and team building was not done together. One suggestion from a committee member was to have a meeting once a month together, to create a little bit more of cohesion. Or to do team building together. This is something the next Officer of Educational Affairs could look into.

485 In the past year, Google Forms were sent as a method of evaluation for I-Tech. These often showed a good understanding of the current situation around the study and helped the Officer of Educational Affairs to step in when needed.

## 2.4.7 Information Markets

### 490 2.4.7.1 Minor Market

A workgroup was made to help the Officer of Educational Affairs organise the Minor Market, which started multiple months in advance. Because of the early start, there was a lot of time to search for speakers and to work out all of the logistics. With the help of financing from the study, it was possible to give all speakers a nice dinner before the event started, which made it much more  
495 appealing for speakers to come.

### 2.4.7.2 Master Market

As the Master Market is very similar to the Minor Market, it was assumed it would not be that hard to organise. One mistake was that the search for speakers wasn't done that actively. The Officer of Educational Affairs noticed that there were no speakers available only one week before the  
500 event, as meetings were not that regular because of everyone's busy schedule. To make sure the event would still continue, another board member assisted with searching for speakers. Everything was done very quickly and the organisation was a bit chaotic and not very polished as a result of that. It didn't help that the Officer of Educational Affairs was not present during the event.

## 505 2.4.8 Study Nights

All studynights of the year 2021/2022 were physical, except for the AI&T studynight at the beginning of January, which was on Discord because of COVID-19. The attendance of open study nights was very low this year. Therefore, the board advises the next Officer of Educational Affairs to focus on study nights where TAs will be present.

## 510 2.4.9 Staff Appreciation

Former board members of Proto organised a Sunshine Drink to thank the teachers and staff for their hard work. This year, the drink (including BBQ) was also used as a celebration of the accreditation of Creative Technology.

515 To congratulate the winner of the UTEA awards for our study programs, a small prize was made by the Handyman. This prize was also handed out during the Sunshine Drink, instead of having a separate event. The board advises the next Officer of Educational Affairs to combine the two events again, because there will be a bigger audience present during the moment when the UTEA award gets handed out.

## 520 2.4.9 Minor-guide Experience Questionnaire

At the beginning of the year, a workgroup was continued, which was created in the year of 2019-2020, which wanted to implement a university-wide platform where students can gather information on how other students have experienced a minor, also between studies. The information about the minors should be collected and presented in a way to give an 'objective' view of the quality of the minor based on the subjective experiences of students. After creating a survey that gathered such information, which was partly done by previous Officers of Educational Affairs, a pilot study was sent out at the end of Quartile 2. Eventually, it was decided to abandon the project, because of three different reasons: there was almost no response on the pilot, there was a lack of motivation within the workgroup, and there was a lot of resistance from the faculty, as they were afraid the added questionnaire would affect the results of the SEQ and adding another section to the SEQ would be too much work.

## 535 2.4.10 Quality Agreements Budget

For the continuation of the Quality Agreements (QAs), a lot of new ideas were needed. Because of this, the faculty asked the help from student associations to gather as many ideas and proposals from students as possible. The Officer of Educational Affairs had an active role in promoting how the students can take part in the decision making for this budget and in creating the proposals from S.A. Proto.

540 From the eight received proposals, only two got accepted, which were both proposed by Proto. Because of that, the faculty will look into the possibility of additional design tools for the Westzaal and the SmartXp, if it does not overlap with plans the studies have themselves already; and the faculty will provide portable conference hardware for hybrid meetings in the Zilverling, if they can find a safe way to organise borrowing them to students.

## 2.5 External Policy

### 545 2.5.1 External Support

#### 2.5.1.1 Financial Sponsorship

The total that has been acquired by the Officer of External Affairs is €8215,-. This is 110% of the target goal and 103% of their personal goal set at the Half-Yearly GMM. When excluding the money spent on lunch for the lunch lectures, the total is €7551.89. This is 101% of the target goal and 94% of the set personal goal.

At the start of this year, the board came upon four unsettled invoices from sponsorships in the year of 2019-2020. The External Affairs has contacted these companies and therefore a part, 11.5%, of the acquired money comes from these sponsorships. Three of these unsettled invoices have been settled. For the last one, the company did not have to pay given the fact that Proto did not execute their part of the deal.

#### 2.5.1.2 Creative Sponsorship

The month of May was Company Month at Proto. This meant that there were two lunch lectures, two workshops, two excursions and a symposium was organised. The goal of this month was to get students into contact with companies and give people the opportunity to talk more about their future with their peers. While the amount of full-day activities may have been a bit too much for one month, the initial goal was accomplished. As the initiative got many positive responses, it is recommended to look into this concept in future years. That being said, the activities should be a bit more spread out in the future.

### 565 2.5.2 Member Discount

The Officer of External Affairs has acquired a discount at Bertus Workel and has provided a discount for the new Proto merchandise.

### 2.5.3 Acquisition Committee

The Acquisition Committee has become rather active over the course of this year. They are very motivated to contact companies on behalf of Proto. The working moments are believed to be very valuable in this matter. As of now, the committee is getting in a flow of contacting new companies and keeping track of when to follow up when there's no response. A brainstorm was held, which resulted in several ideas to improve the efficiency of the committee next year.

575 Despite some let downs, such as a cancelled Graduation Project Market and a Company Dinner that was not feasible anymore, the fun, yet professional, atmosphere in the committee has remained. At this moment the committee is working on a new edition of the Graduation Project Market for the next academic year.

## 2.5.4 Customer Relationship Management

580 Both the Officer of External Affairs and the Acquisition Committee have made use of the newly acquired Customer Relationship Management (CRM) software, Sponslt. While it is still a challenge to include this into the routine and therefore is often forgotten, it is believed that this system is able to make the CRM more future proof. It is recommended to the candidate Officer of External Affairs to continue the use of this programme.

## 585 2.5.5 External Publicity Policy

There have been three workshops that were hosted with the fellow EEMCS associations, which were overall successful. For the coming years, the funding from the EEMCS faculty will not continue for these workshops.

There have been no attempts to organise activities with sister associations.

590

## 2.6 Financial Policy

### 2.6.1 Usage of Surplus Sponsorship

595 In the policy plan, some plans were made to be able to distribute any surplus money brought in by the Officer of External Affairs. According to these plans the money would be distributed according the following table:

Destination	Budgeted
AMA	€500.00
ACE	€300.00
Liquidity	€200.00
<b>Total:</b>	<b>€1,000.00</b>

600 The budgeted amounts were slightly deviated from. The first 600,- euro went to the Active Member Activity and other Active Member Appreciation. The ACE festival was sadly cancelled, so the 300,- euros reserved for this fACEtival was not used. The leftover budget will be left for the next board to redistribute how they see fit.

### 2.6.2 EEMCS Subsidy

605 The application for the EEMCS subsidy worked in such a way that the number of members sent in by the association, based on which the cut of the subsidy was decided, was not checked by anyone. This resulted in some associations handing in high member counts. This was changed. Now, the numbers provided by the associations have to be compared to the list of active students. This system will also be used to do a recount for this year. The recount was not finished before the deadline of this document.

### 2.6.3 New Rabobank contract

610 Proto has grown to such an extent that our previous withdrawal contract was not sufficient anymore. This contract allowed a maximum of €20k in withdrawals over 45 weeks. The new contract allows us to withdraw €40k spread over 45 weeks.

### 2.6.4 Withdrawal problems

615 At the start of the year the system for running withdrawals on our site was broken, the first withdrawal was only executed in November, with a big one (over €26k) in December which spanned all months from June 2021 upto December. Some other minor problems occurred when members with debts got their account deleted, which broke the withdrawal systems again. This was quickly fixed and the withdrawal was delayed by just a month. Then, at the end of the year, in June, the Rabobank refused a withdrawal request on the basis of us having reached our maximum withdrawal amount as explained in 2.6.3. A new contract was drawn up, allowing us to withdraw more over the course of the year. This, again, caused a delay of a month for this

620

withdrawal. But since this withdrawal contained events like Prototrip, Prom, many of the Dies activities and surfcamp, it hurt Proto's financial status. This caused Proto to lack 10k in funds, and another big withdrawal was postponed due to the first one not activating.

625 Most of these problems were unknown to be a problem until they happened. Over the course of the year the Have You Tried Committee have made the financial side of the site a lot more reliable, putting permanent fixes in place for some of the problems we encountered this year.

## 2.7 Miscellaneous

### 630 2.7.1 Improving the functions specific guides

#### 2.7.1.1 Treasurer

The “how to be a treasurer” document is in the process of being rewritten so that all the processes are explained in such a way that this document can serve as a helpful tool when teaching the new treasurer. The goal was to make a stepwise path through all the different processes. This should  
635 allow a new treasurer to be able to fall back onto this document when they inevitably forget something. Due to this document being of lower priority, it was sadly not in a usable state by the time the training for the new candidate treasurer started, and due to other priorities, will not be finished.

#### 2.7.1.2 Officer of Educational Affairs

640 Like all the previous years, the Officer of Educational Affairs guide got updated, so all gained experience from this year is also available for future Officers of Educational Affairs. The Officer of Educational Affairs did not follow up on his statement to write a “How to books”-guide. The main reason to write such a document was that the navigation within the ABC site and the Studystore site both needed to be learned. As the ABC site will not be used anymore ([see 2.4.4.1](#)), a full  
645 guide was not deemed necessary anymore.

### 2.7.2 COVID-19 policy plan

The rules around COVID-19 have fluctuated a lot in the past year. With all changes, the board has strived to comply with the measures as set by the Dutch Government, University of Twente and the Student Union.  
650

While some activities had to be cancelled or postponed, the board was able to organise the majority of them. Given their quality over quantity policy and the fact that there was a decreased amount of overall enthusiasm for online activities, the board decided to only host two online activities during the hard lockdown period in December.

### 655 2.7.3 Mental health

With regards to mental health, a ‘look-after-your-friend’ training was offered to Proto members. Many participants thoroughly enjoyed this training and said it to be very successful.

660 A mental health initiative was set up by the Organisation of Study Associations, which provides board members with a platform to discuss how they handle mental health within the association. The EEMCS and Atlantis board members that are responsible for MentOS, have created their own group that was able to organise activities on a smaller scale. They planned a Christmas Lunch in December, which was cancelled due to COVID-19 restrictions. The Mental Health Day

665 was a great success according to participants, despite low attendance from Proto members, and provided the attendees with a safe space to discuss this topic.

#### 2.7.4 Committee file owner

670 As everyone will have noticed, the University switched from Google to Outlook. This means that the committee drives, which were hosted on Google Drive, will no longer be made for new students. To solve this issue, Proto has requested a Google Workspace (previously Google Suite) on which all the committee drives will be gathered. As a non-profit organisation, Proto is eligible for a free account. A Google Workspace will also resolve the issue of committee file ownership within the Proto drives.

#### 2.7.5 Foundation ICE

675 Due to the COVID-19 measures in Australia and New Zealand, the board of Foundation ICE decided to change the destination of the trip to Norway and Sweden. Participating members were given the opportunity to sign out of the trip if the new location was not desired. Due to the change in location, fewer companies were visited than planned, but the trip was still a success.

#### 2.7.6 Partial restitution for board members

680 During the 45th GMM of S.A. Proto, the board proposed partial restitution for board members. The board noticed that the financial burden of a board member can be very high, and would therefore prefer to have a measure in place to allow board members to be compensated. The proposed document was accepted during the GMM with the proposed changes.

#### 2.7.7 FOBOS

685 This year, FOBOS (a monetary activism compensation) was also requested for committees. The KICC and the CampCo will be receiving FOBOS, just as the board members of Foundation ICE. FOBOS will be paid out in the beginning of 2023.

690



## 3. Committees

### 3.1 Forming Committees

To acquire members for committees, two committee markets have been organised. The first one was a big success, with 72 participants and helpers present and 172 sign-ups for committees. Only two committees did not acquire the required number of members: the DIYCie (see 3.10) and the Dies Committee (see 3.8).

Board responsables chose members for their committees based on how well they fit in the committee. Committees who had to reject five or more people, first asked for a motivation letter of the aspiring members and selected five members to join a meeting. The other committees immediately asked interested members to join a meeting. If two members fit equally well, the member who signed up for the smallest number of committees was chosen.

The number of members present at the second committee market was a lot lower, with only 31 participants and helpers present. The board expects that this is due to the high number of members who were already in a committee and the less ideal promotion of the event due to personal circumstances.

### 3.2 Acquisition Committee

See 2.5.3.

### 3.3 Activity Committee Extraordinaire

Despite the fact that committee members had a lower amount of committee experience than the ACE usually has, the committee felt quite comfortable. The first two activities (MutilACEion: Night of Nightmares and the Winter BBQ) were both enjoyed very much by the participants, but the committee still found a few things they should iron out more for following activities. The rest of the year the committee worked on a food truck festival (the Green Festival). It was planned to be quite big, and hosted together with all the other green associations (Paradoks, Sirius, Newton and Dimensie), the goal was for each association to bring in sponsors to fund the festival. But due to insufficient funds and slow communication with external parties (including the other associations) it sadly had to be cancelled. The committee is looking into turning this activity into a party, still together with these other associations.

### 3.4 Alumni

The committee started the year off with a lot of enthusiasm from all members. This resulted in forming a new plan on how to keep in touch with our alumni (as mentioned in 2.3.7). During the second half of the year, all members were struggling to uphold work for this committee given their personal workload. Due to this, the board responsible decided not to host the alumni panel. For the coming year, the committee agreed that more frequent meetings would benefit the committee

greatly. Additionally, they agreed that 3-4 members is enough for this committee, given the average workload as a committee.

### 3.5 Camp Committee

730 Since the second years never had their camp, the board wanted to allow them to experience a camp as well and take them along for the ride, which resulted in a group of over 140 people (including activists). This gave some difficulties: the students didn't fit within the buildings at the standard Camp location, so the second years slept in tents at the location. The location was only available on a relatively late weekend in the year. Utilising a few heaters and a power generator the tents were kept warm. These heaters were turned off when people went into bed unbenounced  
735 to the committee. During the night the warmth escaped from the tents quite rapidly. Resulting in quite a cold night for the people sleeping in the tents.

740 The combination of first and second year students worked perfectly fine, people were there to have fun and that showed! The general consensus was that second years found the cold nights in the tents more than worth it.

745 The next iteration of the Camp Committee has two old farts; including the board responsible, the committee consists of eight people. This is to give the board responsible a bit more breathing room. The committee is well on their way, having finished collecting the decorations, and are well along with the planning and activities. The theme was announced to be "Undead" at a drink and plenty of people signed up to be activists.

### 3.6 Culture Committee

750 The Culture Committee was set on a course that would deviate from the simple western holiday activities to allow the committee more freedom for creativity. The committee has organised a "build your own harp", "shoe putting", "karaoke night", "tie dye" and a "build your own terrarium" activity. All of the activities by the Culture were received quite well by the participants, signalling that these creative activities work well for the Culture Committee. But it isn't a set route, the course for next year should be decided by the new board responsible together with the new committee.

### 3.7 Dies Committee

755 The Dies chose the theme "Planetary BoDIES" and planned to organise nine activities (the hype drink included); one for each of the planets. Most of the activities were quite popular, since they had quite some members who signed up and a lot of positive feedback was received afterwards. A few problems occurred during the Dies Dinner and the Dies Cantus, due to undesired behaviour from members, but these problems have been taken care of. The Dies Party had to be cancelled,  
760 unfortunately, due to a lack of communication and available locations.

## 3.8 DisCo

765 The DisCo has organised two parties. As of writing, a third party is being organised during the kick-in. There were 265 tickets sold beforehand for the DisCo party, which had quite a big turnout. Since the ticket system was broken during the ticket sale period, everything was handled using payment requests, which gave the committee a lot more work than if it would have been possible to use the site's ticket system.

770 The DisCo received their maximum of two requests this year, one from the Dies and one from the KICC. The Dies party sadly turned out to be impossible to plan with our already full year calendar, location availability and the committee starting quite late on the Dies party, since they were still working hard on their own party when the request came in. It is recommended to have the second party be the Dies party out of the two parties the DisCo will organise themselves.

775 One committee member left during the year, and three others are quite busy with their graduation. They will organise the KICC party, but by then, only two members will still be in Enschede. Therefore, the committee has searched for new members multiple times, but they have turned up empty.

## 3.9 DIYCie

### 3.9.1 DIYCie 1.0

780 It was decided to pull the plug on this iteration due to lack of motivation within the committee. However, another Proto member felt that one of the two projects was so close to completion that he finished it on his own initiative. The logistics around the workshop weren't a great success as there were some miscommunications regarding the location, but this didn't hamper the workshop itself. Participants could build their own bluetooth speaker, using components supplied by the committee.

785

The workshop itself was quite doable in an afternoon, which seems to work best for DIYCie activities, since participants will get to leave with a finished product instead of a few parts that still need some work to fit together.

### 790 3.9.2 DIYCie 2.0

Due to no interest for this committee at the second committee market, it was decided to not have another DIYCie this year. The board will leave it up to the next board if they want to reintroduce the DIYCie next year.

## 3.10 EducaCie

795 See [2.4.6](#).

### 3.11 EEMCS Trip

800 Although there were some problems with the preparation, eventually everything worked out. The participants had a nice trip and enjoyed themselves. The committee still had to arrange some last-minute things during the trip itself, but everything taken into consideration, they managed very well.

805 The EEMCS associations noticed that the guidance from Board Responsibles of committees consisting of multiple associations wasn't always smooth. Most of the time, nobody felt responsible for the committee, which led to quite some problems. Therefore, it was suggested to divide the EEMCS committees over the EEMCS associations. The Candidate Board did this during a previous EEMCS consultation.

### 3.12 EmergenCie

810 Throughout the year, the workload of the committee fluctuated a lot. At some certain points in the year, the workload was too high for the committee and finding ERO responsibles was sometimes difficult for the board for some activities, as a lot of ERO's also wanted to participate in activities once in a while.

815 To tackle this problem, the board actively pursued the possibility of having more ERO courses. After multiple meetings and mail contact with OS and the SU, it got added to the policy plan of the SU. The board also had a meeting with a member of the Executive Board, where he eventually also acknowledged the problem and said he would take action. As a result, Proto received an additional 7 ERO courses, next to one course it would already receive, in 2022/2023 to make up for the shortage.

### 3.13 ENTROPcY

820 The committee has organised two activities this year. The How To Student 101-activity was highly entertaining for the committee and the participants. A lot of people also happily made use of the Valentine's Day Roses event. Having the committee organise one big activity, should they come up with an initiative, is something that can be continued in the future.

825 Next to organising their own activities, the ENTROPcY was asked for support by the board for several committees. Two ENTROPcY members helped ProtoTrip during a working moment, which greatly benefited the ProtoTrip committee. Two ENTROPcY members became the substitute board responsible for the First Year Committee and DisCo. Moreover, the KICC temporarily got extra support from one of the ENTROPcY members.

830 The help of the ENTROPcY was able to relieve the board members from some of their additional workload and was overall experienced as very beneficial. While sometimes the communication between the responsible ENTROPcY member and the previous board responsible could be improved, it helped the board out overall.

### 3.14 First Year Committee

835 The First Year Committee had a bit of a challenge when starting up, due to their first activity being postponed. Afterwards, they were able to organise multiple activities, amongst which the Parents Day. While the planning and logistics for most activities should have started earlier, the activities themselves were received positively by participants.

840 Two committee members have left the committee, due to external circumstances. During the second half of the year, two new people joined, who also brought new energy to the committee. All of the committee members feel like they have learned a lot in the past year regarding committee work. They feel like they were able to develop themselves and are now more comfortable with organising activities. A new second year responsible has been found for the coming year.

### 845 3.15 FishCie

The FishCie got a few new members this year and has been a lot more active. At the beginning of the year, a cleaning schedule was made, which proved to be very effective. With the new committee members came new roles within the committee. These roles were divided, but didn't work very effectively. The next board could look into implementing these roles again, or having more regular meetings to structure the committee.

850 There were a few problems with the fishes and the fish tank, as the filter/pump wasn't working as it should, causing a dirtier tank and a lack of oxygen. These things were solved by the committee after some trial and error.

855 The traditional HABHAK became too expensive at the beginning of the year, because of a change in supplier. A new way to have a self-sufficient committee was the HABHAF (Have A break, Have a Fishstick). This turned out to be a successful replacement, as the FishCie did not only make losses anymore.

### 860 3.16 Gala Committee

This year, the gala was organised with the associations Abacus, Inter-Actief and Scintilla. The committee was formed with a majority of inexperienced people. When the committee still had to get to know each other, the meetings were less productive and there were a lot of long running action points.

865 The board responsables started participating more actively in the meetings, which helped with making the meetings more structured and discussing all important issues.

The event itself went well. One large drawback was that the committee forgot to check the decorations for flammability, which is why they had to take the decorations down.

### 3.17 GraphiCie

870 The GraphiCie has acquired nine new members this year who all passed the trial period. Before these members joined, the workload was high and people were starting to get demotivated. The arrival of the new members decreased the workload dramatically, which has led to an increase in morale. Organising a team building was attempted, but was abandoned due to lack of interest from the committee members.

875 The committee had a new chair who actively assigned new posters. The chair assigned the posters quickly, although small mistakes had been made a few times. The committee started giving more feedback with the arrival of the new members, who learned doing so during their trial period. However, posters were often a little later finished than requested and the chair did not actively keep track of if posters had been finished. This had been pointed out during a meeting and is now being worked on.

880

### 3.18 Guild of Drafters

885 Due to the pandemic, many drafters lacked experience or knowledge regarding drinks. Only a small portion of the Guild of Drafters is an active drafter, so it was difficult to put experienced and inexperienced drafters together.

890 To make sure all drafters have a sufficient amount of knowledge about drafting, a new system was introduced for new drafters. This system should have checked if drafters know everything they need to know. Although the idea of the system was a step in the right direction, the implementation did not work that well, because the drafters could not be checked every drink by members of the TIPcie. The board advises the next board to look into improving this system, because it has improved the standard of drafting within Proto already.

895 To make sure that more drafters became active and have a better community feeling, two team buildings had been organised this year. According to some drafters, this did add to the community feeling. In the evaluation form it was suggested to organise these teambuilding a lot earlier in the year and the board also advises the next board to do so.

### 3.19 Handyman Committee

900 The Handyman Committee had moved their meeting from the evening to a lunch break. Originally, after the meeting would be a moment for the whole committee to work together. The moving of the meeting meant that this allocated time fell away; however, the committee appreciated the new way of meeting more, as the meetings in the evening were inconvenient. The FlexOffice was still available most evenings for the Handyman Committee if members wanted to work there.

905 As the committee got busier towards the end of the year, the weekly meeting got more inconvenient, since the meeting was short, but did require members to come to the university. Since the committee had a Project update every two weeks, a meeting was skipped if nobody

had a (relevant) update. The committee is still motivated and had an update bi-weekly, so this worked rather well.

### 910 3.20 Have You Tried Turning It Off And On Again Committee

The committee had been quite busy with bug fixing for the first half year. The committee had no problem with the fact that they were mostly bug fixing and not really making new implementations for the site, as they find bug fixing quite educational.

915 The committee has two sysadmins (system administrators), who are able to handle all the pull requests. Currently, two of the new members are being trained to become a sysadmin as well.

920 The HYTTIOAOAc met every Tuesday evening and had a moment afterwards during which they could work on their projects. Since the committee found meeting and then working quite exhausting, meetings and working moments now alternate. The committee is working hard and quite a few new features are added to the site. The ProTube is almost finished, if the next test is successful. They also successfully solved the problems regarding payments with Molly.

### 3.21 InteracCie

925 The InteracCie still consists of two members, although they are two different members than the members at the start of the year. They had the initiative to organise a drink at an external location, however, this was hampered by COVID-19 regulations. Eventually multiple drinks were organised, each drink had around ten participants.

930 The InteracCie was also working on a different, more creative, activity, but this sadly had to be cancelled due to planning issues, colliding with other campus wide activities and having no room to be rescheduled.

### 3.22 Kick-In Committee CreaTe

935 After the second committee market, there were still not enough people to form a full committee, and an effort was made to find experienced members to join the committee. The board responsible has put some extra time in the committee to make sure that the basis is right and the Candidate Board member also helped out a great deal. At the moment of writing, all preparations have gone well and the activities are finished. Not everything went as smooth as planned, but the final result was an enjoyable Kick-In.

### 3.23 OmNomCom

940 The Makro deliveries were delivered at more and more random times throughout the year, making it quite hard to have someone from the committee available to help stock the OmNomCom. After asking about this at the Makro, they seem to have put us earlier on their route, as they have been coming in the morning for the last few months of the year. Counting was done once a module, stock updates were done more regularly based on discrepancies that stuck out to us.

945 During the heavier COVID-19-regulated times, tostis were unavailable for a short time. This was because tostis caused a big group to huddle around the grill, which was not allowed within the COVID-regulations. The focus on products with low expiration rates declined very steadily, since snacks are in high demand again.

950 The Hambo afternoon has been experiencing some problems, due to a few years without FriAD's this tradition was lost. Therefore, it was not one of the standard tasks of the committee anymore, resulting in just three hambo-afternoons in a year.

### 3.24 pLAN

955 The pLAN committee was extremely enthusiastic, but got off to a slow start. They organised just a few competitions. A big setback was that the Dungeons & Dragons activity had to be cancelled due to a combination of time constraints, COVID-19 cases, and a slight shortage of DMs. But, as stated in our policy plan, pLAN has been focussing on bigger and better activities. A 24h pLAN pARTY has taken place, which is bigger, but still not that much effort. The committee has worked quite hard on an "Among Us in real life" activity. This was quite a large project for a committee  
960 that tended to be quite low-effort, but it did give the committee something nice to work on.

The committee still kept its meme-esk reputation, so this bigger activity did not take away from the fun and the classic "gezelligheid" that the pLAN tends to bring.

### 3.25 Protography

965 At the beginning of the year, a new Whatsapp group was created to get a better overview of which members intended to remain active in this academic year. The board responsible started using Google Forms for members to indicate their availability. This has helped with finding Protographers instead of just texting.

970 Despite this, the committee experienced a large amount of inactivism. Motivation for taking pictures is not very high within the committee at the moment. Members indicated, through an evaluation form, that this can be due to late requests and lack of a good camera. Overall, members do still enjoy being a part of the committee and taking pictures.

### 3.26 ProtOpeners

See [2.1.1](#).

### 975 3.27 ProtoTrip

For many committee members, the ProtoTrip was their first committee. The responsibility within the board was also passed on. Because of those reasons, some experience in the committee with organising a whole trip was missing. It was also not very convenient that not all committee



980 members were joining the trip. In hindsight it would have been better to start up the committee sooner, so everyone had more time to work and learn on how to organise a trip.

985 However, with the help of the ENTROPcY, and the great enthusiasm within the committee, everything worked out really well. The decision on having a bigger group was great for arranging transport, museum group tickets and accommodation. The only negative side was that restaurants and pubs were too small to accommodate a place for everyone. It has to be noted that it was the first time everything opened up again after Covid, so this also resulted in lack of room.

## 3.28 SkiCie

### 3.28.1 SkiCie 2022

990 Proto went on a SkiTrip with Daedalus and Inter-*Actief* during the spring break. The committee consisted of three board responsables and two members from Daedalus. The preparations went well and the committee was motivated. Due to the use of a travel agent, the work was kept to a minimum, although merch and entertainment during the bustrip were provided and an integration drink was held beforehand to get to know the other association's members.

995 Proto had eleven members who joined the SkiTrip, with a total of 32 people joining the SkiTrip. The trip itself was received positively and the integration between the different associations went smoothly.

### 3.28.2 SkiCie 2023

1000 In 2023, a SkiTrip will be organised together with Alembic, Arago, Astatine, Daedalus and Inter-*Actief*. The committee is motivated, but due to the large number of participants we expect to join, the committee decided to choose working with a travel agent again. The SkiTrip will take place in a year in which none of the current board members will still be board members, but everyone expects to still keep participating actively in the committee. A few of the "regular" committee  
1005 members are candidate board members, so there will not be an information gap.

## 3.29 SportCie

1010 At the beginning of the year, it was noticed that some activities were really easy to organise. Only contacting sport associations and just paying them would have resulted in too many activities or a really low workload for the SportCie. Therefore, it was decided to organise activities that are a little bit bigger than the SportCie would usually organise. One major activity that was added was the Surfweekend. Although the SportCie organised bigger activities than usual, the committee functioned well, as the committee members had a lot of committee experience. As most of the current members will leave next year, it is suggested to do smaller activities again with this committee, to make it much more approachable for first years. The board and the current SportCie

1015 advise to make a separate committee for the sport trip, if the next board decides to organise such an event again.

### 3.30 Symposium Committee

1020 This year another symposium took place. The symposium was called: “Head in the Clouds” and was all about the future. Companies gave workshops and lectures on how they view the future of the topics: Cyber Security, User Experience Design, Robotics and Sustainability.

1025 The day itself went very smoothly due to a good script of the day. The use of the DesignLab was very fitting to the atmosphere of the symposium and the location was easy to reach for students and companies. The room for companies to work in during the day and the helpers during the day also greatly benefitted the course of the day. The committee heard from participants that the use of both lectures and workshops was very beneficial to keep the attention span. The network drink at the end of the day allowed students to easily connect with the companies that visited.

1030 In the preparation, it was clear that the logistics schedule should have been started on earlier. Due to its lateness, the day on which the event was opened had to be postponed by a few days. This also caused a few issues in the original promotion schedule. The committee was, in contrast, very on time with contacting companies and finding a theme, which prevented any congestion at the start.

### 3.31 TIPcie

1035 Throughout the year, the possibility of having drinks inside changed a lot, as the Covid-19 restrictions also fluctuated. As a result, there were only drinks outside at the beginning of the year, and there was a time of no drinks during December and January. When drinks were possible, the TIPcie did a good job of organising such kinds of events. To spice things up, most of the drinks were themed, which was really well received by the members of Proto. The TIPcie also wants to  
1040 continue this trend next year.

The TIPcie also devoted a lot of time into improving the skill level of the drafters within Proto, see [3.18](#).

1045 As the committee got more experienced throughout the year, organising drinks went more smoothly, as all committee members knew exactly what was expected of them. This resulted in the “lack of need” for a meeting sometimes. Next to that, not all TIPcie members were available anymore at the planned meeting moment. Consequently, the committee met less than was desired at the end of year, which resulted in some minor miscommunications during the  
1050 organisation of drinks. The TIPcie plans to meet weekly again next year to resolve this.

## 4. Societies

1055 Due to the transfer of the responsibilities around the societies and the COVID-19 period, the trial period for Societies has been started up in the first half of the new calendar year. Since all societies either had an activity planned or were a pending society for longer than half a year, the choice was made to let all societies plan an activity within the next month to show their dedication. The date, time and price did not have to be set in stone yet, but a solid plan for an activity had to be made.

1060 Societies have received the option to make use of the event system of Proto, including participation costs. This does not mean that Proto is now financially responsible for these activities.

### 4.1 Lustrum Songciety

1065 The Lustrum Songciety was established to write songs for the Lustrum in 2021. As the next time this society might be necessary is in 2025 (at the earliest), the board has decided to disband the society until then.

### 4.2 PetCie

The PetCie did not meet the deadline of the trial period. Therefore, the PetCie was disbanded.

### 4.3 PlantSie

1070 The PlantSie has successfully organised their first activity: painting plant pots! Proto's members could use their creativity to decorate their plant pots however they saw fit, which means that the PlantSie is now officially a recognised society as well. The society has also donated a cute Christmas tree to the association room and added two hanging plants to the ceiling.

### 4.4 S.A. Broto

1075 S.A. Broto is one of the most active societies. They provided us with freshly baked bread every two weeks, but they will have to evaluate if they still want to organise the planned activities, as S.A. Broto consists majorly of candidate board members. They also did not mind helping out by baking bread for activities or lunch events. Unfortunately, they have not been able to organise their activities yet due to unforeseen circumstances, but they have been active enough already to be accepted as a society.

1080

### 4.5 Sk8erbois

The Sk8erbois society consists of board members from Board 8.0 and aims to organise one activity each year. They were the first society to organise an activity: the Sk8erbois lasercut

1085 workshop. Members got an explanation on how to laser cut and were provided with a template for a skateboard drink plank, which they could decorate however they saw fit. If they took the laser cut skateboard to the next MoAD, they were provided with some free drinks.

## 4.6 TaartCie

The TaartCie did not meet the deadline of the trial period. Therefore, the TaartCie was disbanded.

## 1090 5. Final Words

Pfew, that was quite the report. Thank you for reading it regardless! We hope this has provided you with insight on how the association and the board have been doing during the past year. We are glad to have achieved so much together with the entire Proto community. Thank you for sticking with us during this turbulent year. ♡

1095 Should you have any questions, feel free to contact us on [board@proto.utwente.nl](mailto:board@proto.utwente.nl) or drop by Protopolis.

1100 Much love,  
Board 11.1