



General Member Meeting 47

25-10-2022, 19:30

Minutes by Max Liebe

Editor's note: A digital presence list and a recap of all action points given during this GMM can be found at the end of this document.

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Opening

1. The 47th General Member Meeting of S.A. Proto is opened at 19:36 on 7 September 2022.

Announcements

1. The GMM will be held in Dutch.
 - a. Although Imke would prefer to hold it in German.
2. The version of the financial plan on the Wiki is not the updated version.
 - a. **AP Max Liebe:** Update the document "Annual Financial Report 2021-2022" listed on the wiki for GMM 47 to its correct version.
 - b. Martijn notes that the version on the wiki during this GMM is mostly correct, except for a few numbers in some tables and missing explanation for some properties.
 - i. He adds that he will mention this when it is relevant.

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Quorum

3. At the start of the GMM, a total of 19 votes are counted.
 - a. 0 are present online.
 - b. Peter van der Burgt will be authorised by Sebastiaan van Loon.
 - c. Maxim de Leeuw will be authorised by Imke Verschuren.
 - d. Renske Mulder will be authorised by Daniela van Meggelen.
 - e. Hannah Ottenschot will be authorised by Laura Schep.

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Fixing the Agenda

4. None.

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Previous Minutes

5. The previous minutes from GMM 46 are not finished yet.
 - a. These will be discussed during the next GMM.
 - b. Max adds that the deadline for publishing the minutes is eight weeks, which means it was not necessary to have them finished yet for this GMM.
 - i. Imke remarks that as there is uncertainty about the exact deadline for the previous minutes, with documents possibly contradicting each other, this should be looked into.
 - ii. Daniela adds that this deadline is possibly bound by law.
 - iii. **AP Max Liebe:** Look through the wiki to find out what the exact deadline is for a GMM's minutes to be finished.

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Previous Action Points

- 40
6. [Editorial note: the previous action points were not discussed during the meeting. This heading has been added here for clarity]
 7. The previous action points will be discussed during the Semi-Annual GMM.

Received Documents

TIPcie mini financial plan

- 45
8. General remarks
 - a. Sebastiaan explains that this document was made as it was requested during the last GMM.
 - b. It was made in collaboration with some previous treasurers and Daniela.
 9. Page 1
 - a. 1. Financial report of 2021-2022
 - 50 i. Sebastiaan explains that TIPcie has two financial accounts:
 1. TIPcie Account, this is what the drinks are bought with and where the money collected from people who buy drinks goes to.
 2. TIPcie Budget, this is the account that is used to buy decoration and other supplies for e.g. themed drinks and canti.
 - 55 3. He adds that sometimes if the TIPcie Account has made a lot of profit, money will be deposited into the Budget account so it can be used for bigger activities or themed drinks
 - a. He notes that this year €400,- was deposited to the Budget account, as can be seen in the table "TIPcie Account 2021-2022".
 - 60 ii. He notes that this year €1572,06 was left in the TIPcie account, which is higher than intended, normally this should be around €1000,-.
 - iii. He also notes that it is normal for drinks to generate a loss, as this is compensated with external drinks.
 - 65 iv. Jesse asks what "Other income" entails.
 1. Sebastiaan refers to heading 1.4 Other income, and answers that this is due to SBZ donating money to the TIPcie so beer prices could be lowered, as well as other "random" returns.
 2. He adds that this will likely only be this high for 2021-2022.
 - 70 v. Martijn asks whether the Strantus has already been incorporated in this financial report
 1. Sebastiaan answers that while it is listed in the Appendix, it's still being worked out.
 10. Page 3
 - a. 2. Budget of 2022-2023
 - i. Sebastiaan notes a few points:
 1. Extra loss will be generated on drinks, to make the beer prices lower and compensate for inflation/the war in Ukraine.
 - a. He adds that starting January the prices will become lower again due to SBZ's new contract with De Klok.
 - 80 b. He explains that this can be compensated for with the remaining (extra) liquidity from last year.

85 2. €1275,- will be deposited into the Budget account in order to pay for the drafters gilets, as these will be paid for with this account.

3. More income from external drinks is expected, as TIPcie will organise a graduation drink.

ii. Imke wants to confirm that the higher costs for drinks will be compensated by TIPcie's accounts.

90 1. Sebastiaan confirms that TIPcie will compensate for this, meaning members will not have to pay more for drinks.

11. Page 4

a. 2.8 & 2.11

i. Sebastiaan notes that since TIPcie wants to pay for the gilets from the Budget account, there are equal income and spending for them. (€1275,-)

95 b. 2.10; Expenditure on themed drinks

i. Sebastiaan notes that while spending €847.06 on themed drinks may seem like a lot, it is actually only a bit more than €200 per quarter.

100 ii. Daniela remarks that last year a distinction was made between decorations and providing discounts on certain drinks, and asks why this distinction was not made here.

1. Sebastiaan answers that while this is an interesting statistic to look at, it is not financially relevant to distinct them as it is paid for from the same account.

105 2. Daniela wants to confirm that this means discounts on certain drinks belongs to "Expenditure on themed drinks".

a. Sebastiaan confirms this.

12. Page 5

a. Final words

110 i. Ben remarks that his name is not spelled right.

1. Sebastiaan apologises and blames autocorrect.

ii. Sebastiaan thanks everyone who worked on this document.

iii. He also points to the appendices in case anyone is curious as to what was spent on each drink individually.

115 iv. Jesse remarks that some numbers do not correspond to Martijn's numbers in the annual financial report.

1. [Inaudible] answer(s) that this is likely due to the wrong version on the wiki.

120 2. Sebastiaan adds that some numbers were still being changed together with Ben & Martijn, and also with the strantus still being processed some numbers could not total to the same amount.

a. He notes that this is being looked into.

Agenda

Annual Financial Report 2021-2022

13. Page 1

125 a. General remarks

i. Jonathan remarks that the logo rather pixelated.

14. Page 4

a. 2. Balance table

i. 1210; Income – to be received

- 130 1. Peter asks why the amount listed here is so high.
- 135 a. Martijn explains answers that the Rabobank did not want to go through with the withdrawals of July and August.
- i. He adds that these withdrawals also concerned the payments for big events (e.g. surf camp), which made the amount increase drastically quickly.
- 140 ii. He explains that these withdrawals will be carried out throughout 2022.
- b. Peter asks why this part not listed in the income to be received table.
- i. Sebastiaan notes that this has already been fixed in the new version of the document.
- 145 c. Daniela wants to confirm that this is why the amount in 1010; Savings is so low.
- i. Martijn confirms this, and explains that made sure to process invoices that we're deemed "highly necessary" with high priority to make sure there was still enough liquidity on the bank account.
- 150 ii. Total assets
1. Peter, Jonathan and Sebastiaan ask why the €3,167.48 is at the bottom in the "Assets" section, instead of the "Liabilities" section.
- a. Martijn explains that this was done to make the representation of the bookkeeping as accurate as possible.
- 155 i. He adds that the total assets and total liabilities column now accurately represent the numbers in the bookkeeping system.
- ii. He explains that he could have also put the €3,167.48 as a negative amount in the "Liabilities" section, which would have subtracted that amount from both sides, meaning it would still add up.
- 160 2. Daniela wants to confirm that the €3,167.48 should actually be a negative amount but is listed here as positive to represent the bookkeeping accurately.
- a. Martijn confirms this.
- 165 3. Sebastiaan wants to confirm that the year is listed as a €3,167.48 loss because the EEMCS subsidies are not deposited yet. Meaning that the year actually made a profit of about 7k.
- a. Martijn confirms this as well.
15. Page 5
- 170 a. General remarks
- i. Sebastiaan remarks that the page looks very different compared to the previous version of the document.
- b. Income – to be received 31-07-2022 table
- 175 i. Jonathan asks what the 1.2k difference is between the total in this table and the Balance table on page 4.
1. Martijn answers that he doesn't know.
2. He adds that he checked everything twice and still could not figure out where the remaining 1.2k should come from.
3. Jonathan says this is a problem because it means that there is still an invoice that needs to be paid, without any knowledge about who to contact for this invoice.
- 180 4. Imke asks if this could be due to the takeaway dinners, as they add up to about this amount.
- a. Jonathan answers this is not the case as it is a separate fund and would only make the problem worse.

- 185
5. Laura remarks that the Cofano sponsoring is listed twice, which is unrealistic as they won't even pay for one sponsorship deal, let alone two.
- She adds that Capgemini and Talententuin have not paid yet, which could explain (part of) the missing 1.2k.
 - **AP Martijn van Ooijen:** Remove the two Cofano sponsorship deals from the Annual Financial Report 2021-2022.
- 190
6. Jonathan emphasises that even with the money from Capgemini and Talententuin, there is still likely some money missing, which could mean that the year made an even bigger loss (on paper, without the EEMCS subsidies).
- 195
7. **AP Martijn van Ooijen:** Find out what the cause is of the missing 1.2k in table "Income to be received 31-07-2022", and correct this table accordingly. (Annual Financial Report 2021-2022, Income - to be received table)

200 16. Page 8

a. Reservations Miscellaneous table

- 205
- i. Jonathan remarks that the expired reservations should accurately represent how much was paid, adding that this is likely €0,-.
1. He adds that the reservation that ended up costing more than expected should also be settled correctly.
 2. Martijn answers that he will be discussing this during his first Audit committee meeting.
 3. **AP Martijn van Ooijen:** Discuss and correctly settle the expired reservations during an Audit Committee meeting. (Annual Financial Report 2021-2022, Reservations Miscellaneous table)
- 210
- ii. Sebastiaan notes that Subway only sends an invoice if you ask for it, and since there are three open invoices it would be nice to ask them for these.
1. **AP Ben Ligthart:** Email Subway to ask for the invoices of the lunches listed in the table. (Annual Financial Report 2021-2022, Reservation Miscellaneous table)
- 215

17. Page 9

a. Reservations table

- 220
- i. Sebastiaan remarks that there is an empty column and asks why.
1. Martijn answers nothing was done with any of these reservations this year, which is why he left it empty.
 2. Sebastiaan says that it is kind of strange that nothing was done with these reservations.
 - a. Martijn agrees.
 - b. Sebastiaan says it would be nice to have a bit of explanation about why nothing was done with these reservations for this table.
 - c. **AP Martijn van Ooijen:** Add an explanation about why nothing was done with the reservations in this table during 2021-2022. (Annual Financial Report 2021-2022, Reservations table)
- 225
- ii. Daniela notes it would be nice to have an overview of what reservations have already reached the amount they should be at, for clarity.
1. Martijn answers he had an overview like this in his Financial Plan, but for some reason did not include it in the Annual Financial Report.
 2. **AP Martijn van Ooijen:** Add an overview of what reservations have reached their intended amounts like in the Financial Plan. (Annual Financial Report 2021-2022, Reservations)
- 230
- 235

18. Page 10

a. 1810 Reservation Licenses

- 240 i. Imke asks whether Apple development for the Proto website will continue.
- Jonathan answers the Have You Tried Turning It Off And On Again Committee currently does not have plans to continue working on the iOS app.
 - Ysbrand adds that the license has been expired for multiple years now.

245 a. Jonathan disagrees.
 - Imke says OK.

b. Discrepancy

- 250 i. Jonathan remarks that this heading can be removed.
- Martijn agrees.
 - AP Martijn van Ooijen:** Remove the “Discrepancy” heading and text (Annual Financial Report 2021-2022, Discrepancy; page 10)

19. Page 11

a. Profit/Loss Summary table

- 255 i. Jonathan remarks that it would be nice if it could be cleared up that there is not a loss of €6,309.97, as this table makes it seem like that is the case.
- He suggests removing the liquidity increase from this table altogether.

260 a. He explains that while budgeting it is good, it is not necessary to put it in the profit/loss summary as the increase will be put into the owner’s equity anyway, no matter what happens.

b. He explains that this also makes it more clear what the result of the year is.
 - AP Martijn van Ooijen:** Add an explanation about how this table does not represent a loss of €6,309.97, and remove the liquidity increase from the table. (Annual Financial Report 2021-2022, Profit/Loss Summary table)

265

20. Page 12

a. 3520 EEMCS subsidy

- 270 i. Jonathan asks if the board has heard more about the EEMCS subsidies.
- Ben answers that the faculty has been contacted and that these will most likely be deposited somewhere halfway through the year.

275 a. He adds that his will also be the moment the new subsidies will be decided with Didi.
 - Daniela wants to confirm that this year two EEMCS subsidies will be deposited, and asks when these will be deposited.

275 1. Ben confirms that two EEMCS subsidies will be deposited this year, spread-out throughout the year.

21. Page 13

a. 3.2.1 Expenses General table

- 280 i. Jonathan remarks that since the bookkeeping software is now paid a year in advance it should be put with the reservations.
- Martijn agrees.
 - AP Martijn van Ooijen:** Add the bookkeeping software to the reservations as it is now paid a year in advance. (Annual Financial Report 2021-2022, 3.2.1 Expenses General)

285
 - Jonathan remarks that there is quite some losses for EEMCS activities, and that the cause for this should be kept in mind and avoided this year.

22. Page 14

a. 3100 Phone

- 290 i. Sebastiaan wants to confirm that the invoices for the phone costs were never delivered, therefore the expenses are lower than budgeted for.

1. Martijn answers that there has not been an invoice for the fixed telephone line costs in the past three years, and that this amount is reserved for those costs.
- a. Sebastiaan remarks that it could be smart to make a reservation for this in the Budget Plan, in case the invoices are ever sent.
- i. Ben answers that this is indeed a good idea.
- ii. **AP Ben Ligthart:** Add a reservation for the fixed telephone line invoices of the past three years. (Budget Plan 2022-2023)
- iii. Martijn says that a reservation was already made as he called so much with the Rabobank that it went outside the calling budget.
- iv. Daniela remarks that since this has already been going on for three years it's probably a good idea to contact the university about this matter.
- v. Louis believes the responsibility should lie with the university for this.
- vi. Martijn says that the university can be difficult to work with when it comes to these matters.
- vii. Daniela says that the university should in that case fix it themselves.

b. 3535 EEMCS Activities

- i. Jonathan remarks that a reservation could be made for this, as even though EEMCS went over budget last year, the money from the pizzas could lessen the amount we went over budget with.
1. Martijn answers that the pizzas were registered somewhere in the summer vacation, therefore he does not know whether it was handled with the withdrawal or not.
2. Jonathan wants to confirm that this could mean extra income for this year.
3. Martijn confirms this.

23. Page 16

a. 3.2.2 Expenses Committees

- i. Sebastiaan remarks that Ysbrand should keep in mind to send Alma an invoice for education-related lunches and meals like for the minor- and master markets.
1. Louis says that Alma said she would reimburse a fancy dinner from Appel for the speakers at the minor- and master markets.
- a. He adds that an invoice for these dinners has already been sent.
2. Sebastiaan suggests to IJsland (*implied: Ysbrand*) that she should discuss the terms for reimbursing a dinner with Alma beforehand.
- a. He adds that since Alma has a lot of money, this year the board could try to arrange fancy dinner for everyone.
- b. **AP Ysbrand Burgstede:** Discuss the terms for reimbursing dinners for the minor- and master market with Alma beforehand, and look into arranging a dinner for everyone with funds from the study.
- ii. Jonathan notes a few committees that turned a profit, adding that this is not really supposed to be the case.
1. He adds that he read that this was mostly due to prepaid tickets, and discourages the usage of these as it could be unfair if an event is made cheaper after the ticket has been bought.

2. Martijn answers that since these tickets are paid with iDeal it's difficult to refund these tickets.
 3. He also adds that for the DisCo party the ticket system was broken so the tickets were paid for with payment requests, around 2.5k, adding that this was also difficult to refund.
 4. He also adds that the FYC could technically have been refunded.
 - a. Ben adds that this was due to the family day and that it will be considered for this year.
- iii. Jesse notes that the HYTTIOAOAC went over budget, but that this was not noted.
1. Martijn says that he indeed forgot to change this.
 2. Jesse explains that the package costs for the website were unexpectedly high.
 - a. Max adds that this was partly due to the package costing only half the total price in the first year. This price was then also budgeted for the upcoming year.
 - b. He also adds that it was also more expensive than expected due to inflation.
 3. **AP Martijn van Ooijen:** Add an explanation about why the HYTTIOAOAC went over budget. (Annual Financial Report 2021-2022, 4242 Have You Tried Turning It Off And On Again)

24. Page 18

a. 4410 Board of Advisors

- i. Daniela asks what the "small gift" for the BoA was.
 1. Martijn answers that this was a picnic with the Board of Advisors.
 2. Louis adds that this was separate from the teambuilding where he was "kaolo brak" (*very wasted*).

25. Page 20

a. 3.2.3 Expenses Miscellaneous

- i. Sebastiaan asks why the TIPcie result is €0,-.
 1. Martijn answers that the result is not pre-booked, which means that the result here is actually the result from previous years, which was €0,-.
 - a. Sebastiaan remarks that it would be nicer to still put a number here, as now it seems the result of this year was €0,- as well, which it wasn't.
 - b. **AP Martijn van Ooijen:** Put an explanation about why the TIPcie result is €0,-. (Annual Financial Report 2021-2022, 1410 TIPcie Result)
- ii. Jonathan remarks that it's complicated to keep depositing from account to account, and proposes that since the bookkeeping software supports it the result just stays on TIPcie account.
 1. Ben answers that this is how he will do it this year.

26. General Remarks

- a. Jonathan remarks that due to the things that were discussed significant changes could be presented in the document, and he asks whether or not everyone thinks the GMM should still vote to approve the document with changes.
 - i. Daniela says that she believes it's fine to vote but it would still be nice to discuss the changes during the next GMM, especially since there is about 1.2k that still has to be found.
 1. *The crowd agrees.*
 - ii. **AP Ben Ligthart & Rachel den Otter:** Make sure to discuss the changes to the Yearly Financial Report 2021-2022 during the next GMM.

- 400
- iii. Louis adds that he believes that since this is already the second version of the document, and as the Audit Committee could have already seen the things that were discussed, the responsibility for discussing this document should now lie with Ben and not with Martijn.
 - iv. **AP Audit Committee:** Check the updated Yearly Financial Report before the next GMM.
- 405

27. The Annual Financial Report 2021-2022 is accepted with the previously mentioned changes at 20:28 by the GMM.

410 Revised Proposition Partial Restitution Board Members (for Approval)

28. [Editorial note for context: an input session about this particular document was held a couple of weeks before this GMM.]

415 29. The Revised Proposition Partial Restitution Board Members is accepted with the previously mentioned changes at 20:30 by the GMM.

Charging of Martijn van Ooijen as member of the Audit Committee (for Approval)

420 30. Voting: charge Martijn van Ooijen as a member of the Audit Committee of S.A. Proto.

31. Martijn van Ooijen is charged as a member of the Audit Committee by the GMM at 20:33.

Any other business

32. Max notes that all three votes took place within a five minute time span.

425 Survey

33. Daniela asks Max whether he remembers what she wanted to ask at the survey.

- a. Max says does not remember.
- b. Daniela says it likely has to do with alcohol, as she has been doing a lot surrounding that lately.

430 i. Daniela also asks if this could written down in the minutes.

ii. [Editorial note: you're welcome.]

34. Daniela asks what the exact rules are surrounding alcohol consumption/sale in Proto.

- i. Laura explains that the rule states that no alcohol can be bought before 15:30, but bringing your own alcohol and consuming that is allowed.

435 35. Daniela asks when "kratzitten in Proto" will take place.

36. Jonathan asks IJsland whether he wants a piece of apple pie.

- i. Ysbrand asks where the song is Ysbrand would write for him.
- ii. Jonathan answers that he will present this at the semi-annual GMM.
- iii. **AP Jonathan Mattarazzi:** Write a song for Ysbrand and present it at the semi-annual GMM.

440 37. Laura asks whether there is a drink.

- a. Rachel says she will pass this question onto the internal.
- b. *Inaudible chaos ensues.*

c. Sterre answers there will be drinks in Protopolis.

- 445 38. Laura asks who is up for chicken nuggets, as she brought an airfryer and chicken nuggets.
a. *Inaudible chaos ensues once again.*

Closing

39. The 47th General Member Meeting of S.A. Proto is closed at 20:37 on 25-10-2022.

Presence list

- 450 40. The following people were present at the General Member Meeting:

Who?	Time present:	Time absent:
Laura Schep	19:24	20:38
Jonathan Matarazzi	19:24	20:38
Rachel den Otter	19:30	20:38
Max Liebe	19:30	20:38
Ben Ligthart	19:30	20:38
Sterre Kuijper	19:30	20:38
Tristan van Marle	19:30	20:38
Ysbrand Burgstede	19:30	20:38
Louis van Maurik	19:33	20:38
Jelle Gerritsen	19:33	20:38
Daniela van Meggelen	19:33	20:38
Jesse Visser	19:33	20:38
Sebastiaan van Loon	19:33	20:38
Imke Verschuren	19:33	20:38

Recap Action Points

Recap previous action points

AP	Who?	What?
46.01	Ellis Dijkstra	Clarify that this is about members who signed up for committees and did not follow up on their interest rather than dropping out of committees (Minutes GMM 44, Line 664).
46.02	Martijn van Ooijen	Add what happened with the left-over budget (Minutes GMM 44, Line 1021).
46.03	Martijn van Ooijen and Ben Ligthart	Look for the money from 1100 (General Register) in the archive in the storage closet.
46.04	Martijn van Ooijen and Ben Ligthart	Retrieve the money from the reservation from the Statutes back from the SU.
46.05	Board 11.0	Discuss if the board wants to add that more committees could have been delegated to other people (YR, Page 6).
46.06	Board 11.0	Add that the board organised a picnic and made a WhatsApp group for students of Year 0 (YR, 3.2.2)
46.07	Laura Schep	Add the original target goal (YR, 2.5.1.1).

46.08	Martijn van Ooijen	Change that the left-over budget goes to the liquidity, not to the candidate board (YR, Line 596).
46.09	Martijn van Ooijen and Ben Ligthart	Discuss with HYTTIOAOAc why the withdrawal during the summer vacation was declined.
46.10	Board 11.0	Add that there is being worked on all the function documents, not only on the documents for the Treasurer and Officer of Educational Affairs (YR, 2.7.1)
46.11	Ellis Dijkstra	Add how the communication between the board and Foundation ICE went (YR, 2.7.5)
46.12	Board 11.0	Add that the KICC and CampCo get FOBOS because they have educational value (YR, 2.7.7).
46.13	Ellis Dijkstra	Adjust that Foundation ICE did arrange enough companies on location (YR, 2.7.5).
46.14	Martijn van Ooijen	Add that the request from the Dies Committee was also late (YR, 3.8).
46.15	Martijn van Ooijen	Add that the DisCo also helped with Electroshock (YR, 3.8).
46.16	Martijn van Ooijen	Clarify that the mentioned DisCo party is the party with the DisCo theme (YR, 3.8).
46.17	Martijn van Ooijen	Rephrase that the DisCo should expect the request from the Dies rather than making it one out of those two parties (YR, 3.8).
46.18	Max Liebe	Add an asterisk to Foundation ICE. (Policy Plan 2022, 3.3 Other Responsibilities)
46.19	Board 12.0	Investigate the possibilities of purchasing (a) new monitor(s) for on the desk in Protopolis so Alfred's monitors do not have to be used as much.
46.20	Board 12.0	Look into what (large) activities can be organised earlier into the year to prevent an overload of large activities in the last quarters of the year.
46.21	Max Liebe	Clarify that board 12.0 is planning to organise something every ProtoNight, and will keep Protopolis open otherwise. (Policy Plan 2022, 4.2.6 ProtoNight)
46.22	Board 12.0	Discuss how the responsibility for ProtoNights will be handled.
46.23	Board 12.0	Look into the feasibility of showing posters digitally on the screens in Protopolis.
46.24	Max Liebe	Clarify what the plan is for integrating the upcoming first years. (Policy Plan 2022, 4.3.1 Member Acquisition)
46.25	Max Liebe	Look into integrating 4.3.2 into the static policy plan. (Policy Plan 2022, 4.3.2 Board Accessibility)
46.26	Max Liebe	Write something down about open board meetings in 4.3.2. (Policy Plan 2022, 4.3.2 Board Accessibility)
46.27	Board 12.0	Arrange a location for the Active Member Weekend before the end of the first module.
46.28	Max Liebe	Remove the part about GraphiCie members having to give feedback in order to be considered active members. (4.3.3 Active Members)

46.29	Max Liebe	Add a requirement for OmNomCom Committee members to be considered active members (Policy Plan 2022, 4.3.3 Active Members)
46.30	Board 12.0	Contact or visit the HCI/Interaction Lab (staff) in Cubicus and look at how this space resembles the SmartXP, as well as the possibilities for Proto promotion.
46.31	Ysbrand Burgstede	Look at how other study associations have implemented their version of a public study feedback platform and decide whether and how it should be implemented for Proto.
46.32	Ysbrand Burgstede	Make sure to actively promote the anonymous EducaCie feedback email.
46.33	Max Liebe	Add some text explaining that there are plans to organise the company month again this year (Policy Plan 2022, 4.5.5 External Publicity Policy)
46.34	Max Liebe	Update the static policy plan on the wiki to the most recent one.
46.35	Board 12.0	Check if the university has released/updated a covid plan that the board should use in case of a new wave.
46.36	Max Liebe	Remove the restriction for societies having to organise at least one activity per year. (Policy Plan 2022, 4.8.4 Societies)
46.37	Sterre Kuijper	Rewrite the piece on the wiki about societies, stating that societies should always create a budget plan for every activity, to exclude free activities.
46.38	Sterre Kuijper	Add that societies can be given budget on a case-to-case basis to the societies document on the wiki.
46.39	Ben Ligthart	Clarify how societies are financed. (Budget Plan 2022)
46.40	Sterre Kuijper	Look into ways of promoting societies. (E.g. hanging up a permanent poster in Protopolis) (Policy Plan 2022, 4.8.4 Societies)
46.41	Board 12.0	Look into ways of spending the remaining NPO budget for 2022.
46.42	Board 12.0	Come up with a system to divide the people who signed up to an interest list for a committee into committees.
46.43	Max Liebe	Mention that the CampCo rejected older activists in favor of newer activists (for evaluation purposes). (Policy Plan 2022, 5.1 The Forming of Committees)
46.44	Board 12.0	See if it would be possible to plan something for Dies in the week of the cantus.
46.45	Max Liebe	Adjust the second half of the DIYCie text to say that the WLED workshop is an initiative by two people who are willing to help, not current DIYCie members. (Policy Plan 2022, 5.9 DIYCie)
46.46	Max Liebe	Clarify that ENTROPcY organises one activity per year (Policy Plan 2022, 5.13 ENTROPcY)
46.47	Max Liebe	Rewrite the first section to be factually correct. (Policy Plan 2022, 5.17 GraphiCie)
46.48	Max Liebe	Clarify the success of the teambuildings for GoD last year and that these will also be held this year. (Policy Plan 2022, 5.18 Guild of Drafters)
46.49	Max Liebe	Look into how to make sure that time constraints are not an issue during the monthly pLAN tournaments.

46.50	Sterre Kuijper	Look into applying a structured method of keeping track of everyone's availability for Protography.
46.51	Sebastiaan van Loon & Ben Ligthart	Add the TIPcie budget plan to the general budget plan.
46.52	Sebastiaan van Loon	Submit the TIPcie budget plan as a document for the next GMM.
46.53	Board 12.0	Decide what to do with the new design that was made for the ties.
46.54	Board 12.0	Look into getting new texts for the previous boards page on the website, where previous board members can reflect about their year.
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46.64	Ben Ligthart	Change the spelling of TIPcie in the Income Statement Committees Overview and 4120 to not anger the old farts. (Budget Plan 2022, Income Statement Committees Overview)
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46.68	Ben Ligthart	Remove the part about the €100,- hardware reservation from 4242 as it is redundant. (Budget Plan 2022, 4242 HYTTIOAOAC)
46.69	Ben Ligthart	Make it clear that the board is responsible for purchasing a camera, not the Protography. (Budget Plan 2022, 4360 Protography)
46.70	Ben Ligthart	For 3600, clear up the part about beer benches to make sure it can be interpreted correctly, and look into improving the clarity as to why there are seemingly no expenses associated with a yearly reservation. (Budget Plan 2022, 3600 OmNomCom)
46.71	Max Liebe & Ben Ligthart	Try to simplify the HYTTIOAOAC budget plan by looking at what unexpected sources could be merged and by removing the part about realisation. (Budget Plan 2022, Appendix A – HYTTIOAOA Budget Plan)

Recap current action points

AP	Who?	What?
46.01	Ellis Dijkstra	Clarify that this is about members who signed up for committees and did not follow up on their interest rather than dropping out of committees (Minutes GMM 44, Line 664).
46.02	Martijn van Ooijen	Add what happened with the left-over budget (Minutes GMM 44, Line 1021).
46.03	Martijn van Ooijen and Ben Ligthart	Look for the money from 1100 (General Register) in the archive in the storage closet.
46.04	Martijn van Ooijen and Ben Ligthart	Retrieve the money from the reservation from the Statutes back from the SU.
46.05	Board 11.0	Discuss if the board wants to add that more committees could have been delegated to other people (YR, Page 6).
46.06	Board 11.0	Add that the board organised a picnic and made a WhatsApp group for students of Year 0 (YR, 3.2.2)
46.07	Laura Schep	Add the original target goal (YR, 2.5.1.1).
46.08	Martijn van Ooijen	Change that the left-over budget goes to the liquidity, not to the candidate board (YR, Line 596).
46.09	Martijn van Ooijen and Ben Ligthart	Discuss with HYTTIOAOAc why the withdrawal during the summer vacation was declined.
46.10	Board 11.0	Add that there is being worked on all the function documents, not only on the documents for the Treasurer and Officer of Educational Affairs (YR, 2.7.1)
46.11	Ellis Dijkstra	Add how the communication between the board and Foundation ICE went (YR, 2.7.5)
46.12	Board 11.0	Add that the KICC and CampCo get FOBOS because they have educational value (YR, 2.7.7).
46.13	Ellis Dijkstra	Adjust that Foundation ICE did arrange enough companies on location (YR, 2.7.5).
46.14	Martijn van Ooijen	Add that the request from the Dies Committee was also late (YR, 3.8).

46.15	Martijn van Ooijen	Add that the DisCo also helped with Electroshock (YR, 3.8).
46.16	Martijn van Ooijen	Clarify that the mentioned DisCo party is the party with the DisCo theme (YR, 3.8).
46.17	Martijn van Ooijen	Rephrase that the DisCo should expect the request from the Dies rather than making it one out of those two parties (YR, 3.8).
46.18	Max Liebe	Add an asterisk to Foundation ICE. (Policy Plan 2022, 3.3 Other Responsibilities)
46.19	Board 12.0	Investigate the possibilities of purchasing (a) new monitor(s) for on the desk in Protopolis so Alfred's monitors do not have to be used as much.
46.20	Board 12.0	Look into what (large) activities can be organised earlier into the year to prevent an overload of large activities in the last quarters of the year.
46.21	Max Liebe	Clarify that board 12.0 is planning to organise something every ProtoNight, and will keep Protopolis open otherwise. (Policy Plan 2022, 4.2.6 ProtoNight)
46.22	Board 12.0	Discuss how the responsibility for ProtoNights will be handled.
46.23	Board 12.0	Look into the feasibility of showing posters digitally on the screens in Protopolis.
46.24	Max Liebe	Clarify what the plan is for integrating the upcoming first years. (Policy Plan 2022, 4.3.1 Member Acquisition)
46.25	Max Liebe	Look into integrating 4.3.2 into the static policy plan. (Policy Plan 2022, 4.3.2 Board Accessibility)
46.26	Max Liebe	Write something down about open board meetings in 4.3.2. (Policy Plan 2022, 4.3.2 Board Accessibility)
46.27	Board 12.0	Arrange a location for the Active Member Weekend before the end of the first module.
46.28	Max Liebe	Remove the part about GraphiCie members having to give feedback in order to be considered active members. (4.3.3 Active Members)
46.29	Max Liebe	Add a requirement for OmNomCom Committee members to be considered active members (Policy Plan 2022, 4.3.3 Active Members)
46.30	Board 12.0	Contact or visit the HCI/Interaction Lab (staff) in Cubicus and look at how this space resembles the SmartXP, as well as the possibilities for Proto promotion.
46.31	Ysbrand Burgstede	Look at how other study associations have implemented their version of a public study feedback platform and decide whether and how it should be implemented for Proto.
46.32	Ysbrand Burgstede	Make sure to actively promote the anonymous EducaCie feedback email.
46.33	Max Liebe	Add some text explaining that there are plans to organise the company month again this year (Policy Plan 2022, 4.5.5 External Publicity Policy)
46.34	Max Liebe	Update the static policy plan on the wiki to the most recent one.
46.35	Board 12.0	Check if the university has released/updated a covid plan that the board should use in case of a new wave.
46.36	Max Liebe	Remove the restriction for societies having to organise at least one activity per year. (Policy Plan 2022, 4.8.4 Societies)

46.37	Sterre Kuijper	Rewrite the piece on the wiki about societies, stating that societies should always create a budget plan for every activity, to exclude free activities.
46.38	Sterre Kuijper	Add that societies can be given budget on a case-to-case basis to the societies document on the wiki.
46.39	Ben Ligthart	Clarify how societies are financed. (Budget Plan 2022)
46.40	Sterre Kuijper	Look into ways of promoting societies. (E.g. hanging up a permanent poster in Protopolis) (Policy Plan 2022, 4.8.4 Societies)
46.41	Board 12.0	Look into ways of spending the remaining NPO budget for 2022.
46.42	Board 12.0	Come up with a system to divide the people who signed up to an interest list for a committee into committees.
46.43	Max Liebe	Mention that the CampCo rejected older activists in favor of newer activists (for evaluation purposes). (Policy Plan 2022, 5.1 The Forming of Committees)
46.44	Board 12.0	See if it would be possible to plan something for Dies in the week of the cantus.
46.45	Max Liebe	Adjust the second half of the DIYCie text to say that the WLED workshop is an initiative by two people who are willing to help, not current DIYCie members. (Policy Plan 2022, 5.9 DIYCie)
46.46	Max Liebe	Clarify that ENTROPcY organises one activity per year (Policy Plan 2022, 5.13 ENTROPcY)
46.47	Max Liebe	Rewrite the first section to be factually correct. (Policy Plan 2022, 5.17 GraphiCie)
46.48	Max Liebe	Clarify the success of the teambuildings for GoD last year and that these will also be held this year. (Policy Plan 2022, 5.18 Guild of Drafters)
46.49	Max Liebe	Look into how to make sure that time constraints are not an issue during the monthly pLAN tournaments.
46.50	Sterre Kuijper	Look into applying a structured method of keeping track of everyone's availability for Protography.
46.51	Sebastian van Loon & Ben Ligthart	Add the TIPcie budget plan to the general budget plan.
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47.01	Max Liebe	Update the document “Annual Financial Report 2021-2022” listed on the wiki for GMM 47 to its correct version.
47.02	Max Liebe	Look through the wiki to find out what the exact deadline is for a GMM’s minutes to be finished.
47.03	Martijn van Ooijen	Remove the two Cofano sponsorship deals from the Annual Financial Report 2021-2022.
47.04	Martijn van Ooijen	Find out what the cause is of the missing 1.2k in table “Income to be received 31-07-2022”, and correct this table accordingly. (Annual Financial Report 2021-2022, Income - to be received table)
47.05	Martijn van Ooijen	Discuss and correctly settle the expired reservations during an Audit Committee meeting. (Annual Financial Report 2021-2022, Reservations Miscellaneous table)

47.06	Ben Ligthart	Email Subway to ask for the invoices of the lunches listed in the table. (Annual Financial Report 2021-2022, Reservation Miscellaneous table)
47.07	Martijn van Ooijen	Add an explanation about why nothing was done with the reservations in this table during 2021-2022. (Annual Financial Report 2021-2022, Reservations table)
47.08	Martijn van Ooijen	Add an overview of what reservations have reached their intended amounts like in the Financial Plan. (Annual Financial Report 2021-2022, Reservations)
47.09	Martijn van Ooijen	Remove the “Discrepancy” heading and text (Annual Financial Report 2021-2022, Discrepancy; page 10)
47.10	Martijn van Ooijen	Add an explanation about how this table does not represent a loss of €6,309.97, and remove the liquidity increase from the table. (Annual Financial Report 2021-2022, Profit/Loss Summary table)
47.11	Martijn van Ooijen	Add the bookkeeping software to the reservations as it is now paid a year in advance. (Annual Financial Report 2021-2022, 3.2.1 Expenses General)
47.12	Ben Ligthart	Add a reservation for the fixed telephone line invoices of the past three years. (Budget Plan 2022-2023)
47.13	Ysbrand Burgstede	Discuss the terms for reimbursing dinners for the minor- and master market with Alma beforehand, and look into arranging a dinner for everyone with funds from the study.
47.14	Martijn van Ooijen	Add an explanation about why the HYTTIOAOAC went over budget. (Annual Financial Report 2021-2022, 4242 Have You Tried Turning It Off And On Again)
47.15	Ben Ligthart & Rachel den Otter	Make sure to discuss the changes to the Yearly Financial Report 2021-2022 during the next GMM.
47.16	Audit Committee	Check the updated Yearly Financial Report before the next GMM.
47.17	Jonathan Mattarazzi	Write a song for Ysbrand and present it at the semi-annual GMM.