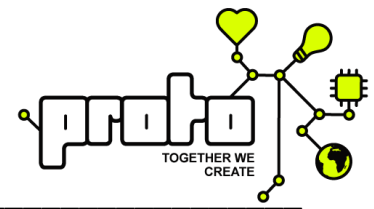


General Member Meeting



05/09/2018, 20:00

@Zilverling A-138

Minutes worked out by Sander Koomen

Presence:

Name	Time of arrival:
Jaimy de Kok	19:56
Frank Lammers	19:56
Jonathan Juursema	19:45
Dennis Vinke	19:45
Coen Hazekamp	19:57
Jur van Geel	20:00
Rens Kruining	20:01
Maxim de Leeuw	19:59
Daniela van Meggelen	19:59
Philippe Tuinman	19:59
Jeroen Ritmeester	19:59
Peter van der Burgt	19:59
Emiel Steegh	19:59
Xadya van Bruxvoort	20:00
Sander Koomen	20:03
Quinten Tenger	20:03
Sarah Hoekstra	20:00
Puck Kemper	20:20 – 23:03
Jesse Visser	20:28 – 23:46
Maurice de Groot	22:03

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1. Opening

The general member meeting is opened at 20:06.

2. Announcements

- A few items were submitted too late to the DokuWiki. The board sent out an email regarding this error and did not get any reaction, and will therefore continue with the meeting as usual.
- There was also a mistake on behalf of the candidate board: There is a small error in the financial report. A different version will be presented. The change was in the subsidy from our faculty, which resulted in a lower amount of liquidity built up. The mistake will be pointed out when presenting the piece.

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3. Quorum

There are 18 people who are authorized to vote, 3 additional votes come from authorizations for a total of 21 votes. After the change of boards, the amount of votes changes to 20.

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- A clarification is given on the voting system:
- If you vote yes, you agree with the topic that is voted on.
 - If you vote no, you disagree with the topic that is voted on.
 - If you vote blank, you disagree with the way of voting, you want to increase the threshold, or you want to keep the current situation.
 - If you abstain from voting, you do not have an opinion on the topic.
4. Fixing the agenda
- Nothing is added to the agenda.
5. Previous minutes
- a. General Member Meeting of 07-03:*
- These minutes have been finished, but not in time for this GMM. Rens asks where this went wrong. Quinten explains that because of his double function this was hard to do in time. Rens recommends setting up an advisory document for future secretaries performing a double function to prevent similar cases in the future.
 - Jonathan asks if any of the changes from previous general member meetings have been applied to the relevant documents. Sarah and Quinten say they are, and if they are not on the DokuWiki they will be updated within a week.
- b. General Member Meeting of 11-04:*
- Frank asks about the evaluation of the lustrum that Claudia was supposed to make. Xadya mentions this refers to a document for the board on how to deal with a lustrum, not an evaluation of the lustrum by the committee itself. The candidate board will have to check the board drive for this.
 - Frank asks when the errors in the flowchart will be changed. According to Sarah, there are still some things missing like internship options. Sarah has made a beginning on this but had to talk to Richard about this. This was quite hard because both Sarah and Richard are busy people. The rest of the errors are mostly typos that should be easy to find.
 - Xadya mentions it is a bit sad that board 5.0 did not evaluate the lustrum afterwards. Peter asks if anything useful could still be gathered from board 5.0. Xadya mentions he can ask Janwillem.
 - According to Sarah these minutes also need to note that they were made by Sander.
- The minutes of the General Member Meeting of 11-04 are approved with aforementioned changes.*
- c. General Member Meeting of 30-05*

- 55
- Xadya mentions on behalf of Kevin that the reference to Charonne in line 40 is not properly worded.
 - Rens mentions Jur was not discharged from the Audit committee while it says here that it was. Similarly, Jonathan asks some questions during the meeting that are never answered which also cannot be right. This should be checked.

The minutes are approved with aforementioned changes.

60 6. Documents received

a. *Proposal for changing the Rules and Regulations with regards to the Audit committee:*

65 Rens gives a small summary on the subject. This piece came to be after the changes to the rules of admission to the Board of Advisors. The current Audit committee believes similar rules should exist for the Audit committee.

There are no questions on the piece.

Nobody is opposed to introducing these rules to the rules and regulations, and the piece is accepted.

70 b. *Proposal regarding the alteration of the vote on discharging board 7.0 and charging board 8.0:*

Jonathan introduces the piece sent in by the Board of Advisors. The Board of Advisors met yesterday and proposes to keep the current secretary in charge of finishing the missing minutes. Xadya and Jonathan explain that the 2-month deadline on minutes have never been enforced very strongly, but the Board of Advisors wants to change this to ensure seeing what is discussed at the General Member Meetings quickly.

Sander explains the way anonymous voting works.

80 *The vote to change the vote on the discharge of the board so the secretary of board 7.0 appointed until he delivers the minutes are as follows:*

In favor: 14

Opposed: 4

Blank: 3

Refrain: 0

85 7. **Yearly report 2017-2018**

General remarks:

- Rens mentions there is no proper reflection on the struggles of the board regarding internal communication.

Page 5:

- 90
- Xadya expresses her compliments regarding the mourning policy but mentions it is missing from the yearly policy plan.

Page 6:

- 95
- Jonathan asks why the socks have been ordered if the half-yearly survey resulted in people not wanting more green Proto merchandise as well as the fact that there were not enough pre-orders.
- Sander explains that different options were requested and since the time for scarves and winter hats was pretty much over, socks were chosen.
- A discussion starts between Jonathan and Sarah on the way 'inexplicable losses' works in the financial policy plan. Jur explain this has to do with products that people
- 100
- have taken without paying for them.

Page 7:

- Jonathan mentions that line 216 should state the Master Kick-In has been reinvented instead of newly invented since this is not the first time the Master Kick-In has been done.

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Page 8:

- Xadya asks if a second function introduction was done halfway through the year. Sander explains this has not been done because there were not enough people new to their functions in newly formed committees. A few individual trainings have happened but no group sessions.
- 110
- Xadya mentions line 246 on committee communication is unclear. Jaimy mentions she will change this.
 - Xadya asks why the board stopped organizing activities on Wednesday regarding the end of section 3.4 mentioning of a lack of attendance. Jaimy mentions it was very demotivating to sit alone at Proto all night so most of the board's energy was put
- 115
- into actual activities instead of the Proto nights. Xadya asks if Jaimy can add a section on why attendance was low.
- Jonathan mentions it may have been because of the difference between the focus group of the activity and the people that actually have time for the activity. An activity can be very attracting to certain groups of members but if exactly those
- 120
- members are busy, they will not show up.

Page 9:

- Xadya mentions line 300 on should be rewritten so it does not sound like a command.

- 125
- Frank on behalf of Laura: Regarding event promotion, it is mentioned that a lot went wrong and that promotion was seen as spam, but not exactly why this was seen as spam. She would like to see this changed.

Page 10:

- Xadya asks why the board reduced the amount of posting on Facebook. This should be added.
- 130 - Philippe asks what is meant with the sentence on board members paying attention to the Facebook group. Jaimy explains the board did not pay enough attention to the Facebook promotion and therefore a lot of promotion went through in a short amount of time which cluttered the Facebook group.

Page 11:

- 135 - Xadya asks what happened with the idea of giving a small gift to new alumni. Sander explained this has not happened yet and he will add it to the report.
- Xadya mentions the buddy system cannot be promoted earlier than has been done now. Sander mentions this is about promotion to Proto members to sign up to become a parent which can be done at the end of the year.
- 140 - Xadya mentions she would not have been able to join the Active Member Activity if she did join because of the physical intensity of the activity. Jeroen mentions this can be fixed by adding a toggle to the activity page. Jonathan says this seems like over-engineering and can be added manually by the board if necessary.
- Jonathan asks what other ideas have been thought of regarding alumni activities.
- 145 Franks mentions the ideas of a mini-symposium and a network event.
- Xadya asks why the board did not do another survey at the end of the year like they planned. Sander explains they forgot and that it would not have been very useful for the board. Sarah mentions not a lot would have been changed for the better. Frank mentions this kind of feedback would definitely have been useful.

150 Page 13:

- Frank mentions the highlighted appendix should be un-highlighted and changed to appendix B.

Page 15:

- 155 - Xadya asks why Proto cannot find companies willing to do lunch lectures and Inter-*Actief* can. Quinten explains these companies don't come to us unlike at Inter-*Actief*, and most companies are not very enthusiastic when it is mentioned. Jonathan asks why. Quinten explains that a lot of companies specifically ask about master students. Jur explains that while lunch lectures were hot a while back, they are now less so.

160 Companies miss the interaction between them and the students. Quinten mentions this has been going on for several years now. Jonathan asks if Quinten can add more evaluation on this to help the next Officer of External Affairs.

Page 16:

- Xadya: Regarding the last sentence of section 6.3 on the acquisition committee taking more effort than other committees, is the candidate board aware of this?
165 Jeroen mentions he does know about this, and he will let interested people know upcoming year.

Page 18:

- Jonathan mentions he does not think it is a good idea to send an email every half year on the DokuWiki. Sarah mentions she got a lot of emails asking about the
170 DokuWiki, so maybe every half year is not a great idea but it could be mentioned at the end of some emails. Xadya mentions the screen after doing a failed login could have some additional information as well.

Page 23:

- Jonathan mentions the Handyman committee has not been doing great the past few
175 years and it does not look like a lot is done about it. Quinten explains some things have been done, but that the evaluation seems to be missing from the section. He will add this.

- Dennis asks how getting a smaller Guild of Drafters means more activity from its members. Quinten explains this is about shared responsibility leading to no
180 responsibility. Dennis mentions that in the end a lot of drinks have been done by either Dennis or Peter so it does not seem to have helped this year.

Page 24:

- Jonathan asks how the Kick-In went. Sander explains that the amount of signups for the bachelor Kick-In was very low compared to what the committee was expecting,
185 the expectation was around 120-130 first years which turned out to be about 90. This was because there were 270 pre-applications of which 70% was predicted to join the Kick-In. Jaimy tells that it was very hard to actually find the Interaction Technology students during the Master Kick-In because it was quite chaotic.

Jesse explains that a lot of first-years did not like the breakfast during the Kick-In.
190 Xadya mentions this is very useful because you could save about €350 by not buying everyone breakfast but letting them take care of that themselves.

Xadya mentions it needs to be noted somewhere that the amount of pre-applications are around twice as high as the amount of final participants.

- Jeroen asks where the budget for the physical magazine from the magazine committee should come from. Jaimy explains this would be a small batch so not very expensive. No money has been reserved for this, it was simply an idea.

Page 25:

- Jonathan asks about the loss that has been made and whether it is more or less than last year. Rens explains that with the final numbers the average amount of loss is equal to that of last year. Xadya asks if a percentage can be put on this over the years. Rens says this year was 10% but this is currently not in the report. Jonathan asks if the OmNomCom has numbers on the amount of loss. Rens explains this can be found in the bookkeeping.
- Frank asks about the specifics of the deal with Peter de Koe for the sailing weekend. Sarah mentions this should be in the policy plan of the candidate board but she will also add it here.

Page 26:

- Xadya asks if the Proto trip could take into account certain preferences of members because for instance not everyone was comfortable with hitchhiking. Jaimy explains that this is something the Prototrip committee should think of.

Page 27:

- Xadya asks what the current status of the symposium is. Emiel explains that one speaker has cancelled. Peter says an alumnus could be found for this.
- Dennis asks how the TipCie is better for Proto than the PilsCie when we end up at - €250 but there are not really any arguments here. Quinten says he cannot think of anything else on the spot but will try to think of something. Xadya mentions it could be worded to say it is more stable for Proto financially. Jur says it is weird this is worded like this, because the TipCie is currently negative while the PilsCie always had money left. Rens says it would be better to leave the comparison out.
- Rens mentions the notion of the committee adding a treasurer next year and asks why this was not done before since the PilsCie did this as well. According to Quinten it was a work in progress. Peter mentions that he thought Proto's treasurer would pay attention to the TipCie. Jaimy mentions she never thought she would be TipCie's treasurer any more than other committees.

The Yearly Report 2017-2018 has been approved with the aforementioned changes.

8. Financial Yearly report 2017-2018

- 230
- Rens introduces the financial yearly report by showing the letter from the Audit committee to the GMM and explaining how the Audit committee is very happy with the result of the second half year.

Page 4:

- 235
- Xadya asks on behalf of Kevin why the loan from the university regarding the study trip is both under *Loan* and *Income to be received*. Kevin thought this was weird. Sarah explains how it is both and therefore both have to be in. Sarah asked the friend of her mom who is an accountant and according to her it is correct.

Page 6:

- 240
- Xadya mentions on behalf of Kevin that it is weird that people are publicly shamed in the *To be received* section. Jonathan says this is also not in line with the privacy policy and therefore the law. Jur explains why this is only true for individuals and not for companies. Sarah will take this out for both individuals.
 - Xadya on behalf of Kevin also mentions it is weird that the *Will not be received* are also listed here. Jur explains that these are exceptions that still have to be taken out.
- 245
- Sarah will add explanations on this.

Page 7:

- Frank asks about the negative expense regarding Conrad. Sarah explains this is because of the bookkeeping program and will add an explanation to this.

Page 10:

- 250
- Frank asks why committees are not using all of their budget. Sarah and Jaimy explain most of these are exceptions and that it really changes for each year. Jonathan says it might be because there was not a lot of insight into the bookkeeping until later in the year. Sarah says this could only be the case for committees without a treasurer.
 - Xadya says the gala committee has a lot of budget and it is still too much, and asks
- 255
- Maxim if this can happen. Jur asks if this was due to one of the pre-activities making a profit. Sander explains the gala committee surpassed their minimum amount of participants and because a lot of the gala tickets are paid up front, they can not suddenly become cheaper. The pre-activities also did not cost as much as anticipated which resulted in having money left. Because three associations were all spending
- 260
- money from the same pile separately on different things, it was hard to keep the overview of finances.

Xadya asks if an explanatory piece can be added to the report on how the gala spending came to be. Frank says the candidate board budgeted €250 instead of the €320 compared to this year.

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The Financial Yearly Report 2017-2018 has been approved with aforementioned changes.

9. Break

A break of 15 minutes is held.

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10. Policy plan 2018-2019

Page 9:

- Sarah asks why Philippe has just as many committees as the treasurer and the officer of educational affairs. Philippe explains those are committees that require less guidance.

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Page 10:

- Jaimy asks about how the board plans on enforcing the alcohol policy. Peter mentions the purchase of alcohol is restricted in the OmNomCom before 15:30.
- Frank mentions the board will not always have access to the board room anymore and asks how the board plans on meeting in the Protopolis. Peter says they think it will result in more transparency for the members and that if it becomes a problem they will change the policy.
- Sarah asks how the board plans on using the House Elf achievement to motivate people to keep the Protopolis clean. Daniela mentions this was just an example and that they will try several things. This could also help making the achievements more well known to members.

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Page 11:

- Xadya asks if there can be more board game nights. Peter says yes.
- Jaimy says promoting Proto day on the Monday of the same week does not work. Xadya mentions this is possible but that they focused on people that they knew would be enthusiastic.
- Jaimy asks why there is nothing new at event promotion, since board 7.0 received a lot of complaints and suggestions for how they did it. Philippe says he sort of forgot, but does mention he wants to adhere to the Facebook posting policy of one post in the morning and one post in the afternoon. Jaimy says to try doing a brainstorm with active members for innovative promotion ideas, like board 7.0 was going to do but never did. She also asks how the board is going to get itself known as the board to

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the members. Philippe mentions they have not thought about it a lot but they will go to lectures. Sander mentions you can also introduce yourself when you are promoting the committee market to first years.

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- Rens asks if there is an internal activity overview. Peter confirms this, but because it was quite unrefined it was chosen not to put it in the policy plan.
 - Jesse says first years do not use Facebook anymore, and recommends using Instagram and Snapchat. Jaimy says it could be an idea to post the Facebook banner to the Instagram every week.

305 Page 12:

- Frank asks why there is a separate policy for international students when they are just as much members as Dutch members and we already do quite well in this regard. Xadya mentions there is an internationalization policy with Astatine and Atlantis that could also be included here. She also mentions the buddy program is open to Dutch students as well and not just international students.
- 310
- Sarah asks what kind of evaluation organ will be available for the master students as the CREEC is not part of Proto. Daniela says she will discuss this with Alma soon.
 - Jaimy mentions that the text on master students states a Facebook group will be created but Interaction Technology students have said they are not interested in Facebook. Frank says there is an old Human Media Interaction group that could be asked access to.
- 315
- Xadya asks if there could be presents for the alumni people. Peter says there are some ideas regarding this but that it is missing from the text.
 - Sarah asks about the overview that will be made on the contents for the study because she does not understand what is meant here.
- 320
- Jaimy advises to introduce the EducaCie to the first years after the first and second module because they may have forgotten a bit about it already.
 - Sarah asks when emails will be sent on the practice exam database, since it now says both at the beginning and the end of the module which might be a bit much. Daniela
- 325
- says it will also be promoted on other spots. If they do experience this as spam the policy can be changed. Xadya says spam does not really matter as people can sign out for this email list themselves if they like.
 - Frank asks what the deal is with the book sale for the master students and if IAPC have already been informed. Daniela is not sure but will check.

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- Frank says there was an idea to focus the Interaction Technology feedback sessions around the pillars of the study, however since everything will have to be discussed anyway and it could be confusing, he advises not to do this.

Page 14:

- 335
- Jaimy mentions the policy plan is missing a lot of information and certain things that have to be taken into account regarding the master and would like to see more focus on that.
 - Sarah asks how the board plans on doing the open study nights because it did not work very well the previous year. Daniela says she has not thought about this a lot but she wants to employ the EducaCie a bit more and try to promote more. Philippe
- 340
- mentions it is also interesting for the master students since they have a lot of different courses so open study nights will most likely be more suited for them.

Page 15:

- Quinten asks about the revenue of lunch lectures and how Jeroen wants to tackle this. Peter mentions that having master students should be an advantage. Jeroen
- 345
- says he still has to think about this. Quinten also asks about the buddy system and how Jeroen aims to support it. Jeroen says he still has to work on that and he will add it to the policy plan.
 - Sarah asks what exactly happens with creative sponsorship. Jeroen explains it means that if a company does not want to financially support Proto, they can also do a
- 350
- different style of sponsorship like discounts etc.
 - Sarah asks whether or not there will be a minimal amount on lunch lectures because it says here there is not. Jeroen says he could not find this anywhere. Rens mentions it does say €800 positive and €800 costs regarding lunch lectures in the budget so it doesn't really matter but one of the documents should be changed.
- 355
- Sarah asks what the amount of members of the Acquisition committee is based on. Jeroen answers this has been discussed within the Acquisition committee itself and that this has only recently happened.
 - Quinten asks how Jeroen aims to do discounts and similar actions since last year only one was found. Jeroen explains he does not actively want to pursue this but that it
- 360
- could be mentioned at company visits. Jonathan mentions it could be added to the sponsorship brochure. Quinten says he cannot find any text on the sponsorship brochure which is supposed to be changing.
 - Jonathan asks if Jeroen has any unique goals or approaches in mind. Jeroen says he does not have any specific ones besides building more liquidity.

- 365
- Rens advises to write down one personal goal in the policy plan that is really high, and then discuss with the treasurer on the minimum sponsoring required and put that in the budget plan, with an explanation in both pieces of course.
 - Sarah mentions that because of the mistake in the first version of the budget plan, the numbers in the policy plan may have to be changed to fit the budget plan or the
- 370 other way around.

Page 16:

- Xadya asks since when we have a sister association in Utrecht. Jaimy mentions this is not official yet. Xadya asks why our sister association from Eindhoven is not mentioned here. Emiel says he does not know, and he will add it.

375 Page 17:

- Xadya asks why we will sell hoodies again if the previous board found out that people do not want any more merchandise like that. Philippe says he will rewrite this and that it is mostly for the first years.
 - Jonathan asks why we are ordering new merchandise when we still have about
- 380 €2800 of merchandise left. Sarah mentions that the biggest part of that is stuff like ties, suspenders, flags, etc. which we don't buy often.
- Sarah asks where the money for the staff appreciation will come from. Philippe says it will come from the EducaCie budget.
 - Jaimy asks why the policy for food for supporting committees during activities has
- 385 been reduced back to €5. Sarah says this was decided on the GMM of 11-04.
- Xadya asks if we can do a bit more with sustainability, like thinking about what happens to the amount of food that is left over after big activities like the Kick-In. The board is positive and will look into it.

Page 18:

- 390
- Philippe mentions that plants are flora and not fauna.

Page 19:

- Jaimy asks about the backup plan of the DIYCie if this big activity does not work out. Emiel says there is a backup plan and there is a strict planning. He will add this to the text.

- 395
- Sander asks if there will be another Electroshock party. Daniela says she wants it too.

Page 20:

- Sarah asks whether the Entropy should have budget or not. Peter says they specifically requested not to have any budget.

- Sarah asks how the GraphiCie system of wanting to do certain posters should work. Daniela is not sure yet, she both wants to promote activism within the committee but does not want to discourage less active people.

Page 21:

- Jaimy asks if the new alcohol policy can be explained in the piece of the Guild of Drafters to provide some more insights for less aware/active people.
- Sarah asks how the Guild of Drafters and the TipCie will be improved since there is no explanation. Peter says new people will be added to the committee to improve and spread the workload.
- Jaimy asks if they know why the turnout during the faculty days were not very well visited. Philippe says he does not know but that some studies make the faculty days mandatory and that is something to look at.
- Sarah points out a mistake in a sentence the Have You Tried piece. Emiel will fix this.

Page 22:

- Sarah asks whether the candidate board expects master students at the committee market. Philippe says he did invite them and he already has several people interested for the committee without even asking.
- Jaimy asks if the candidate board can take some steps to prevent people from accidentally forgetting to pay at the OmNomCom. Maxim says he already corrected a lot of people just by standing there and paying attention but that it is not a permanent solution. He will keep thinking about this.

Page 23:

- Jaimy mentions it is often the same people making pictures at activities and asks how this can be solved. Xadya mentions that everybody who does not make pictures for half a year is asked to leave the committee.
- Sander mentions that a lot of supporting committees use different methods and if this can somehow be streamlined. Xadya says this is basically impossible because of the different workings of these committees. Jonathan says if the candidate board wants, the Have You Tried could definitely build some more things into the site but it is up to them.

Page 24:

- Jaimy says it might be a good idea to find people for the StAf earlier and organize trainings together.
- Sarah mentions that the TipCie's will sit with Proto's treasurer once in a while and asks how often once in a while is. Peter says it will be once a month for now.

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The Policy Plan 2018-2019 is approved with the aforementioned changes.

11. Discharge board 7.0 and charge board 8.0

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- a. *Voting: discharge Sander Koomen, Sarah Hoekstra and Jaimy de Kok and partially discharge of Quinten Tenger as the Board of S.A. Proto and charge Peter van der Burgt, Emiel Steegh, Maxim de Leeuw, Philippe Tuinman, Jeroen Ritmeester and Daniela van Meggelen as the new Board of S.A. Proto.*

The votes are as follows:

In favor: 18

Against: 1

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