

General Member Meeting 36

05/02/2020, 20:00 @Zilverling A-138 Minutes by Hannah Ottenschot



1. Opening

- a. The 36th general member meeting (GMM) is opened at 20:06 on the 5th of February, 2020.

2. Announcements

- a. No one present does not speak Dutch, so the GMM will be continued in Dutch. The minutes will be written in English, as you can read.
- b. A revised version of the Static Policy Plan and Policy Plan 9.0 have been uploaded to the DokuWiki.
- c. Documents regarding societies have also been uploaded to the DokuWiki.

3. Quorum

- a. At the start of the GMM, a total of 28 votes were counted.
 - i. Kasper de Kruiff has authorised Tirza Rutten to vote in their place.
 - ii. Jonathan Juursema has authorised Peter van der Burgt to vote in their place.
 - iii. Jonathan Matarazzi and Imke Verschuren have authorised Jesse Visser to vote in their place.
 - iv. Jur van Geel and Frank Lammers have authorised Maxim de Leeuw to vote in their place.
 - v. Daniela van Meggelen has authorized Philippe Tuinman to vote in their place.
 - vi. Sarah Hoekstra has authorized Sander Koomen to vote in their place.

4. Fixing the agenda

- a. Agenda point 9: Change of the Proto logo
 - i. This agenda point has been split up to include all different suggested changes, to make sure everything can be written down easily.
- b. Agenda point 11: Any other business
 - i. Peter van der Burgt adds “Mental Health” to the Any Other Business.
- c. Sarah Hoekstra ask why agenda points Change of the Proto logo and Change to the Honorary have been put on the agenda twice.
 - i. Maartje Huveneers answers that both documents have been put under agenda point 6: Documents received to show these were documents that have been sent in by people. Next to that, they were added as agenda points 9 and 10 so they could be discussed after the half yearly report.

5. Previous minutes

a. [GMM 35: Addition to Honorary Members](#)

i. Page 5

1. On behalf of the Board of Advisors, Philippe Tuinman asks for an update on the action points (APs) from previous GMMs.

a. **33.14**: There was no mention of a minimum time to arrange ProtOpeners in the static policy plan, so this action point will be cancelled.

b. **33.23 & 33.28**: An issue has been posted on the GitHub.

c. **33.27**: Mick Tijdeman will look into where to talk about lunch lectures in the yearly report but won't change anything in the policy plan.

ii. Page 6

1. **33.30**: Sanne Bouman says there will not be a workshop, but she is looking into writing an article about how to prepare for a financial GMM, just like the how-to-GMM article that Maartje Huveneers has written.

a. Philippe Tuinman suggest posting all articles on the DokuWiki as well, since the website does not show the articles indefinitely. The board will look into this.

i. **AP Board (36.01)**: Make sure all articles posted on the Proto website are also posted on the DokuWiki.

2. **34.05**: An overview of all reservations has been made and is accessible in the OmNomCom administration.

iii. All other APs have either been completed or given out to people outside of the board. The board will make sure to follow up on the latter.

iv. *Voting: approval of Minutes of GMM 35 with the changes mentioned.*

1. Vote passes unanimously.

6. Documents received

a. Agenda point 9: [Change of the Proto Logo](#)

b. Agenda point 10: [Change to the honorary Membership Policy](#)

7. Half-yearly report 2019-2020 (for Approval)

a. [\[Document: Half-yearly report 2019-2020\]](#)

b. Page 1

i. In line 8, it is mentioned that societies have been introduced. Maxim asks whether it should be rephrased to reintroduced instead of introduced.

1. Maartje does not agree, since societies as they are being introduced now differs quite a lot from what they were before.

c. Page 5

- i. Peter asks why Maartje will be the societies responsible, since she already has a lot of committees.
 - 1. Maartje answers that this is because this was decided in the beginning of the year, before DIYCie got split into two committees. Renske and Maartje will sit together and talk about possibly giving the responsibility of the DIYCie 2.0 and societies to Renske.

d. Page 6

- i. Chapter 2.1.1: Cleaning is mainly about cleaning Protopolis, not about the coat rack on the balcony. Philippe asks whether the rack is taken into account when cleaning, since it is often a bit messy underneath.
 - 1. Maartje answers that the rack is taken into account, but could be cleaned more often. Especially when an event has taken place in SmartXP, some things are often left behind underneath the coat rack. The board will try to keep in mind to keep the rack clean.
 - 2. Hannah also mentions that, while it is appreciated, members sometimes leave stuff underneath the rack so people can dibs it, causing a lot of mess.
 - a. Philippe answers that it is okay to tell those people to come get their stuff earlier. The board agrees and will keep it in mind.
- ii. Daniela asks whether people liked the (practical aspects of) function trainings.
 - 1. Maartje, Renske and Hannah answer that people really enjoyed the practical parts of the Chairman, Promotion and Secretary trainings, since you didn't only have to sit and listen.
 - a. Philippe mentions that it would be nice to add to this more clearly to the report.
 - i. **AP Board (36.02):** Mention in chapter 2.2.1: Committee Function Introduction that people really enjoyed the (practical aspects) of the committee function trainings.
 - 2. Philippe asks if, during the secretary training, people also need to take minutes.
 - a. Hannah answers that they did not need to do this during last training, but that she will look into adding it for the second training.
 - i. **AP Hannah (36.03):** Look into adding taking minutes to the practical part of the secretary training.

e. Page 7

- i. Daniela asks why the treasurer training did not have a practical aspect.
 - 1. Sanne mentions that she did not see the idea to add a practical aspect to the trainings as something that should be done, but more as something that was nice to do. She then forgot to add it when preparing her training, but will try to include it in the second training.
- ii. Philippe asks if there are committees who have done their half yearly evaluations already.
 - 1. Maartje answers that this is the case, and that what came of these evaluations will be taken into account in the next half year.

- iii. In line 203, it is mentioned that there will be more activities in the second half of the year. Daniela asks whether these will be more activities in general, or activities of a certain category.

1. Manouk answers that there will be more activities in general.

f. Page 8

- i. In line 227 it is stated that promotion in group chats, including the I-Tech chat, was perceived as spam by a lot of people. Daniela asks if 'a lot of people' refers to Interaction Technology students, or Proto members in general.

1. Renske answers that Interaction Technology students are meant in this case.

a. Daniela mentions it would be better to rephrase this sentence so this becomes clear. The board agrees.

i. **AP Board (36.04):** Rephrase line 227 so it is clear who is meant with 'a lot of people'.

- ii. Daniela mentions an idea for collaboration between Proto and Professional Development: Host an event that starts in the Wednesday afternoon and continues during the ProtoNight in the evening, so people can stay in the SmartXP.

1. Manouk will take a look at this.

a. **AP Manouk (36.05):** Take a look at hosting an event for Professional Development which starts on Wednesday afternoon and continues during the ProtoNight in the evening.

- iii. Jeroen mentions that for quite some time now, it is being said that less and less people are using Facebook in general. He mentions that there might be a way to get statistics on how many people and which audience visit the Proto Facebook.

1. Maartje answers that this would be worthwhile to take a look at.

a. **AP Board (36.06):** Research ways on getting statistics on the amount of people and kind of audience that visits the Proto Facebook.

- iv. Daniela asks if there still are any plans for creating an open Facebook page.

1. Maartje answers that this idea was discussed but rejected, since a lot of open events are parties. This might cause a company to find the open page and only see parties, which would paint a bad picture.

2. However, Manouk mentions that they will look into a solution for the Symposium, since it would be nice to have a Facebook event for this.

a. **AP Manouk (36.07):** Look into creating an open event for Proto's Symposium.

- v. Daniela mentions that she think that some posters are on the poster board for too long. Philippe adds that he thinks a lot less posters could be requested, since not every small activity needs a poster.

1. Maartje answers that the board has discussed this. It was concluded that posters may only be hung on the poster boards if the signups close in two weeks or less. Next to that, the board will make sure less posters will be requested by talking to the promotion people within committees and by requesting less posters themselves. Philippe and the board will make sure these rules will be enforced by checking the poster boards.

- 165 vi. Daniela mentions spotlights could also be used for committees that still need members,
which is not being done right now.
1. However, Sander does not agree since it feels weird to spotlight a committee which is not full yet.
 2. Renske mentions it would also be possible to give these promotional spotlights another name. She will look into this.
- 170 a. **AP Renske (36.08):** Look into using Instagram for filling committees if they need it.

g. Page 9

- i. Daniela asks if there are any plans for hosting more feedback sessions in the future.
 1. Renske answers that this is not the case.
- 175 ii. In response to line 285, Sarah asks if the feedback on the open board meeting was received during a feedback session or during an open board meeting.
 1. Maartje answers that the feedback was given at the end of an open board meeting, in response to the previous open board meeting.
- 180 iii. Daniela suggests to arrange a physical box where people can give their feedback for the board anonymously.
 1. However, Sanne believes the anonymous board email should suffice. The rest of the board agrees.

h. Page 10

- 185 i. Maxim mentions that he did not notice that some people got an Active Member Trophy and asks whether it is nice to share this more clearly with members.
 1. Manouk answers that the board did not do this on purpose, since it can be confronting to see other people get a trophy while you also assumed you would get one and don't in the end.
- 190 a. Daniela notes that it is okay to mention this in the document. The board agreed.
 - i. **AP Board (36.09):** Mention the reason why the giving out of Active Member Trophies was not done publicly in the half yearly report.
- ii. Daniela asks whether there will be a Committee Constitution Drink (CoCoBo).
 1. Maartje answers that this is the case.
- 195 iii. Daniela asks why there are only 40 people who can join the Active Member Activity (AMA). Is it because of money?
 1. Maartje answers that this indeed is caused by a lack of money. The board thinks it is more important that the activity is free, than that more people would be able to join.
- 200 iv. Philippe asks whether communicating in English is only needed during activities where internationals have signed up, or if it's something that should be done anyways.
 1. Maartje answers that this is only necessary when internationals are present during an activity. This will be included in the report as well.
 - a. **AP Board (36.10):** Mention in the half yearly report that it is only necessary to communicate in English during events when there are internationals present.
- 205

i. Page 11

- i. Philippe asks how well the communication is between Proto and Sanne Gritter, our new Master coordinator. Does she visit Proto often to ask questions?

1. Manouk answers that the communication is going fine. Sanne knows where Proto is and is enthusiastic about visiting when needed, even though this is not often the case.

- ii. Sarah asks whether it is a good idea to mention in a document, that is accessible to all Proto members, where the code for the key locker can be found.

1. The board agrees that this is not a good idea, and will remove it from the report.

a. **AP Board (36.11):** Make sure it cannot be determined from the half yearly report where exactly the code to the key locker can be found.

- iii. Philippe mentions that ProtOpeners are not always given admin rights on time, and asks if there are any plans to improve on this.

1. Hannah answers that there are no plans as of now. However, the board will try to keep it in mind in the future.

- iv. Daniela asks how the preparations for the Alumni day are going.

1. Mick answers alumni have been invited and that some have already responded positively to this invite. Alma is willing to pay for travel costs for the alumni.

- v. Harald asks if soon-to-be alumni are also invited for the upcoming alumni activity.

1. Mick answers that only current alumni have been invited, since the distance between them and the university and student life are bigger.

j. Page 12

- i. Philippe asks whether people react to the educational mails often.

1. Manouk answers that this is not the case.

- ii. In reaction to section 2.4.5 Educational Panels, Daniela asks whether the accreditation of Creative Technology should be mentioned in the report.

1. Manouk answers that this is not necessary, since no real preparations have been made yet. It might be mentioned in the yearly report.

- iii. Frank asks what Proto thinks about not having been involved with the accreditation of Interaction Technology.

1. Manouk answers that, since Interaction Technology has only been part of Proto for a short while, she thinks we would not have been able to give useful input anyways, so it is fine that Proto did not play a role in this.

- iv. Maxim mentions pre-master tests and/or summaries have been added to the DokuWiki, while this is not mentioned in the report.

1. Manouk will add this.

i. **AP Manouk (36.12):** Add to half-yearly report 2019-2020 that pre-master summaries and/or tests to the can now also be found on the DokuWiki.

2. Next to that, these summaries are now only available for members. Peter asks whether it is a good idea to make these public.

a. Manouk will look into this and see what is best.

i. **AP Manouk (36.13):** Look into making summaries and tests on the Dokuwiki accessible to non-members as well.

250 3. Peter mentions that he has access to a summary database from Yasmin Salce and Ruben van den Berg, but it is unclear who made the summaries. These summaries could be added to the DokuWiki if the authors and staff are okay with it.

i. **AP Manouk (36.13):** Look into the summary database from Yasmin Salce and Ruben van den Berg that Peter has access to and see if these can be added to the DokuWiki.

255 k. Page 14

i. Jeroen remarks that he is very proud of Mick for already almost reaching his goal for sponsoring.

260 ii. Sarah asks how many contracts have already been signed and how much more money Mick expects to gather from signed contracts in the future.

a. Mick answers that there are 2 signed contracts from which Proto will gain money depending on the amount of participants. He estimates he will collect around 1200 euros, but this is not certain.

265 l. Page 15

i. Philippe asks whether there is any progress in obtaining new discounts for Proto members.

1. Mick answers that this is not the case as of now. The Acquisition committee is looking into whether they still want to put effort into this or not.

270 a. Philippe suggests the committee looks into this as soon as possible and acts accordingly, or it might already be too late.

2. To promote that members can use their Proto card for discounts, a meme has been made and put in Proto. It can be found in Appendix A of this document.

ii. Jeroen asks when the promotion role was added to the Acquisition committee.

275 1. Mick answers this was done at the beginning of the year. However, it is unclear whether the addition has benefitted the committee, since there is no clear increase of people attending activities organised by the Acquisition committee.

280 a. The role will soon be picked up by another committee member, since the person who currently has this role will leave the committee soon. When this has happened, the member with the Promotion role will sit together with Renske for a promotion training.

i. **AP Mick (36.14):** Make sure the new head of promotion within the Acquisitive will sit together with Renske to receive promotion training.

iii. Jeroen asks how many workshops have been held this year.

285 1. Mick answers there have been 2 workshops.

a. Jeroen asks if it is known why only a few people signed up for the Eqib workshop.

i. Mick answers he doesn't know for sure. Some people said they simply did not have time. Eqib did not really mind, since they were willing to pay for up to 13 people.

290 iv. Peter asks Mick what his plans are for creating a Customer Relationship Management (CRM) document. How do you make sure future Officers of External Affairs also are willing to use the document?

1. Mick answers he is still looking into it. He also asked Officers of External Affairs from other association to get more insights on the possibilities. Next to that, he mentions the Have You Tried Turning It Off And On Again Committee is not willing to look into this, since there are also paid options available and because it is unclear if the next Officer of External Affairs will want to use the same system.

2. Jesse mentions he is currently working on a CRM for his work, so he might be able to help Mick.

a. **AP Mick (36.15)** Sit together with Jesse Visser to check if his experience with creating a CRM can help with a CRM for Proto.

v. *Sander, Jesse, Mick, Jeroen, Philippe and Peter participated in the discussion below.*

1. It is asked if it's a good idea to distinguish between different career events in the half yearly survey, so it will be more clear what people actually want. For example, a lot of people go to lunch lectures, but almost no one attends workshops. The board will look into this.

a. **AP Board (36.16):** Look into distinguishing between different career events in upcoming surveys, be it the yearly survey or as a suggestion for the next board.

2. It is also mentioned that most lunch lectures are quite tech-heavy and that it's a good idea to include more design focussed lunch lectures.

a. Companies often only have tech-heavy lectures ready or don't bring a presentation that is not completely in agreement with the topics that were discussed beforehand, so that makes it hard to arrange more design focussed lunch lectures.

b. Next to that, more design focussed companies often have less money they are willing to spend these type of lunch lectures, making them unaffordable for Proto.

c. It is mentioned that Peter Verzijl currently is working at a game company, so it might be an idea to contact him.

i. **AP Mick (36.17):** Look into Peter Verzijl and the company he is currently working at as a possible company to host a more design focussed lunch lecture.

m. Page 16

i. In reaction to chapter 2.6.1 Usage of Surplus Sponsorship, Peter mentions he likes the table stating where surplus sponsorship would go to.

1. However, Daniela does not agree since she does not fully understand the table, mainly step 2.

a. **AP Sanne (36.18):** Clarify step 2 of the table of chapter 2.6.1 Usage of Surplus Sponsorship.

2. Peter mentions that Mick would need to bring in a lot of money to even reach the first step of the table. The board is aware and mentions that this has been decided just in case it is actually needed.

3. Peter mentions he thinks it was a good idea to include the Protopolis reservation in the table, even though there probably won't be any money going into this.

4. Frank asks what the board would do with the money if this does happen in the end.

- 335 a. Sanne answers that this would be something board 10.0 should decide instead of the current board.
5. Jeroen notes that other big activities would get at most 1000 euros and asks which activities would be considered ‘big’ and if this number has been based on anything.
- 340 a. Sanne answers that the board thinks bigger activities are important to give extra money to if there is surplus sponsorship. For example, more money would go to the DIYCie activity or the festival the ACE is working on. The amount of money is merely a guess.
- ii. Daniela asks if there are any ideas for types of merchandise not mentioned in chapter 2.7.1 Merchandise.
- 345 1. Hannah answers there will be Proto dice soon!
- a. Daniela mentions this would be nice to also add to the report. The board agrees.
- i. **AP Hannah (36.19):** Add to chapter 2.7.1 Merchandise that Proto dice have been ordered.
- iii. Sarah suggest to change ‘first half of the year’ to ‘first half of the academic year’ in line 516, since it’s more clear.
- 350 1. The board agrees and will change this.
- a. **AP Board (36.20):** In line 516, change ‘first half of the year’ to ‘first half of the academic year’.
- iv. Philippe mentions the theme and location of the study trip have been accepted and will be announced during the announcement drink! Hype!
- 355
- n. Page 17
- i. Sarah mentions she does not fully understand what “A new division of sections on the wiki was looked into.” in line 521 means.
- 360 1. Hannah will look into this.
- a. **AP Hannah (36.21):** Rephrase line 521 so its meaning is more clear.
- ii. In reaction to chapter 2.7.7.1 Food for Helpers,
1. Jur mentions that, for activities starting in the evening, EROs are not always present between 18:00 and the starting time. We could get in trouble if security shows up during that time.
- 365 a. The board will look into this.
- i. **AP Board (36.22):** Look into possible problems caused by EROs not being present from 18:00 till the starting time of an activity during the evening and think of a solution.
- 370 2. Peter asks if the 37% of helpers who do not use the Food for Helpers budget are drafters.
- a. Sanne answers that this sadly is the case. It is suspected that not all drafters know the standard regulations regarding food compensation. It could also be that some people simply don’t care if their food is compensated or not.
- 375 iii. A document has been sent to staff stating the rules we follow regarding requesting certain activities at Proto. Daniela asks if the staff has given any feedback on this document.

1. Manouk answers that this is not the case, but recent requests have all been submitted on time. So that's a good sign!
 2. Philippe suggests to also communicate clearly to the next candidate board that this document has been sent to the staff. The board will make sure this happens.
- iv. Peter proposes the idea to host an event where students and staff can meet and chat, to strengthen the connection between them.
1. Sanne mentions this has also been discussed during one of the Open Board Meetings. A possibility that was mentioned was to host an Easter Brunch for this purpose, but the board will look into other possibilities as well.
 - a. **AP Board (36.23):** Look into hosting an event where students and staff can meet and chat.

o. Page 18

- i. Philippe asks why adjustments made to the Food for Helpers rule are only for drinks but no other activities.
1. Sanne answers there aren't really any other activities that start before 18:00 and go on until late, which is why this decision was made.
 2. However, Renske will talk to the EmergenCie about this.
 - a. **AP Renske (36.24):** Talk to EmergenCie about the necessity of food compensation during activities other than drinks regarding the adjustments to the Food for Helpers rule.
- ii. Sarah asks what came out of the forum regarding societies.
1. Maartje answers that people were enthusiastic. She also notes that small changes have been made to the documents about societies, which can be found on the DokuWiki.
 2. To gain insight on the possible problems regarding privacy, Maartje sat together with Xadya van Bruxvoort. It was concluded that societies will get a page on the website with their name and will be able to see what allergies participants of their events have on the website.
 3. Sarah asks what benefits there are to setting up a society in comparison to a committee.
 - a. Maartje answers societies give people the opportunity to set up small activities (like the art exhibition organised last year) and makes sure that people who are not (interested in becoming) part of the real active people within Proto still get a chance to be a little bit active. Next to that, societies do not get a budget and will not be monitored by a board responsible, making it a lot easier for a board.
 4. Sarah Hoekstra sent in an email stating her concerns legal wise. This email (sadly, it is in Dutch) can be found in Appendix B of this document. The main concern stated is that Proto should make an insurance contract before giving members the option to start their societies. She asks what the updates are on this.
 - a. Sanne answers that research has been done on possible liability insurances. However, no suitable option was found for Proto.
 - b. Philippe mentions, if societies want to rent a place for their activity, they should do this under the society's name, not under Proto's name.

- 420 i. However, it is known that responsibility could fall on Proto's shoulders, since societies will always consist of Proto members.
- c. → The board has decided they will not look any further for insurances, but will take the risk.
- 425 d. Philippe mentions that the University also has a legal consultant. He thinks this person also gives free advice, and might be good to contact regarding societies. Sander also mentions this person has been a huge help to some previous Officers of External Affairs.
- i. **AP Board (36.25):** Contact the legal consultant of the University to gather advice regarding societies.
5. Peter asks if there are any other committees that will become societies in the future.
- 430 a. Maartje answers that a few committees were chosen by the board as candidates to become societies. These committees were given a choice, but no other committees next to the ones mentioned in the report agreed with becoming a society.
- 435 p. Page 19
- i. Sarah mentions that "have less WhatsApp promotion" line 612 as result from the semi-annual survey in confuses her and asks what exactly the plans are for WhatsApp promotion.
1. Maartje answers that the board thinks the amount of promotion via WhatsApp is fine, but that someone mentioned in the survey they think it's too much.
- 440 q. Page 20
- i. *Philippe, Manouk, Peter, Maxim, Jesse and Sanne participated in this discussion.*
1. In reaction to section 2.7.10 Mental Health, it is mentioned that board members should not try to be mental health counsellors, since they already have a lot on their mind.
- 445 a. However, this was not the aim mentioned in this section. Rather, the idea is that board members would be able to recognise mental health problems in others and know how to act upon this.
- i. Still, some say this could cause board members to fall in the counsellor role, since you are better able to recognize problems and will act upon them quicker. Trying to help someone, perhaps someone who is not looking for help, could also put a lot on your own shoulders. Together with everything else a board member should do, this could become too much.
- 450 ii. Not everyone agrees however. Others say it is important for board members to know how they should act once someone shows signs of having mental health struggles.
- 455 b. → It is concluded that this is not something that should be mandatory for boards to do, but should be considered by every board themselves. The current board will look into this.
- i. **AP Board (36.26):** Decide for yourselves if you want to attend a board training on how to recognize and approach people with mental health issues.
- 460

r. Page 21

i. In reaction to chapter 3 Committees, Maxim mentions the Audit committee and Board of Advisors (BoA) are not evaluated in this report, while this might be better to do. Philippe agrees, since he thinks that the connection between treasurer and Audit committee, and between board and BoA is different every year and would be good to evaluate on.

1. However, Peter does not agree since the connections between the board and these two committees are very personal. If something goes wrong, a letter will be send in by the BoA and the Audit committee will send in a letter anyways, so there would be no need to evaluate. Next to that, Manouk mentions that this is something that is information passed on from board to candidate board anyways.

2. Sander mentions, if it's decided to include these evaluations, it wouldn't be necessary to describe evaluations in detail.

a. Manouk notes that this might cause a lot of questions to arise since it could become very vague.

3. Jeroen suggests that the BoA does send a letter, which will be posted on the DokuWiki. If there's anyone interested in the connection between BoA and board, they can be referred to this document.

a. However, Peter does not think this is a good idea since this would effectively mean that the BoA would need to send in a letter for every GMM.

4. → It is concluded that no evaluations will be added to the half-yearly report. The BoA and Audit committee will discuss if they think if it's needed to add an evaluation on their respective committees to the yearly report.

a. **AP Board of Advisors (36.27.1):** Decide if an evaluation on the (connection between board and) Board of Advisors needs to be added to the yearly report.

b. **AP Audit committee (36.27.2):** Decide if an evaluation on the (connection between board and) Audit committee needs to be added to the yearly report.

s. Page 22

i. Sarah asks if the evaluation of the previous camp can be read anywhere.

1. Renske answers that the evaluation is only accessible to the committee.

a. Hannah asks whether it is best to mention this in section 3.6 Camp committee.

i. Renske answers that she thinks it is a good idea and will change it.

1. **AP Renske (36.28):** Mention in section 3.6 Camp committee that the evaluation is only accessible for committee members.

b. Sander suggests to mention some points from the evaluation to this section.

i. Renske doubts if it would be useful to add a short version of the evaluation in the report. It's not added for other committees either, and the evaluation is mainly a helping hand for the next committee.

2. Sander asks why camp activist weren't asked for the evaluation.

a. Renske answers the committee hadn't really thought of that, but that it would be better to do this in the future. The board will make sure this will be recommended to the next candidate board.

- 505 ii. Daniela asks if it was noticeable during camp that the committee focussed more on offering non-alcohol options for activities.
1. Renske mentions it wasn't really discussed during the evaluation, but in her own experience it was mentioned enough to participants that there was always an alternative to alcohol.
 2. There were no known cases of people having brought their own (strong) liquor to camp.
 - 510 3. For future camps, it would be best to discuss with activists what to do in extreme cases regarding alcohol usage. The board will make sure the next committee will discuss this.
 4. The no-bringing-your-own-alcohol rule will still be in place for next year's camp.
- iii. In reaction to section 3.7 Culture committee, Daniela asks what kind of events are to be expected next to activities aimed at holidays.
- 515 1. Renske answers that the committee is looking into hosting more jam sessions and another art exhibition for example.
- t. Page 24
- i. Daniela asks what other associations do to involve their master (students).
- 520 1. Manouk answers that she does not know the specifics, but does know that most associations are struggling with this.
- ii. Tirza mentions that it is not clear to every member of the EmergenCie that EROs need to sign themselves up on for events on the website.
1. Renske assures that this will be communicated better.
- 525 u. Page 25
- i. Daniela asks how much of a loss the ENTROPcY made because of the Christmas Market event.
1. Sanne answers a loss of around 64 euros was made.
- 530 ii. In reaction to line 777, Philippe mentions that he thinks that, just because we now have the DisCo, the First Year Committee (FYC) can't host a party. He asks if the FYC will host the party during the Kick-In again.
1. Sanne answers that no plans have been made yet, since the committee is still starting up.
2. Philippe encourages the KICC to have the FYC organise the party, since it's nice to show
- 535 this committee to the to-be first years.
- a. However, Mick questions the effectiveness of the party drawing attention to the FYC.
 - b. Philippe thinks having the FYC organise an activity during the Kick-In definitely will, but does agree that a party might not be the best event for this. However, it would provide a connection between what's written in the booklet participants
 - 540 get during the Faculty Kick-In and reality.
- iii. In reaction to section 3.18 Gala Committee, Daniela mentions that at Jaargetijden not all strong liquors were included in the price either.
- iv. Daniela asks if the GraphiCie will be standing at the second committee market.
- 545 1. Renske answers that this is the case.

- v. Daniela mentions that the trial period within the GraphiCie was already a thing before, which would be better to mention in the report. The board agrees.
1. **AP Renske (36.29):** Rephrase section 3.19 GraphiCie so it's clear that the trial period has been in place for quite some time already.

v. Page 26

- i. Jesse asks if updates on the iOS app of the Have You Tried Turning It Off And On Again Committee could be added to the report, mainly the part about the developer's license having expired and the reason behind this.

1. Sanne agrees and will add this.

- a. **AP Sanne (36.30):** Add information about the iOS app development to section 3.22 Have You Tried Turning It Off And On Again Committee.

2. Sanne adds that no new license will be bought this academic year, unless it turns out 100 dollars are left over in the Have You Tried Turning It Off And On Again Committee budget. However, the committee will continue working on the app for the rest of the academic year and hopefully release the full version next academic year.

3. Jesse mentions that participants of the iOS app beta will receive an email explaining the situation.

w. Page 27

- i. Daniela asks how the Lustrum committee will be formed. Will the committee be at the next committee market?

1. Mick answers that this is the case, next to asking people personally if they are interested. It is mentioned that this might be good to note, and the board agrees.

- a. **AP Mick (36.31):** Add more details on how the Lustrum committee will obtain members in Half-yearly report 2019-2020 .

x. Page 28

- i. In reaction to section 3.29 pLAN, Frank asks if the 8 members of the committee are also part of the average of 18 people coming to events.

1. Hannah answers that this is the case. Attendance really differs per event, some activities are visited by 5 people next to the committee, others by 20.

2. Philippe asks if the relevance of pLAN having 8 committee members instead of 7 will still be discussed by the committee.

- a. Hannah answers that this will be discussed by the committee. Next to that, she will sit together with the candidate board member who will take over the committee and discuss her ideas with that person.

- i. **AP Hannah (36.32):** Discuss with the pLAN what their ideas are on having 8 committee members instead of 7.

- b. Jeroen mentions that one of the reasons pLAN has 8 committee members at the moment, is because it is a very popular committee and acts as a nice first committee for first years. It would be a missed opportunity to decrease the amount of members to 7 again.

- 590 c. Next to that, he proposes the idea to delegate parts of the committee to the bigger LAN parties, like Inter-Actief does.
- i. Hannah will take this suggestion into account when discussing the matter with the committee.
- ii. In reaction to section 3.30 Protography,
- 595 1. In lines 887-889, it is mentioned that the function of Chairman of the Protogrpahy should have been taken over by the board responsible earlier, because time related problems were apparent for the previous Chairman. Jesse mentions that time related problems' sounds a bit passively aggressive and that it would be better to rephrase this. The board agrees.
- 600 a. **AP Sanne (36.33):** Rephrase 'time related problems' in lines 887-889 in Half-yearly report 2019-2020.
2. Daniela asks how the new system for uploading pictures will help the workflow of Protography.
- 605 a. Sanne answers that every Protography member is now able to upload their pictures themselves to Flickr. The chairman of the committee now only has to upload the album as a whole to the website, reducing the amount of work that needs to be done by the chairman.
- b. Sanne mentions that, in line 891, 'should' could better be changed to 'will', since this sounds more confident.
- 610 i. **AP Sanne (36.34):** In line 891 of Half-yearly report 2019-2020, change 'should' to 'will'.
3. Daniela asks if there will be a photoshoot this year.
- a. Sanne answers that the committee is not planning on doing this as of now.
4. Daniela asks if there generally are enough photographers for events.
- 615 a. Sanne answers that this really differs per activity. In general, there haven't been a lot of activities where Protographers were needed. Especially during exam weeks it can be hard to find photographers for activities like module exhibitions.
5. Daniela asks if Protographers are requested on time.
- a. Sanne answers that this is the case.
6. Daniela mentions that she really likes the new banners on the website.
- 620 7. Philippe mentions that it's really sad that there are almost no new photo albums of last half year.
- a. Sanne mentions that this was caused by not having a lot of activities where Protographers were asked or were available. However, the board will pay more attention upcoming half year and talk to the candidate board about more pictures being taken during events.
- 625 8. *Beer With Me catches Daniela red-handed as it posts a notification that she is drinking white wine in the city. Can her comments still be taken seriously?!*
- y. Page 29
- 630 i. Daniela asks when the signups for the Batavierenrace will open.
1. Maartje answers that these are already open.

- 635 a. Philippe mentions it might be nice to promote this on Instagram. The board agrees.
- b. Philippe asks if the committee will host trainings again, like last year.
- 640 i. Maartje answers that the committee will not host trainings per se, but a Whatsappgroup will be made for people who might want to train together.
- ii. Daniela asks if there will be any trainings for the StAf.
1. Maartje answers that the committee is not planning on doing this as of now.
- 645 iii. Maxim asks what the plans are for organising the symposium next year, since most of the preparation will be done this year.
1. Manouk answers that the committee is trying hard to have everything fixed before summer vacation. Didi would also really like this.
- iv. Peter mentions that SBZ isn't really evaluated on in this report and asks why this is the case. He thinks it's good to reflect on fundamental changes, if they take place.
- 645 1. Mick will take a look at this.
- a. **AP Mick (36.35):** Decide if an evaluation on SBZ should be added to Half-yearly report 2019-2020.
- v. Philippe proposes the idea to host a refresher course for drafters to remind them of the rules regarding drafting in Abscint and MBasement.
- 650 1. Mick answers that these rules are mentioned in the document specifically for drafters, so he does not think this is necessary. If there are any updates for this document, this will be mentioned in a separate announcement via whatsapp.
- vi. Hannah states that the Videography is not mentioned in the report as of now, even though the committee is finally showing signs of life again. She asks the GMM and her board if this would be nice to do.
- 655 1. It is concluded that it is not necessary to add to the half-yearly report, since the committee hasn't really done anything yet, but since the Gala will be taped it might be nice to add to the yearly report.
- 660 z. Page 30 – Appendix A
- i. Sander asks if there were any unexpected results from the survey.
1. Maartje answers that this was not the case. In general, the survey answers were positive.
- 665 2. One thing that has been noted is that there are a lot of people who want more career activities, even though career activities are not that well visited. This might be because not everyone likes the type of career activities organised. As stated in action point **36.17**, the board will look into this.
- ii. Sander notes it would've been nice if a 'neutral' option was given when answering questions, since not everyone knows enough about all aspects asked about.
- 670 1. The board agrees and will look into this for the yearly report.
- aa. Page 52 – Appendix B
- i. Peter mentions that it is sad that the exact amount of participants is not mentioned in the report.

675 1. Maartje notes that the board has not been keeping track of these numbers from the beginning of the year, since this wasn't really thought of. Since it hasn't been done for the first half of the year, the board thinks it would be too much effort for not enough payoff to start counting for the next half of the year.

680 a. Philippe mentions that it would be better to keep track, especially during drinks, since it gives the board the ability to see what the effects are of promotion on the attendance.

685 i. Mick answers that he thinks that eyeballing the amount of participants would also be fine, since it could be hard to keep track of the actual amount of participants with people walking in and out of drinks all the time. However, he does not currently have a way to reflect on previous drinks. He will look into this.

1. **AP Mick (36.36):** Reflect on previous drinks and the estimated amount of participants and pass on this information to the next TIPCie committee.

690 b. Peter mentions that it might be a possibility to track how many people visit drinks by looking at the purchase history at OmNomCom. It would be really cool if the Have You Tried Turning It Off And On Again Committee could automate this.

695 i. **AP Board (36.37):** Ask the Have You Tried Turning It Off And On Again Committee to look into tracking the amount of participants that visit drinks.

bb. Page 57 – Appendix B

i. Daan asks how it can be that only one person attended the activity 'OS +1'.

700 1. Maartje answers that this activity was made for +1's attended OS Gala who were not a Proto member. The date of this +1 would sign up for the OS gala activity and the OS +1 activity, so this person would be charged twice. Only one +1 fell into this category, which is why there was only 1 participant.

705 cc. Page 63 – Appendix B

i. Daan notes that there is an activity called 'Test Renske' and asks what it is doing there.

1. Renske answers that this was a test activity she created to test out some things and forgot to delete it. She says it should be removed from the list.

710 a. **AP Board (36.38):** Remove 'Test Renske' from Appendix B of the half-yearly report 2019-2020.

dd. Page 66

i. This is a blank page and should be removed if it still exists after the changes have been made.

715 ee. *Voting: approval of Half-yearly report 2019-2020 with the changes mentioned.*

i. Vote passes unanimously.

1. **AP Board (36.39):** Correct Half-yearly report 2019-2020 and upload it to the DokuWiki.

8. Break

- a. A break was held from 22:53 until 23:08.

9. Change of the Proto logo (for Approval)

- a. [\[Document: Change of the Proto logo\]](#)
- b. **Discussion about whether a change in logo is preferred**
 - i. Jonathan mentions that he thinks it would be better to have an open discussion about the logo instead of discussing it during a GMM. Peter agrees.
 1. Jesse disagrees, since the changes mentioned in the document do not affect the general shape and look of the logo. He thinks it's not needed to go through a lengthy process. Jeroen agrees.
 2. Sanne mentions that the board did not start this process of looking into a new logo. Without the document that has been sent in, the process wouldn't have been started anyways. If this document is not discussed at all, there won't be another instance where a new logo will be looked into this academic year.
 - ii. Another thing that is mentioned, is that the author of the document (Kasper de Kruiff) is not present to defend his document.
 1. However, Manouk thinks this is not a problem since he knew he would be gone by the time the GMM would take place and sent in the document anyways.
 - iii. Sanne mentions it would not be right to vote for specific changes now and have whatever comes out of the discussion be the new logo, since it could be completely different from what Kasper had in mind.
 1. To overcome this, Jesse suggests to hold a vote:
 - a. Everyone who votes yes is in favour of changing the logo to the new logo Kasper has put forward.
 - b. Everyone who votes no is in favour of starting a discussion about the specific changes now. These comments will be forwarded to Kasper by the board so he can put together one or more new suggested logos.
 2. The board agrees to hold this vote. These are the results:

Yes	No	Blank	Abstain
6	19	2	1

- a. With 19 votes against, the logo Kasper put forward is not accepted as a whole. The separate changes are discussed instead.
 - i. **AP Board (36.40):** Send a summary of the discussion on specific changes for the Proto logo to Kasper and ask if he can put together one or more new suggested logos.

- c. **Discussion of specific changes.** *Author's note: The discussions went as follows: a vote was held per change by having everyone raise their hand if they were in favour. If people did not agree with the change, they could start a discussion with the GMM. If people still disagreed in the end, the majority of the vote was considered as the final vote.*
- i. For the following changes, the majority voted in favor without discussion:
1. Holes in P&O
 2. Ratio in letter T
 3. Round-overs in letters
 4. Geometry around the lamp
 5. Inconsistent line spacing in the slogan
 6. Circle and line left of P not lined up or 45 degrees
 7. Horizontal lines
 8. Tilted chip
 9. Mirrored screw threat
 10. Lining up lines with green dots
- ii. For the following changes, the majority voted against or a discussion was started:
1. Round-over in R
 - a. The majority of the GMM did not like this change, since it makes the 'r' look very thin.
 2. Angles around Protons
 - a. The GMM was very divided.
 - i. On one hand, people like the continuity in the design.
 - ii. On the other hand, it is nice to have some playfulness in the logo to make it look less static.
 - iii. → The majority of the GMM voted in favor.
 3. Missing Italy
 - a. Most people were against this change, since there are other countries missing as well. Next to that, having more things added to the globe icon makes it less scalable and thus harder to use in other designs.
 4. Lining up the slogan
 - a. The majority of the GMM is against this change.
 5. Line thickness text and ornaments
 - a. There were people in favor but also people against this change:
 - i. In favor: The logo looks more like a whole with all thicknesses the same.
 - ii. Against: It makes the logo look a bit crowded. Next to that, the word Proto stands out less from the rest.
 - iii. → Most people are against, but Kasper will be asked to provide versions of the logo with different thicknesses.
 6. **Other things that came up during the discussions:**
 - a. The length of the line creating the '1' in the logo is now shorter, even though this hasn't been mentioned in the document. Most people do not like this change.
 - b. When discussing the addition of Italy, it was concluded it might be better to also remove Madagascar from the globe.

- c. The words 'Together we Create' are now on one line instead of two, which is not mentioned in the document. Most people are against this change.
- d. The outmost left line coming from the 'P' is not in the middle, and in the final design the line is placed a lot higher. People do not like this.
- e. The spacing between protons is now different, some lines are now shorter. This changes the overall look of the logo, deleting a bit of the roundness. Most people do not like this and would like to see another version with different spacing between the protons.
- f. It is mentioned in the document that: "Proto should strive to phase out the original logo (and all its derivatives) and use this alternative version (with all its derivatives) instead".
 - i. However, people do not agree with this phrasing since it implies that objects that display the current logo (everything in and around the Protopolis, merch, etc.) should be thrown out.
 - ii. The board mentions that, if a new logo is approved and put in place, the changes will be gradual and not in one go. Physical objects will not be thrown away just because they have the old logo on it. The changes to online documents happen more quickly.

10. Change to the Honorary Membership policy (for Approval)

- a. [\[Document: Change to the Honorary Membership Policy\]](#)
- b. Jonathan Juursema asks what the board's plans are if the document is approved of and a change in statutes would be needed.
 - i. Maartje answers that the new policy would be enacted until the next official change in statutes.
- c. Mick asks the authors of the document why members of merit would not fit within Proto.
 - i. Maxim answers that it would be weird to 'reassign' the current honorary members. Next to that, it would create a hierarchy of titles, which is not needed.
 - 1. However, Mick thinks that this reassignment would just be a minor issue and not take a lot of work.
 - a. Maxim adds that the reassignment would not only be a hurdle to overcome, it might cause current honorary members to be 'downgraded' to members of merit, indirectly stating they are worth less in the eyes of the association.
 - i. Manouk mentions that you could keep the current honorary members, and assign the role of member of merit to people not currently on the list.
 - ii. Peter mentions that now, it takes a whole lot to become an honorary member, while by adding the title of member of merit, a lot of very active Proto members and (old) board members would also possibly fall into this new category.

840 1. Mick mentions that a lot of other associations give out both the title of honorary member and member of merit, and that it seems quite easy to distinguish between the people who worked hard and the people who really added a lot to the association and would be applicable for a title. Next to that, a structured hierarchy (so 2 different titles) would benefit the association, since distinguishing between no title or honorary member is harder than distinguishing between an honorary member, a member of merit and no title.

a. Peter does not agree with Mick, while he thinks that the higher threshold created by just having one title would be better.

845 iii. Jeroen mentions that it is not possible to write down specific requirements to become an honorary member or a member of merit. These roles are mainly for giving someone sentimental praise. The association will know what role to assign someone by evaluating the amount of praise they think a person would deserve, and if it's still difficult it can be discussed during a GMM and/or with the BoA.

850 1. Manouk thinks it would be best to keep the situation as it is, since the addition of honorary members would always be discussed during a GMM. It's not needed to clearly define what an honorary member should have done, since all cases are inspected by the board and a GMM and can be assigned according to the discussion held.

a. Jeroen agrees, since it would be impossible to clearly define either roles.

860 b. Maxim also agrees, since the people working on the document found it really difficult to find the right words for the definition. When looking at the previous honorary members, they concluded that all of them had a fundamental role in the construction of the association.

i. Renske asks what exactly is meant by "fundamental role", since she does not think this is the correct wording.

865 1. Maxim answers that this concerns people who created new fundamentals, be it from the ground up or as addition to existing structures.

a. Manouk mentions that even this wording will cause confusion, since not everyone will agree on all cases whether the person had a fundamental role or not.

870 2. → it is concluded that a vote will be held on the approval of this document to see what the majority of the GMM thinks.

d. In the document, a change in statutes is proposed. However, since the statutes will not be changed this academic year, a vote was held on whether the policy the association enacts should change. These were the results:

Yes	No	Blank	Abstain
7	12	7	2

- 880
- i. With 12 votes against, the proposal is rejected. This means that the addition of members of merit will not be discussed any further. If there are people who still want to discuss the matter, they can do so by submitting a piece for a GMM in the future with their proposal.

11. Any other business

a. Mental health: board members

- 885
- i. Peter & Jeroen mention that doing a board year can put a big mental load on board members. It is noticeable that a lot of time and effort has been put into the half-yearly report, which is great, but the board should not forget to take some time off once in a while. They think that not all members take enough care of their board and should check up on them more often, to make sure the board can stay healthy.

890 1. The board thanks them wholeheartedly! <3

12. Survey

- 895
- a. Peter notes that two half-yearly GMMs were planned in: the current GMM, and the half-yearly financial GMM. He asks how the board will try to get as many people as possible, next to the board and the Audit committee, to the next GMM.
 - 895 i. Maartje answers that the board will ask around a lot and promote the event as much as possible without spamming. Next to that, Sanne will write an article about the financial GMM to sooth the minds of people who think they would not be able to read the documents correctly or add anything to the discussions.
 - 900 ii. She also mentions there isn't a big difference with how things went previous years, since a lot of people didn't read the financial pieces for half-yearly GMMs. So there won't be less feedback in comparison to the previous years. The board hopes that, by having a separate financial GMM, more people will read the documents thoroughly.
 - 905 b. Peter asks if it's time to look at allowing drinking alcohol during a GMM again, since the main reason mentioned to not do it is an example in the year of board 4.0. Next to that, he thinks that people drinking a beer would not change their opinions and make GMMs more enjoyable to go to.
 - 910 i. Manouk disagrees, since it would create unnecessary distractions during the GMM. Next to that, some people might react to drinking just one or two beers and this reaction could differ per day depending on what you eat beforehand. Renske adds that GMMs get more noisy towards the end and alcohol would only increase the amount of noise.
 - 915 ii. Philippe connects to next point by mentioning that the alcohol will only taste better after such a long evening.
 - c. Peter asks if there will be an after-GMM-drink.
 - i. The board happily answers yes in unison.
 - d. Maxim does the Frank 'thing' by playing the shell game with cups and a grape he found lying somewhere.
 - i. From the start, it is quite obvious Maxim is hiding the grape behind one of the cups. However, giving him the impression nobody noticed, everyone keeps quiet.

- 920 ii. The cups are shoved, twisted, thrown, almost ending up on the floor.
 iii. When Maxim finally has had enough, he asks the GMM: “where is it?!”
 iv. Manouk bravely gives the first answer: “it is behind the cups, you fool!”
 v. The answer was correct, making all of the GMM applaud excitedly.
- 925 e. Harald mentions he has something cute to show: he brought a “sparkling happiness” chocolate
bar to the GMM. When opening the chocolate packing, it showed a lucky number: the beautiful
number 9! The board happily accepts the chocolate packing as a gift.
- 930 f. Philippe asks the first years present what they thought of the GMM, if they read the how-to-
GMM article and if this article helped them in understanding what was going on.
 i. Timo answers that he read the document and found it useful.
 ii. Tirza answers that she didn’t read the article since she already went to quite some GMMs
before.
 iii. Luuk didn’t read the article, but says it was fine for him.
 iv. Jesse, forever our ALVsjaars (GMM first-year), makes a comeback and mentions he liked
the article.
- 935 g. Philippe asks the board what they thought of the GMM.
 i. Maartje answers that she was a bit nervous beforehand, but that it went fine in the end.
- h. Philippe asks the GMM if they are excited for the coming half-year.
 i. Everyone makes excited noises.

13.Closing

- 940 a. The 36th general member meeting (GMM) is closed at 00:36 on the 6th of February, 2020.

Appendix A



Appendix B

945 Email send in by Sarah Hoekstra on December 10th, 2019.

“Geachte ALV,

950 Aangaande de mogelijkheid tot het toestaan van societies binnen proto is het belangrijk in het achterhoofd te nemen dat Proto juridisch niet in staat is tot het afstand nemen van financiële of andere aansprakelijkheid(denk aan medische kosten indien iets goed fout gaat, en dat gebeurt niet vaak, maar als het gebeurt zit je diep in de penarie). Indien het een ‘Proto-society’ is, wordt het juridisch gezien een afdeling van de vereniging en je kan geen afstand doen van je vereniging. Naar mijn mening zijn de risico’s die aan dit plan verbonden zijn niet voldoende in het plan belicht en het is het recht van de ALV om alle kanten van het verhaal te kennen. Het lijkt mij verstandig om in ieder geval een aansprakelijkheidsverzekering af te sluiten als jullie dit echt heel graag

955 willen doorvoeren, waar het wel op lijkt.
Bij vragen tijdens of na de alv ben ik te bereiken via [phonenummer].

Sarah Hoekstra”

Presence

Name	Time of arrival
Maartje Huveneers	Start of GMM
Hannah Ottenschot	Start of GMM
Sanne Bouman	Start of GMM
Renske Mulder	Start of GMM
Mick Tijdeman	Start of GMM
Manouk Hillebrand	Start of GMM
Maxim de Leeuw	Start of GMM
Timo van Beelen	Start of GMM
Luuk van den Top	Start of GMM
Philippe Tuinman	Start of GMM
Tirza Rutten	Start of GMM
Sebastiaan van Loon	Start of GMM
Jesse Visser	Start of GMM
Sander Koomen	Start of GMM
Harald Eversmann	Start of GMM
Daan van der Veen	Start of GMM
Emiel Steegh	Start of GMM
Peter van der Burgt	Start of GMM
Jeroen Ritmeester	Start of GMM
Ties Poutsma	Start of GMM

Recap previous action points

AP	Who	What	Status
33.01	Sander Koomen	Add your name to the minutes of GMM 28 and send them to board 9.0 to be uploaded to the DokuWiki.	Done
33.02	Emiel Steegh	Add a recap of all action points which have not been done up to GMM 33, line and page numbers to the minutes of GMM 32.	Done
33.03	Emiel Steegh	Correct the minutes of GMM 32 and send them to board 9.0 to be uploaded to the DokuWiki.	Done
33.09	Board 9.0	Add the Kick-In selection procedure to the static policy plan.	Done
33.13	Board 9.0	Change section 4.1.1: Opening hours so it doesn't mention Proto drinks specifically, but the Friday Afternoon Drinks in general.	Done
33.14	Board 9.0	Check whether there is any mention of minimum times to arrange ProtOpeners and refer to it in the static policy plan if applicable.	Done
33.15	Board 9.0	Re-introduce the section Book Sale to the static policy plan.	Done
33.16	Manouk Hillebrand	Change the first line of section 4.4.6: Study Nights so it includes 'strive'.	Done
33.17	Renske Mulder	Change section 5.4: Camp Committee in such a way that it mentions that camp is meant for both first years and the integration between first years and older years.	To be done
33.20	Board 9.0	Correct Static Policy Plan 2019-2020 and upload it to the DokuWiki. (APs 33.08 - 33.19)	To be done
33.23	Board 9.0	Check together with the Have You Tried Turning It Off And On Again Committee if the layout of the Proto website can be improved.	Ongoing
33.25	Manouk Hillebrand	Change the wording of section 4.4.5.1 CRITEEC so it states that they are free to promote the evaluations via other channels.	Done
33.27	Mick Tijdeman	Look into where to talk about lunch lectures in the policy plan.	Done
33.28	Board 9.0	Look into the possibility of creating a checkbox for Protographers which shows if they get food compensated at the event or not.	Ongoing
33.29	Board 9.0	Correct Policy Plan 2019-2020 and upload it to the DokuWiki. (APs 33.21 - 33.28)	Done
33.30	Sanne Bouman	Look into the possibility of hosting a workshop to teach participants about how to read and understand a GMM budget plan.	Done

33.31	Sanne Bouman	Check if the logo on the first page of Budget Plan 2019-2020 has white aids or not.	Done
33.32	Sanne Bouman	Correct Budget Plan 2019-2020 and upload it to the DokuWiki. (APs 33.30 & 33.31)	Done
34.05	Sanne Bouman	Look into putting a cap on certain reservations for hardware.	Ongoing
35.01	Hannah Ottenschot	Look into different possibilities of writing down the arrival times at GMMs in the future.	Done
35.02	Hannah Ottenschot	Add to the minutes of GMM 34 that transparent cups were used during the “thing”.	Done
35.03	Daniela van Meggelen, Frank Lammers and Maxim de Leeuw	Write a piece on the definition of an honorary member and possibly on the addition of members of merit to Proto.	Done

Recap current action points

AP	Who?	What?
36.01	Board	Make sure all articles posted on the Proto website are also posted on the DokuWiki.
36.02	Board	Mention in chapter 2.2.1: Committee Function Introduction that people really enjoyed the (practical aspects) of the committee function trainings.
36.03	Hannah	Look into adding taking minutes to the practical part of the secretary training.
36.04	Board	Rephrase line 227 so it is clear who is meant with 'a lot of people'.
36.05	Manouk	Take a look at hosting an event for Professional Development which starts on Wednesday afternoon and continues during the ProtoNight in the evening.
36.06	Board	Research ways on getting statistics on the amount of people and kind of audience that visits the Proto Facebook.
36.07	Manouk	Look into creating an open event for Proto's Symposium.
36.08	Renske	Look into using Instagram for filling committees if they need it.
36.09	Board	Mention the reason why the giving out of Active Member Trophies was not done publicly in the half yearly report.
36.10	Board	Mention in the half yearly report that it is only necessary to communicate in English during events when there are internationals present.
36.11	Board	Make sure it cannot be determined from the half yearly report where exactly the code to the key locker can be found.
36.12	Manouk	Add to half-yearly report 2019-2020 that pre-master summaries and/or tests to the can now also be found on the DokuWiki.
36.13	Manouk	Look into making summaries and tests on the Dokuwiki accessible to non-members as well.

36.14	Manouk	Look into the summary database from Yasmin Salce and Ruben van den Berg that Peter has access to and see if these can be added to the DokuWiki.
36.15	Mick	Make sure the new head of promotion within the Acquisitive will sit together with Renske to receive promotion training.
36.16	Mick	Sit together with Jesse Visser to check if his experience with creating a CRM can help with a CRM for Proto.
36.17	Board	Look into distinguishing between different career events in upcoming surveys, be it the yearly survey or as a suggestion for the next board.
36.18	Sanne	Clarify step 2 of the table of chapter 2.6.1 Usage of Surplus Sponsorship.
36.19	Hannah	Add to chapter 2.7.1 Merchandise that Proto dice have been ordered.
36.20	Board	In line 516, change 'first half of the year' to 'first half of the academic year'.
36.21	Hannah	Rephrase line 521 of the half-yearly report 2019-2020 so its meaning is more clear.
36.22	Board	Look into possible problems caused by EROs not being present from 18:00 till the starting time of an activity during the evening and think of a solution.
36.23	Board	Look into hosting an event where students and staff can meet and chat.
36.24	Renske	Talk to EmergenCie about the necessity of food compensation during activities other than drinks regarding the adjustments to the Food for Helpers rule.
36.25	Board	Contact the legal consultant of the University to gather advice regarding societies.
36.26	Board	Decide for yourselves if you want to attend a board training on how to recognize and approach people with mental health issues.
36.27.1	Board of Advisors	Decide if an evaluation on the (connection between board and) Board of Advisors needs to be added to the yearly report.
36.27.2	Audit committee	Decide if an evaluation on the (connection between board and) Audit committee needs to be added to the yearly report.

36.28	Renske	Mention in section 3.6 Camp committee that the evaluation is only accessible for committee members.
36.29	Renske	Rephrase section 3.19 GraphiCie so it's clear that the trial period has been in place for quite some time already.
36.30	Sanne	Add information about the iOS app development to section 3.22 Have You Tried Turning It Off And On Again Committee.
36.31	Mick	Add more details on how the Lustrum committee will obtain members in Half-yearly report 2019-2020 .
36.32	Hannah	Discuss with the pLAN what their ideas are on having 8 committee members instead of 7.
36.33	Sanne	Rephrase 'time related problems' in lines 887-889 in Half-yearly report 2019-2020.
36.34	Sanne	In line 891 of Half-yearly report 2019-2020, change 'should' to 'will'.
36.35	Mick	Decide if an evaluation on SBZ should be added to Half-yearly report 2019-2020.
36.36	Mick	Reflect on previous drinks and the estimated amount of participants and pass on this information to the next TIPCie committee.
36.37	Board	Ask the Have You Tried Turning It Off And On Again Committee to look into tracking the amount of participants that visit drinks.
36.38	Board	Remove 'Test Renske' from Appendix B of the half-yearly report 2019-2020.
36.39	Board	Correct Half-yearly report 2019-2020 and upload it to the DokuWiki. (APs 36.02, 36.04, 36.09 – 36.12, 36.18 – 36.21, 36.28 – 36.31, 36.33 – 36.35, 36.38)
36.40	Board	Send a summary of the discussion on specific changes for the Proto logo to Kasper and ask if he can put together one or more new suggested logos.