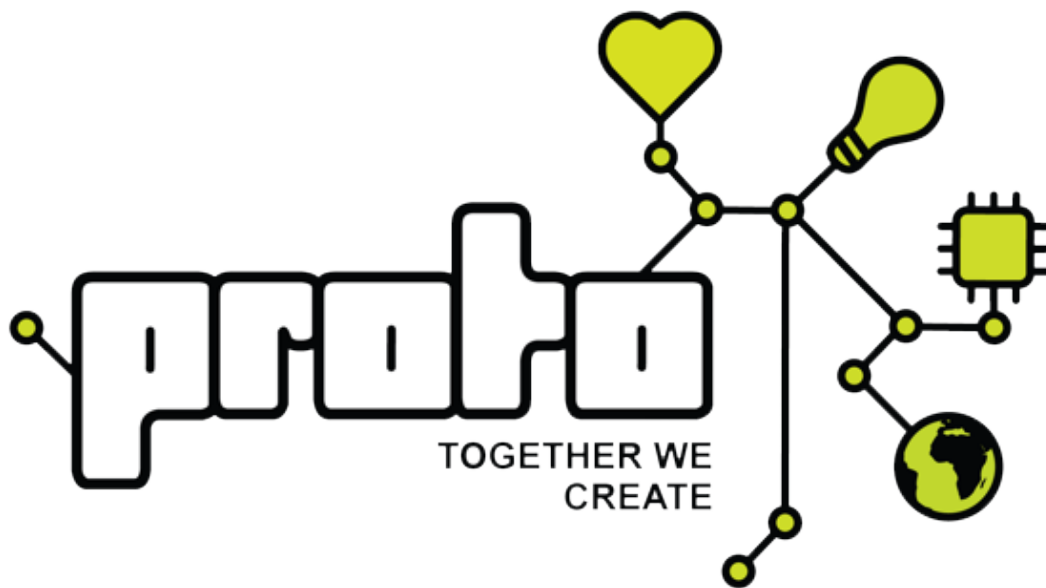


# Study Association Proto

## Policy Plan 2020 - 2021



Written by the 10<sup>th</sup> Candidate Board of S.A. Proto

Imke Verschuren, Chairwoman

Jesse Visser, Secretary & Officer of Educational Affairs

Jonathan Matarazzi, Treasurer

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# 1 Introduction

Almost ten years have passed since the founding of S.A. Proto in 2011. During this time, the association has grown to one of over 700 members. All those members have contributed to making Proto as it is today: an association with a diverse community, a wide range of activities, brand awareness far beyond the University of Twente and much more.

With all these great things for Proto also comes the need to make sure the association can keep up with all the amazing things her members can achieve. We want to help all Proto members unlock their full academic potential by focusing more on education by organising more educational activities, offering more straightforward access and insight into academic resources and providing more transparency about the communication between Proto and the Creative Technology and Interaction Technology programs.

This year is the tenth year of S.A. Proto's existence, which also means that we will celebrate a Lustrum this year. To make this Lustrum year memorable we want to organise fewer but more elaborate activities, despite the COVID-19 pandemic that has gripped the Netherlands since March of 2020. A policy on how Proto will function during this time has also been written, which can be found in the official documents section on the [DokuWiki](#). To help our members in these strange times we want to offer them easy access to safe social activities and University regulations and resources.

To facilitate all these plans, easy and effective background systems are needed to work out and build upon existing structures in the best way possible. This is why we want to work on digitising Proto's back end to make sure our association and her members are ready for the future.

This policy plan includes all these goals alongside many others and we hope it offers you enough insight into our plans for Proto for the coming academic year, but if there are any other questions you can contact us by sending an email to [candidateboard@proto.utwente.nl](mailto:candidateboard@proto.utwente.nl) or getting in touch with us in other ways.

We hope we can make the coming academic year an amazing one and are really looking forward to working with and for all you, the members who make S.A. Proto so wonderful!

Much love,

Imke Verschuren  
Jesse Visser  
Jonathan Matarazzi  
Sebastiaan van Loon

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## 2 Board Members

### 95 2.1 Imke Verschuren

Hi there, I'm Imke Verschuren. As I'm writing this, I'm 19 years old and have just finished my second year of Creative Technology. I grew up in and around Bennekom, a town in the middle of the Netherlands, and moved to Enschede in the summer of 2018. During the Kick-In I became a member of S.A. Proto and at the first committee market I signed up for the First Year Committee and the ProtoTrip Committee and joined the EEMCS-trip Committee halfway through the year. I decided that three committees was enough for me and only wanted to join one more for my second year, so I joined the Activity Committee Extraordinaire. But then, before I knew it, I was suddenly a member of seven committees and the part-time Foundation ICE board.

105 All of this activism taught me a lot about Proto and working with different types of people and I hope that during my board year I will be able to apply and expand this knowledge in a broader perspective. To help me with this I want to learn how to give and take constructive criticism and to gain confidence in my own abilities.

110 I want to focus on transitioning Proto back to "normal" from the COVID-19 plagued life as smoothly as possible. With this also comes the aim to keep both old and new members motivated throughout the year despite the difficult conditions. Of course, I also want to contribute to celebrating an awesome Lustrum year with everyone. I'm excited to work on running and improving Proto for a full year together with my awesome fellow board members!

### 115 2.2 Jesse Visser

Hey, I'm Jesse Visser, I'm currently 20 years old and just finished my second year of the Creative Technology bachelor. I was born in Fryslân and grew up in a little town called Eastermar. I moved to Enschede in September of 2018.

120 It all started when I attended my first General Member Meeting of S.A. Proto during my first week at the UT. Ever since then I have been an active Proto member. I have been a member of the Have You Tried Turning It Off And On Again committee and pLAN committee, and I have thoroughly integrated with the furniture of the Protopolis.

125 From the moment I found out CreaTe exists I knew it was the study for me and I still believe that this is the only study that truly fits me. However, there is still a lot to improve, which I am excited to be a part of. I'll also do my best to keep Proto nice and orderly. I hope to strengthen the brand of Proto and its design and bring more awareness to the educational content Proto provides to its members.

### 130 2.3 Jonathan Matarazzi

Hey there, I'm Jonathan Matarazzi a 20 years old Creative Technology student who just finished his second year. I grew up in the not-so-wild west, in Nieuwerkerk aan den IJssel. In the last years of secondary education I already knew I was going to move out of my parents' home, and I'm very happy the destination turned out to be Enschede. During my student-for-a-day experience I was shortly introduced to the Have You Tried Turning It Off And On Again committee and I got really excited about joining them, so that is what I did

after the first committee market. Later in the year I also joined the EducaCie, and in my second year the DIYCie and pLAN also joined the club. I quickly grew quite fond of Proto and found myself hanging in the Protopolis almost every day.

Now a new time has come, and I'm looking forward to hopefully being the treasurer of Proto next year. Since I like efficiency, I really hope to improve any tedious workflows currently in place. I think digitising the current workflows and, if time allows for it, existing documents could really help to make things a little easier, tidier, and more structured.

As everybody else, I still have a lot to learn. I think a board year is a great opportunity to improve on and learn some skills. Next to learning some awesome bookkeeping skills, I hope to improve my workload managing skills. Making sure my workload is manageable and planned over the week in a structured way can be hard, but I'm sure the upcoming year will help me train this skill.

As an end note, I just want to say I'm looking forward to fulfilling my tasks as one of the hopefully new board members, but also to hanging out and having fun with my fellow Proto members.

## **2.4 Sebastiaan van Loon**

Hello there, my name is Sebastiaan van Loon. Currently 22 years old and a second year Creative technology student. I was born in Bergen op Zoom and lived there until I was 14, after that I moved to Doetinchem.

Before Creative Technology I studied Artificial Intelligence in Nijmegen for a year. I've had no regrets in switching to Creative Technology and found that the study and community fits me far better. I can't exactly pinpoint when it happened but at some point in my first year I started doing committees for Proto, and I mean A LOT of committees. Being active has already taught me a lot about myself and I hope that a board year at this wonderful association will teach me even more. My focus next year will be to get new first year students enthusiastic for Proto and to keep companies interested in our association despite the many changes going on in the world.

Personally I hope to learn to let go in the upcoming year. Some things are just not important enough to keep worrying about and sometimes it's also important to say no.

### 3 Board Task Division

#### 3.1 (Vice) Function division

<b>Name</b>	<b>Function(s)</b>	<b>Vice Function(s)</b>
Imke Verschuren	Chairwoman	Officer of External Affairs
		Officer of Educational Affairs
Jesse Visser	Secretary	Treasurer
		Officer of Educational Affairs
Jonathan Matarazzi	Treasurer	Secretary
		Officer of Internal Affairs
Sebastiaan van Loon	Officer of Internal Affairs	Chairman
		Officer of External Affairs

### 3.2 Committee division

Imke Verschuren	Jesse Visser	Jonathan Matarazzi	Sebastiaan van Loon
Activity Committee Extraordinaire	Almanac	Culture committee	Acquisition committee
DisCo	Alumni committee*	DIYCie	Camp committee
EEMCS Trip	EducaCie	Have You Tried Turning It Off And On Again committee	ENTROPcY
EmergenCie	GraphiCie	Kick-In committee	FishCie
First Year Committee	InteracCie	OmNomCom	Guild of Drafters
Foundation ICE*	pLAN	SportCie	Integration week committee
Gala committee	ProtOpeners		Lustrum committee
Handyman committee	ProtoTrip		Protography
Societies			Symposium committee
			TipCie

175 \* The Alumni committee and Foundation ICE are technically a separate organisation from Proto, but there is still a board responsible to ensure proper communication.



## 4 Action Plan

### 4.1 Protopolis policy

180 Protopolis is the association room of S.A. Proto. It is usually a place to have a chat with other members and have a rest from your studying. It is possible to work there, but primarily Protopolis is meant to connect with people and have a talk. However, this year, due to the measures surrounding COVID-19, the purpose of the Protopolis will have to change temporarily. Information on how exactly this will change can be found in the Protopolis section of the COVID-19 policy plan on the DokuWiki.

#### 185 4.1.1 Opening hours

Due to the strange lecture hours in the coming year, the normal opening times of Proto do not really apply. Since every day there might be lectures until 22:00, we will decide on the opening times of Protopolis on a day to day basis and will be posted on the home page of the Proto website. At the start of the year, we will also send an email to inform people of the  
190 changing opening times. The conditions for this will be decided upon at the start of the academic year and will depend on the lecture schedule as well as the regulations of the University. If we see that there is a need for a dinner form for certain evenings due to people having both afternoon and evening lectures and no time to eat, we will provide this and keep Protopolis open later. Due to the changeable nature of the lecture schedules, we can only  
195 provide the following opening times with certainty:

- Monday: 10:00-15:30
- Tuesday: 10:00-15:30
- Wednesday: 10:00-22:00
- Thursday: 10:00-15:30
- 200 • Friday: 10:00-15:00
- Saturday: Closed
- Sunday: Closed

#### 4.1.2 ProtOpeners

205 During the first part of the year there will not be as much need for ProtOpeners as usual. For the full policy on this division, see the COVID-19 policy plan. After the first half-year we will assess whether it is responsible or not to invite new active members into the ProtOpener committee. If we deem this possible we will give them a short tour on how to carry out the ProtOpener duties and point them to the opening and closing paper on the door with instructions on how it works to open and close the Protopolis. We will also highlight the fact  
210 that a document with this information can also be found on the [DokuWiki](#). For all ProtOpener shifts, we want to see if we can automate the admin rights that will be assigned to a scheduled ProtOpener.

### 4.1.3 Cleaning

We want to clean the Protopolis once a month instead of once every quartile, since we  
215 noticed that certain areas of the Protopolis tend to get quite dirty over time. We also want to  
keep everything tidy and clean to help prevent the spread of COVID-19. Due to this  
pandemic, more strict hygienic procedures are also in place for both board members and  
regular members visiting the Protopolis. These regulations will be posted in a separate  
COVID-19 tab as well as a news article on the Proto website and a sign on the Protopolis  
220 door. The outside of the door will be emptied of most other posters to make sure everyone  
notices this sign. These procedures can be found in the Protopolis section the COVID-19  
policy plan.

### 4.1.4 Keys

225 Similarly to last year, we will change the code to the key safe once every quartile, as well as  
if a ProtOpener leaves or is removed from the committee.

### 4.1.5 Mugs

After every mug clearance, as described in the static policy plan, a crate with remaining  
mugs will be left outside of the Protopolis for another week for members to maybe find a free  
mug or glass. In the past year we noticed quite a lot of members taking mugs or cups from  
230 this crate to take home or reuse as a mug for in the Protopolis, so we want to continue  
offering members this opportunity. The clearing of mugs after every module will be  
continued once all COVID-19 measures are lifted. Before this, we will not empty out the mug  
shelves since we do not want people using mugs while measures are in place (see the  
Protopolis section of the COVID-19 policy plan). We will, however, offer members the  
235 chance to pick up their mug and take it home.

## 4.2 Activity policy

### 4.2.1 Committee introduction

As usual new committee members will be encouraged to follow a committee function training  
in accordance with their role within a committee. Last year the board experimented with  
240 small practical sessions instead of just role explanations to get new members more familiar  
with their role within a committee and we plan on continuing this idea since it was  
well-received. Examples will be given during this practical session of general tasks and  
situations that can be expected in a committee.

245 We also want to draw more attention to the [DokuWiki](#) and the [How To Committee 101 page](#)  
that can be found there to give committee members a clear general view of what is expected  
of them. This will however not be a replacement for any general questions that committee  
members might have, since the board will still be available to answer questions.

### 4.2.2 Committee size

250 Committee sizes might be different than usual at the start of the upcoming academic year. If  
interest in committees is not high enough some committees will continue with less members  
than in a regular academic year. The committees in question might then host fewer activities  
than normal as a result of this decreased size. In a worst-case scenario some committees

can be put on Stand-by until new interested people for the committee are found. This is,  
255 however, highly discouraged since an inactive committee is less likely to attract interest by  
new members.

#### **4.2.3 Committee communication**

Additional video chat communication channels such as Discord and Google Hangouts will  
be used to hold committee meetings in absence of a COVID-proof physical meeting location.  
260 When the university policy allows it, committees will be encouraged to hold their meetings in  
person again. Committee meeting might not take place at the usual standard times, since  
lecture hours and break duration will change in the upcoming year. Transitioning back to  
physical meetings will be discussed on a case to case basis with individual committees at an  
appropriate time. More details on this communication plan can be found in the Activism  
265 section of the COVID-19 policy plan.

#### **4.2.4 Activity distribution**

It has been a trend in the past that activities are well-visited at the start of the year, but  
interest in more low-key activities seems to disappear throughout the year. In the upcoming  
academic year we want to focus more on quality of activities rather than quantity. We hope  
270 to make each Proto activity feel a bit more special in this way, and to keep attendance of the  
organised activities higher by limiting the weeks where people have to choose between  
activities due to the overwhelming number of things to do.

To achieve this, committees will be encouraged to host fewer, larger-scale activities rather  
275 than more smaller, lower-effort activities. The exact number of activities will vary per  
committee. A rough schedule will be made with a maximum number of activities per module  
together with the type of activities that will be held. Committees will be able to claim spots in  
the year planning for themselves as usual but as the number of activities starts to become  
too large committees will be encouraged to collaborate on activities. The year planning will  
280 also be supervised by a board member. Because COVID-19 measures persist it is unlikely  
that too many events will be hosted, this plan will only go into action once restrictions are  
lifted.

#### **4.2.5 Proto day**

In line with our quality over quantity philosophy we intend to not have an activity every  
285 Wednesday. We still plan on having activities on most Wednesdays, by organising our own  
activities or having committees fill this spot, but if the board struggles to find a fitting activity  
for a Proto day then the board is free to decide to not hold an activity. If a Proto day takes  
place members will be notified of this through the usual promotion of events, and if a Proto  
day does not take place this will be mentioned in the weekly newsletter of that week. Proto  
290 will not necessarily be closed on those days. Something that we want to look into is making  
Proto days count for professional development. We aim to achieve this by giving people the  
chance to organise workshops in a field they find interesting (for example an Adobe  
Illustrator workshop).

#### **4.2.6 Event promotion**

295 In the upcoming year physical promotion like posters will become far less useful, so the  
GraphiCie will focus on making visualisations for social media. A bigger focus in general will

lay on promotion through social media and word of mouth.

#### **4.2.7 Lustrum**

300 Due to the Lustrum period being longer than a regular Dies we will try to keep this period largely free from other activities, but small career or educational activities can still be organised within this period if the board approves of it. More details on the 2021 Lustrum can be found in section 5.25 of this document.

### **4.3 Member policy**

#### **4.3.1 Member acquisition**

305 For acquiring new members, new ways need to be found to motivate students to sign up since the usual big sign-up moment (the faculty Kick-In) will take place in a very different manner this year. Besides this, physical lectures will take place in various groups or completely online and mouth-to-mouth promotion during the Kick-In program is also very difficult this year. To still acquire new members, we will try to carry out the following plans.

310 During the Kick-In there will be an online introduction round from the candidate board and the possibility for first year students to sign up for the association digitally. Signed digital contracts will be printed and stored by the secretary. Information about Proto has been sent out as part of the first mail to new students to make Proto feel like part of the study when starting Creative Technology. We will also attend their first lecture to promote the association, whether this is physical or online. The module coordinator of the first module has been contacted about this during the summer holidays.

320 A similar strategy is used with attracting Interaction Technology students. A Kick-In online booklet will be distributed to the participating CreaTe and I-Tech students, in which information about Proto is also given. For master students we will focus on the career part of Proto to engage these students with the association too, for other reasons than the reasons bachelor students usually join. To make the association known among all Interaction Technology students, as well as the CreaTe students, we will also visit the first Foundation of Interaction Technology lecture and create a group sign-up moment afterwards, as well as during the master Kick-In.

330 Lastly, an integration week will be organised for the first year bachelor students to get to know their peers since the camp will have to be postponed. More information on this week can be found in section 5.23 of this document. Together with the program board of I-Tech, a social activity for master students will also be organised to help them bond. All of this will hopefully also inspire the new students to become active within Proto.

#### **4.3.2 Member involvement**

335 Due to the quarantine measures surrounding the COVID-19 pandemic, many Proto members have been in social isolation for quite some time. For some people this contact withdrawal has weighed very heavily on their mental well-being and we would like to be able to recognise these people and support them. We will take more of an accommodating role in this in a way that we will try to provide easy access to support.

- 340 By following mental health trainings with the whole board we hope to learn how to offer this easy access. We will, for example, put links and information about the student health and psychology services on the Proto website (the student psychologist and general practitioner on campus are free to visit, this is where these people can be found, etc.).
- 345 We will also try to organise physical activities every so often to make sure members have a chance to come out of isolation. We will not present an alternative to visiting a psychologist nor do we want to give members the illusion that we are, but we want to make Proto a safe way to get out of social isolation and helping people in that way.

### 4.3.3 Board accessibility

- 350 We want to be accessible to all members, both active and non-active. This year we want to focus on integrating first and second year students into the community of the association, both bachelor and master students. For the students themselves, this will probably be quite hard due to the lack of physical education. Since in previous years the creation of a community is something that Creative Technology students have loved and Interaction
- 355 Technology students have aspired to have, we consider it very valuable to still offer new students this opportunity as well as the second year students whose year was cut short by the online education as a result of the pandemic.

- We want to offer both online and offline opportunities for contact by members, online
- 360 methods being Discord for example. All new members will be sent a link to the Discord once they have signed up, as well as added to a WhatsApp group with all first year students. This is mainly for less active members who might not know us that well or do not have our phone number. At least one board member will be online throughout the day, although not necessarily in a voice channel. This function will be promoted at the beginning of the
- 365 academic year. Apart from this, the Discord will continue to be used in the same way as last year. As for the offline opportunity, we want to be present in Protopolis whenever we do not have meetings, if the measures taken by the University regarding COVID-19 allow this. More information on this can be found in the Protopolis part of the COVID-19 policy plan.

- 370 We want to continue hosting Good Idea drinks during the year and if a drink is not possible, we would like to create an alternative opportunity for members to offer input such as an online input evening. We aim for two of these activities for the board, next to input activities the next candidate board wants to organise. We also want to continue hosting monthly open board meetings on Wednesday afternoons. These will be done through Discord until it is
- 375 safe to host physical meetings again. Ideas, suggestions and feedback can also be sent via (anonymous) emails to the addresses on the board page on the Proto website. These emails will be promoted to students when they sign up for Proto as well as in the first weekly newsletter.

- 380 The same goes for the Good Idea board, where other members can also give their opinion on submitted ideas. This board is also available online so people do not have to come to the Protopolis to submit ideas. On this online version, good ideas can be submitted anonymously and other members can like or dislike the ideas. We will use results taken from this board in the same way as results from the physical board would be used. This means
- 385 that, if we reject an idea, we will provide explanations as to why not and if an idea is accepted it will be forwarded to the people who will need to carry it out.

#### 4.3.4 Active members

To get as many new active members as possible we will try to focus on presenting the importance of activism as well as the benefits, including the social aspect that comes with it.  
390 We will do this during the committee market, we do not know yet whether this will be online or physical but at the time of writing this the market will take place in person (for more, see 5.1) and through other acquisition means as seen in the activism part of the COVID-19 policy plan. During the committee market, the committee presenters can explain the benefit to not only personal development but also one's resume.

395 We will try to appreciate all active members to keep them motivated throughout the year, especially since there might not be that much to work on at first. We aim to do this through small tokens of appreciation not only for super active members, but also members who are only active in one or two committees. Extraordinarily active members will receive additional  
400 tokens. An active member activity towards the end of the year will also hopefully serve as motivation. We will try to organise an active member weekend if COVID-19 measures allow us to do so, since the weekend of board 9.0 was cancelled due to this.

405 Active members of Proto are members who are active in one or more committees. Members of societies who are not members of committees are not considered active members since societies work only for themselves and are only connected to Proto for financial stability and credibility. On a case-to-case basis, the board can decide to make exceptions. Someone who is only a member of a supporting committee must meet a certain amount of activity within this committee, as defined below:

- 410 • EmergenCie, Guild of Drafters, Protography  
The activism threshold for these committees will be set based on, respectively, the number of ERO-dependent activities, drinks or physical activities organised in the first two quartiles.
- 415 • GraphiCie  
A GraphiCie member is considered active if they have made three designs in a year and comment actively on the work of others.

#### 4.3.5 International students

It is our aim to get more new international students active within the association, both as committee members and activity attendees. We will try to get them more active in several  
420 ways. First off, we will try promoting committee activism to internationals by highlighting the added value on resumes.

We will also try to get them more active by finding new ways to get the English language more integrated within the association. We want to do this since the current system of  
425 addressing the behaviour of others has proven not to work sufficiently according to international students who have been active within Proto, as this issue was mentioned by them during multiple committee evaluations. We will do this by discussing options with other (study) associations who have a large number of international members who are active in committees or boards there. We will also promote the Buddy-program to members to help  
430 new international students connect with Dutch students.

### **4.3.6 Master students**

For master students we will focus on the importance of the career options that Proto provides for them by highlighting this during the first part of the year, during the activities mentioned in section 4.3.1 of this document. The accreditation of I-Tech has shown that  
435 I-Tech students are very much looking for a community within the study. We want to try and  
organise more active career activities that provide both community building and the career  
aspect (take the ArchYERy tag activity from 2019 as an example). This will hopefully  
encourage master students to attend more career-related events and get them more active  
in other aspects as well. In the first lecture of the year we will introduce Proto and create a  
440 general sign-up moment at the end as well.

### **4.3.7 Alumni**

In the coming academic year we want to try and find more members for the alumni  
committee by including it on the committee market. If this attempt is not successful, the  
board responsible will take on the tasks of the committee and ask help of fellow board  
445 members or other parties if need be. Regardless of whether these members are found, an  
alumni day and an alumni panel will be organised. A digital alternative is planned in case  
these events cannot be held in person due to COVID-19.

### **4.3.8 Evaluation**

We will ask for feedback a little more than in previous years. Besides the good idea board  
450 and input activities mentioned earlier in this chapter, we want to gather feedback through  
written means as well. We want to add this written feature since members may not be able  
to attend an input activity or only have feedback and not really ideas they want to propose.  
This is why the first and third quartile a short survey will be sent out via WhatsApp and  
Discord to ask for feedback on how we are tackling the strange academic year due to the  
455 development of the COVID-19 crisis. A general mailing list survey will only be sent out twice  
a year for the semi-annual and annual evaluations, as in previous years. If University  
regulations permit, we will also try to gather feedback from talking to people in the SmartXP  
or somewhere else in a laid back setting.

## **4.4 Educational policy**

460 This year we hope to bring more attention to the educational resources Proto offers to  
students. As well as keep students updated on what happens behind the scenes to improve  
the Creative Technology and Interaction Technology courses. This will mostly be done by  
improving the website, educational email and possibly using other media for better  
communication with student.

### **4.4.1 Informing students**

The Officer of Educational Affairs will introduce themselves to the bachelor and master  
students at the start of the academic year. During this introduction they will explain where  
students can go with their study-related problems, questions and feedback. The quarterly  
evaluations, based on students' feedback, will also be continued this year, since they have  
470 been received very well by the teachers and students.

## **4.4.2 Educational communication**

### *4.4.2.1 Educational email*

The educational email does not seem to engage students. It is often very similar and does not contain much more information than the date of the upcoming study nights or course  
475 evaluations. To improve the educational email, the Officer of Educational Affairs will try to add more information on what happens with student feedback. Hopefully this will stimulate students to give more feedback and be actively engaged in the improvement of the CreaTe and I-Tech courses.

480 Another problem encountered with the educational email is that students do not get placed in the right email list when they change years automatically. To help students get the right information related to their study, the Officer of Educational Affairs will send an email to every year's educational mailing list at the start of the new academic year with clear instructions on how to change to the appropriate mailing list.

485

The educational email will be sent at least once each quartile, at the beginning of the module.

### *4.4.2.2 Proto website*

Currently, educational resources are not prominently featured on the website, which is unfortunate for a study association. We will create a clear education menu item where all  
490 educational information can be found. This menu item will include links to the practice material database, the CreaTe flowcharts, StudyStore and the EducaCie page. This will help establish what Proto can do for its members as a study association and help students find relevant study related information. This menu item and the corresponding educational resources will also be highlighted when introducing Proto to the first years CreaTe and  
495 I-Tech students. As well as that, all study nights will be featured events on the Proto website taking in consideration that it does not overshadow any major events.

### *4.4.2.3 Other communication*

Email may not always be the best way to reach students. Therefore the Officer of Educational Affairs will explore other media to be able to reach as many students as  
500 possible. Canvas is often more effective as students expect their educational communication on this channel. Thus the Officer of Educational Affairs will continue encouraging teachers to promote educational events organised by Proto using Canvas.

## **4.4.3 Flowchart**

The CreaTe flowchart will be updated and the Officer of Educational Affairs will look into  
505 making an interactive digital version that can be more easily edited and may be more engaging for students. The Officer of Educational Affairs will also look into creating an I-Tech flowchart, although this might be difficult due to the structure of the I-Tech master. For this the Officer of Educational Affairs will collect feedback from students and staff to determine what would be most useful to focus on in this flowchart.

## **510 4.4.4 Practice material database**

The practice material database can be found on the [DokuWiki](#). It contains course practice materials, summaries and evaluations. The Officer of Educational Affairs will keep this



database up to date and try to stimulate students to add more materials from both I-Tech, CreaTe and, where possible, relevant minors. The Officer of Educational Affairs will also  
515 request relevant study associations if they can make their study material publicly available to minor students.

#### **4.4.5 Book sale**

Because IAPC had a lot of trouble finding a new board, they will not facilitate the book sale during the academic year 2020-2021. Due to this, Proto will facilitate the book sale instead.  
520 A new Proto specific webshop has been made on StudyStore where the Officer of Educational Affairs can update the book lists for every module of the bachelor and master. To support the Officer of Educational Affairs with keeping the book lists up to date a work group has been established with two members of board 9.0. Next to that, close collaboration with the module coordinators and teachers is needed to receive the correct book lists as  
525 early as possible. Students will be able to order their books on [proto.itdepartment.nl](https://proto.itdepartment.nl).

#### **4.4.6 Education panels**

##### *4.4.6.1 CRITEEC*

The Creative Technology and Interaction Technology Evaluation Committee (CRITEEC) is an organ that works independently from Proto and is commissioned by the University.  
530 However, Proto will promote their activities for them to be able to reach more students. The CRITEEC is encouraged to promote their evaluations through other channels as well. In the past years communication between the EducaCie and the CRITEEC has not gone very smoothly and we hope to improve this so both committees can work more efficiently without hindering each other (See 4.4.7.3).

##### *535 4.4.6.2 Accreditation of Creative Technology*

In March of 2021, Creative Technology will be accredited. An accreditation is when a study programme is evaluated and validated based on various reports, evaluations and interviews with students and staff. Proto does not play an active role in the accreditation, but the Officer of Educational Affairs might be requested to give some feedback or join the student panel.

#### **540 4.4.7 Educational committee (EducaCie)**

##### *4.4.7.1 The committee*

A news article on the website and a new poster or social media post will be made to introduce the members of the EducaCie to make sure the students know to whom they can go with their study related problems. The EducaCie will continue to organise study nights  
545 although in a slightly different fashion due to COVID-19 (See 4.4.8). They will also organise another minor and master market during which older Creative Technology students are invited to talk about their minors or masters. This will be either online or in person depending on the regulations. These markets have been very much appreciated by Creative Technology students as quite a few of them have a hard time choosing the right minor or  
550 master for them. Finally, because we want to organise more educational events, the Officer of Educational Affairs will encourage the EducaCie to organise at least one educational lunch lecture each quartile.

#### 4.4.7.2 *Splitting the committee*

555 Despite the lack of interested Interaction Technology students the past year, we would still like to try to split the EducaCie. The first branch will focus on the first and second year Creative Technology students, while the second branch will focus on gathering feedback from Interaction Technology and third year Creative Technology students. This way, long meetings can be avoided and there will be enough time to discuss the problems the students are facing in every year.

#### 560 4.4.7.3 *Communication with the CRITEEC*

565 The EducaCie tries their best to clearly communicate with the CRITEEC as to be more efficient and not interfere with each other. Past attempts at collaborating with the CRITEEC have taught us that it is most effective if communication from the EducaCie is done by one person who updates the committee during meetings. This person will receive updates from the CRITEEC and share this with the rest of the committee during meetings. At the start of the academic year this dedicated person and the Officer of Educational Affairs will meet with the CRITEEC to clearly establish what the committees can expect from each other and how communication will run between the committees.

#### 4.4.8 **Study nights**

570 Study nights have been much appreciated by students and will therefore be continued in a similar fashion as before. Due to COVID-19 not every student can come to the University for a study night and we would like to offer the possibility for students to also receive assistance online. Students can use the module's online chat room or voice chat to contact the teaching assistants (TAs) during the study night. This would mean that there would have to be TAs present at the study night that assist the students in person and others who assist students online. The number of students that attend the study nights in person will have to be limited, to ensure 1.5 meters distance can be kept between the participants. The study nights will be promoted through the educational email, weekly updates and the teachers will be asked to make announcements on Canvas. For long term promotion, posters will be put up with the upcoming study nights for that quartile.

### 4.5 **External policy**

#### 4.5.1 **External support**

See static policy plan.

##### 4.5.1.1 *Financial sponsorship*

585 This year, 6000 euros of sponsorship is expected to keep Proto running. It is expected that this year, reaching this amount might not go as smoothly as usual because of COVID-19. Exposure might be harder to sell to companies because of the lack of a physical location for activities. Additionally, sponsoring for activities might become harder with fewer activities taking place at the start of the year. That is why the choice is made to only assume a minimal of 6000 euros in sponsorship even though the association is still growing every year. However, the Officer of External affairs has set a personal goal of 8000 euros. This amount was chosen because Proto is still a growing association, and to keep the Officer of External Affairs motivated to strive for more sponsorship.

#### 4.5.1.2 *Creative sponsorship*

595 Creative sponsorship might become more relevant with the Lustrum in mind. The possibilities of these sponsorships will be discussed with the Officer of External Affairs of the Lustrum committee. Additional possible creative sponsorships will be looked at on a case-to-case basis. Lunch lectures might become a more valuable way of acquiring sponsorship than usual, because they could also possibly be held online. If lunch lectures  
600 will be allowed in a physical location in the upcoming year, they will be held physically as much as possible. This is due to the fact that lunch lectures are an easy way to have an activity while maintaining proper distance. The possibility of live streaming lunch lectures through Canvas will also be explored for students who cannot be physically present or as an alternative if a physical location proves to be impossible.

#### 605 **4.5.2 Member discount**

Proto offers some discounts to its members for things like Starbucks coffee, however, these discounts are underutilised by members and a lot of members do not know they exist. In the upcoming year the Officer of External Affairs hopes to offer a bigger variety in discounts for members and to promote the existence of these discounts more to members, through either  
610 social media or a weekly newsletter.

#### **4.5.3 Acquisition Committee**

The Acquisition Committee will largely continue in the same manner as last year: supporting the Officer of External Affairs in finding companies and reaching out to companies in hopes of acquiring new sponsorships. The acquisition committee will have to be expanded with  
615 new members who can help in organising a company dinner and hopefully more interesting activities together with companies. The Acquisition Committee will also aid in finding new company discounts for Proto.

#### **4.5.4 External promotion policy**

Possibilities of lunch lectures in collaboration with other EEMCS faculty associations will be  
620 explored. A higher number of attendants might prove to attract more interesting speakers. In promoting this to companies the main focus will be the diversity of participating students and the larger reach that a possible presentation might have. Sponsorship achieved through this method will have to be divided among participating associations taking into account the amount of participating members from each association.

### 625 **4.6 Financial policy**

#### **4.6.1 The direct withdrawal limit**

See static policy plan.

#### **4.6.2 Saving for lustrum year**

See static policy plan.

### 630 4.6.3 Usage of surplus sponsorship

See static policy plan.

### 4.6.4 Bookkeeping

See static policy plan.

## 4.7 Other policies

### 635 4.7.1 Sustainability

Sustainability is a hot topic right now, and that is not without a reason. We think that Proto could improve on sustainability to help make the world a little better.

640 Currently Proto provides disposable tableware at certain events, which produces a lot of unnecessary waste. Limiting the use or using recyclable alternatives would be a step in the right direction. Disposable cups are used by some members for coffee, even though we offer the possibility of storing a personal mug at Proto. To limit or even eliminate the use of disposable items, the board will discourage their use and mention the possibility of storing a personal mug at Proto once COVID-19 measures are lifted.

645 Another big source of waste is the OmNomCom. Quite some products use unnecessary packaging, or packaging that is not sustainable. Together with the OmNomCom, products will be investigated on their sustainability and waste production and, where possible, alternative products will be looked into. In case there are no sustainable alternatives and the product is not considered necessary, it might be removed from stock entirely. Some activities where lunch is offered still require tableware, for these events the board will try to find a sustainable alternative to plastic tableware.

655 We also want to keep paying attention to separating waste. We have noticed that the two bins for plastic and other waste are confused by a lot of people and that people usually throw paper in the other waste bin to avoid walking to the actual paper bin outside of the Protopolis. This is why we decided to leave the big bins outside of the Protopolis to make sure people actually separate their waste properly, using the sectioned bin on the balcony. By doing all this, we want to raise more awareness among the members, and reduce waste produced by Proto.

### 4.7.2 Social media

With the lack of physical contact with members, social media will become a far more valuable tool in reaching members, both in promotion for activities as well as for sponsorship. The [LinkedIn](#) page of Proto will be utilised more often to display collaborations  
665 Proto has undertaken with companies in the past. [Facebook](#) and [Instagram](#) will continue to be utilised, since Facebook still has a further reach with older students and Instagram is becoming more and more popular in the newer generations. The relevant target audience will be determined before posting anything on either of the two platforms. This will be managed by the Officer of Internal Affairs. Our plan is to try and keep a balance between  
670 useful content and more fun, unrelated things. We plan to show off more of the achievements made by members through social media as a fun distraction.

### 4.7.3 COVID-19

675 A COVID-19 policy plan was written to explain how we want to deal with the situation regarding COVID-19 and make Proto as accessible to members as possible with regulations in place. As mentioned in the introduction of this document, this COVID-19 policy plan can be found on the [DokuWiki](#).

### 4.7.4 Digitisation

680 A lot of Proto's paperwork is kept as physical documents in an archive, which takes up space and makes it hard to search through it. To make life a bit easier and to make the archive more future-proof, the archive will be digitised to the cloud storage which is already in use by the board.

685 The first step will be to research if there are any documents of which having a physical copy is required by law, or if specific documents are not allowed to be stored online. After that, the current workflows involving physical documents will be changed to create digital copies of all involved documents. The focus will be on digitising the document workflow to make sure all new documents are in digital form. If time allows it, most of the currently kept physical documents will also be digitised. Documents that have been digitised will be safely destroyed.

### 690 4.7.5 Merchandise

To strengthen the brand of Proto and to make members feel part of the association it is important to have cool merchandise. The GraphiCie now has a separate group of members who will help the board design and realise merchandise (see 5.18).

695 The hoodies that were pre-ordered last year, will still be ordered and then sold during the first quartile.

700 We are already looking into a more classy alternative for the Proto ties and of course there will be special limited edition Lustrum merchandise available during the lustrum week. Any more merchandise will be announced later.

### 4.7.6 Foundation ICE

705 At the end of this academic year, hopefully the next study trip "Breath of Technology" to Australia and New-Zealand will take place. The ICE board now consists of four members and a total of 14 participants has been found.

A loan for this trip will be made with the university via Proto, which will be paid back in full by the foundation, once again via Proto. This payment will most likely be made in the next academic year.

More information on the study trip can be found on [their website](#).

### 710 4.7.7 Societies

Last year societies were (re)introduced by board 9.0. The first societies have already been accepted and will become active in the coming year. Societies will be actively promoted at the start of the academic year and the board will allow promotion of any activities organised

by her societies, but will not take an active role in this event promotion.

715

Contrary to what was mentioned in the original [society cooperation agreement](#), Proto has to be financially responsible for its societies. This means that any activity by a society where money might be spent has to be accepted by the treasurer of Proto. Societies will not actively receive money from Proto and no poster budget will be made available for activities organised by societies. Instead, the board may decide to make a budget available for society events that they think deserve some money, similar to the good idea budget. Besides this they will set up a budget for unforeseen losses a society might have.

720

Members of a society will not be considered active members by default, but the board may consider certain society members to become active members on a case to case basis per society.

725

## 5 Committees

### 5.1 Forming Committees

730 Despite difficult times a committee market will still take place at the start of the year, preferably in a physical way, but if this proves to be impossible the market will still be held online. This market is planned to take place during the integration week. This is to maximise first and second year students involvement with Proto at the time. The committee market will not be held in the SmartXP as is usually the case, but at an outside location. In addition an online alternative will be held for students who cannot be present physically. A lot of  
735 committees are going to need additional members at the start of the year, so if the committee market proves to be unsuccessful we will promote specific committees by word of mouth and social media. If this still proves to be ineffective some committees can be put on Stand-by. As usual, a second committee market will be organised somewhere in the third quartile, in a physical environment if possible.

### 740 5.2 Acquisition Committee

See 4.5.3.

### 5.3 Activity Committee Extraordinaire

This year the Activity Committee Extraordinaire will start with a brainstorm for creative activities that can be done with COVID-19 measures in place, but also activities for once the  
745 measures are lifted. They will also try to organise a small festival at the end of the year that was cancelled in the last academic year due to the pandemic. Some new members for the committee have been found already.

### 5.4 Almanac Committee

750 The Almanac committee has already found its members and is hard at work to deliver an amazing Almanac for the Lustrum. The Almanac will again be printed by GildePrint and a budget plan is made to determine how much sponsorship money is needed. The goal is to offer the almanac for free to as many members as possible.

### 5.5 BonCie

755 The BonCie was discontinued due to inactivity of committee members and the lack of interest to become a society. Board members will still take care of the plants in the Protopolis.

### 5.6 Camp Committee

760 Unfortunately, camp of 2020 will have to be postponed to either quartile 3 or 4 next year due to the pandemic. This camp will still be organised by the same members as the original committee and the camp will keep its original theme. The new Camp Committee will still be formed after the second committee market. Our hope is to hold the 2020-2021 camp before the second committee market to show new first years how camp is supposed to work and to motivate people to join the committee. If it becomes likely that restrictions such as social distancing still apply in this period then camp will unfortunately have to be cancelled. A possible replacement can be discussed with the Camp Committee if this is the case.

## 765 **5.7 Culture Committee**

For the Culture Committee, we will not focus on organising activities for main (western) holidays but try to work out other cultural events together with the committee. This choice is mainly made since people usually celebrate holidays with friends or family, so we want to try if another perspective will help the popularity of activities organised by this committee. We will look into focusing on other cultural activities like music, dance, acting etc.

## **5.8 Dies Committee**

See 5.25.

## **5.9 DisCo**

The DisCo will take on a role as a supporting committee to other committees, as well as a small organisational role. They will organise the location, decoration and promotion. If the committee is not working on a party they will not have meetings. If a committee or other external party wants to organise a party, they can contact the DisCo to help them, at which point the committee will start meeting. This can be done the same way as designs and drinks can be requested and the following conditions apply:

- A request must be made at least six weeks before the date of the event
- The funds for the event must come from the requesting party and must be at least €30.
- A theme or general idea has to be presented by the requesting party

The committee will organise a maximum of two parties by themselves, so without a preceding request. For these parties they will receive budget from Proto. This amount of DisCo parties also means that the budget for the DisCo can be split over less parties and they can thus organise parties with a theme that can be executed in more detail than what was possible in the previous year. All committee members of last year are staying in the committee for this year, so the committee will not look for new members at the first committee market. At the start of the year they will have a brainstorm session to think of ideas for parties that can be hosted despite of COVID-19 measures.

## **5.10 DIYCie**

Last year a new DIYCie was started which resulted in a total of two DIYCies, DIYCie 1.0 being the already existing one and DIYCie 2.0 being the newly started one.

### **5.10.1 DIYCie 1.0**

DIYCie 1.0 could not organise the activity last year due to shipping problems and COVID-19. The activity will be prepared as much as possible before the start of the academic year, and will be organised at the beginning of the academic year. Currently the activity is planned on the 16th of September, however, it might have to be postponed due to COVID-19 measures which make it hard to find a suitable location for the workshop. In case the activity has to be moved, it will be organised as soon as possible while taking the current COVID-19 measures and rules into account. Once the workshop is finished, DIYCie 1.0 will be disbanded.



## 5.10.2 DIYCie 2.0

DIYCie 2.0 still has had some trouble with prototyping and finding sponsors due to the COVID-19 measures. In the upcoming year the possibility for offline prototyping sessions  
805 will be looked into by the board together with the committee in accordance with University measures as mentioned in the Activism section of the COVID-19 policy plan. The committee will pay extra attention to finding the necessary sponsors.

## 5.11 EducaCie

See 4.4.7.

## 810 5.12 EEMCS-trip

The EEMCS-trip will keep the same destination and accommodation as previous academic year. Most reservations have been preserved by the previous committee. People who signed up for the previous trip will not have an advantage for the new sign-up list. A new committee member will be found during the first committee market or through word of mouth  
815 promotion.

With the new committee, a go/no-go moment will be set for the trip at the beginning of the academic year together with the requirements for a 'go'. During the organisational period, close contact will be maintained with parties where certain things are booked  
820 (accommodation, transport, etc.) to make sure no financial issues arise in case of a 'no go'.

## 5.13 EmergenCie

At the start of the year, the current members in this committee will be asked if they want to stay in the committee and new members will be given the opportunity to join throughout the year if they have an ERO or first aid diploma. If the latter is the case, this new member will  
825 be asked to complete the fire and evacuation ("brand en ontruiming") part of the ERO course before they can supervise events. The board responsible will help them with finding the place to take this part of the ERO training. During the first part of the academic year, it is not likely that much help from this committee is needed due to measures regarding COVID-19. An ERO can also function as a COVID-19 coordinator at activities, but this could be another  
830 person as well as long as they are sober.

## 5.14 ENTROPcY

Once again, ENTROPcY will organise activities of their own this year. In addition to this ENTROPcY can be asked to help out for activities or committees that need extra help. If this  
835 is the case for an activity, the ENTROPcY will be asked to help at least several weeks before the activity is planned.

## 5.15 First Year Committee

A second-year responsible has been found. The First Year Committee will be formed together with this second-year responsible after the committee market. In line with the quality over quantity policy, role changes will not necessarily happen after activities but also  
840 at other points in the year since there will be less activities organised by the committee.

Close attention will be paid to the fact that the committee still learns the ropes of committee work despite organising less events.

## 5.16 FishCie

845 FishCie will have to acquire money from a different source than the usual HABHAK activities (a lunch event to raise money for taking care of the fishes). Alternative sources of income still have to be discussed within the committee but if other ways of acquiring money prove to be impossible, Proto will have to dedicate budget to taking care of the fish. Cleaning will also have to change to an evening or weekend activity since the Protopolis will have a strict maximum number of people in the room at all times, and this amount is likely reached often  
850 throughout the day.

## 5.17 Gala Committee

The gala this year will be organised without any other associations due to it being a Lustrum year. The committee will thus consist of more committee members, the aim is at least three committee members from Proto besides the board responsible. Ideally, this amount will be  
855 higher. These people will hopefully be found at the first committee market and otherwise found through asking personally. The committee will also look into possibilities to host the gala at a nice location outside of Enschede and possibly offering people to take a bus to and from this location or (for Proto members who would otherwise be hesitant to attend the Lustrum gala due to distance) to sleep somewhere near the location or in Enschede after the  
860 gala. Options for a dinner before the gala will also be explored. With all of this, total costs for attendees will be taken into account.

## 5.18 GraphiCie

The last couple of years there has been a division in the GraphiCie between a small group of people that actively attends meetings and regulates the committee and the rest of the  
865 committee that only creates designs. This leading group was not chosen but naturally formed. It has been effective to have a small group leading the committee, but it would also be good to make clear to the rest of the committee that these meetings are open for any member to attend.

870 Due to changes in national regulations regarding copyrighted material GraphiCie members have to be more careful when selecting material to use in their designs. In general copyrighted material should be avoided and royalty and copyright free material should be used instead. A list of websites and resources will be created to help the committee members find good material for their designs.

875 Due to COVID-19 posters might not be as effective as previous years, because students wont be present on campus as much. Because of this the GraphiCie will have to make a shift in the content they produce. They will have to focus more on designing social media posts and other forms of promotional design instead of posters. The request form has been  
880 changed to make these options clear to requesting committees.

## 5.19 Guild of Drafters

In the past everyone who wanted to draft for a study association was required to have taken part in a physical training: 'Instruction Responsible Alcohol serving' or IVA for short. This IVA can also be obtained online but before a physical training was required by the university.

885 With a change in university policy, an online IVA certificate is now considered good enough, so no further encouragement will be given to Guild members to get an IVA certificate from a physical course. The Guild will introduce several head drafters who are considered to be experienced enough to set up and take care of a drink by themselves without supervision from a TIPCIe responsible. These head drafters can be assigned to drinks in place of a  
890 TIPCIe responsible, in hopes to reduce the workload on the TIPCIe committee.

## 5.20 Handyman Committee

The Handyman Committee will carry on as it has been the past year. It is very important that the committee keeps a chairperson and secretary all year. New members for the committee will be found during the first committee market. Since this committee needs physical working  
895 moments to make progress, these will need to be held off-campus or postponed until University measures allow for physical working moments on campus. As explained in the COVID-19 policy plan, this committee has the highest priority for physical working moments.

## 5.21 Have You Tried Turning It Off And On Again committee

The Have You Tried Turning It Off And On Again committee currently has three system  
900 administrators (sysadmins), who keep all Proto's systems up and running. Two of these sysadmins are no longer students and are slowly phasing out of the committee. The other one is currently in the candidate board. This means that new system administrators are needed. The committee has started to document the current IT infrastructure to make sure the systems can be understood and kept running by newer members even after the older  
905 members have left, which will be continued in the upcoming year.

The past year the committee has also been working on future proofing the systems currently in place, which will be continued and also represented in the documentation. This is done by migrating the website and other systems from a manually maintained server to hosting  
910 platforms that require less to no maintenance. This makes maintaining Proto's systems easier, and allows for members to maintain the systems without in depth knowledge about Proto's own server structure. Apart from that, a search will be started for new committee members. The current members will actively search for people who have experience with and/or are enthusiastic about programming and system management, who might want to  
915 join committee.

Two of the active committee members are also in the candidate board. They will make sure that, when needed, they keep their function as committee member and board member separated.

## 920 5.22 InteracCie

The InteracCie did not have any I-Tech members last year and was picked up by the board instead. This year we will try to actively approach I-Tech students to ask if they would like to join the committee. The committee is also mentioned in the I-Tech master Kick-In booklet

and will be highlighted in the introduction of Proto at the start of the new Academic year.  
925 Hopefully we can find some enthusiastic members to organise activities for I-Tech students  
by I-Tech students.

### **5.23 Integration Week Committee**

Due to COVID-19, camp will not continue at the start of the year and the Kick-In was not  
organised in a traditional way. Due to this, we want to give first year students more  
930 opportunities to get to know each other and Proto. To accomplish this, an extra week of  
activities will be organised during the general period of camp. This week will consist of five  
activities, each organised by different committees, focused on integration of first year  
students. The helping committees have already been contacted and have started working  
on their activities.

935 The task of the Integration Week Committee will be to keep track of the finances of the  
week, to keep a general planning and to promote the events to first year students. This  
committee will only be active before the Integration Week period, currently set for week 5 of  
the academic year. The committee will be smaller than a regular committee, consisting of  
940 only five members, including board responsables of board 9.0 and 10.0.

### **5.24 Kick-In Committee CreaTe**

As it has shown to be helpful, the Kick-In committee will again be formed during the first  
committee market to ensure that there will be enough time to start up. As in previous years,  
the committee will seek the help of other committees for organising specific activities during  
945 the faculty days of the Kick-In.

### **5.25 Lustrum Committee**

During the upcoming year Proto will organise a Lustrum! A Lustrum is a special event held  
every 5 years to celebrate the birthday of an association, in this case S.A. Proto's 10<sup>th</sup>  
birthday. The Lustrum committee will mainly organise activities in a 4 week period, starting  
950 in the week of Proto's birthday on the 20<sup>th</sup> of April. Next to these events, additional events  
will be organised throughout the year starting in the second quartile. These events are  
mainly to build up hype for the Lustrum period itself and will in part be organised with help of  
other committees. Throughout the year, the Lustrum committee will also raise money for a  
charity of their choice through their organised activities. In the case that measurements like  
955 social distancing will persist the Lustrum committee will also look into alternative activities or  
measurements to ensure safety of participants.

### **5.26 OmNomCom**

In the previous academic year, a weekly count of the OmNomCom stock has been  
introduced. This weekly count has proven to be working well and will be continued this  
960 academic year. The OmNomCom system will be implemented in a slightly different way  
while the current COVID-19 measures are in place, see the COVID-19 Policy Plan for a  
detailed explanation of the changes that will be in place.

## 5.27 pLAN

965 pLAN will be brought back to the standard seven members, because previous years have taught us that having more members will always leave some less engaged with the committee. The past years pLAN has organised many small and easy events, which some enjoyed, but the more well thought out events get people more excited. In line with the quality over quantity policy the committee will aim to organise more of these well thought out events instead of simple pLAN & Chill events.

## 970 5.28 Protography

With our policy to have activities less frequently it becomes more important that Protography is present for any event that does take place. In the upcoming year Protography will again receive compensation for taking photos at events that fall during dinner times. We hope that by promoting this Protography members will be present more often at events to take 975 pictures. Photographers are encouraged to post their photos on the website sooner with more frequent reminders and hopefully a new chairman that keeps track of all the unpublished photos. New members will hopefully be found on the first committee market as well as a new chairman for the committee.

## 5.29 ProtOpeners

980 See section 4.1.2 of this document and the Protopolis section of the COVID-19 policy plan.

## 5.30 ProtoTrip

None of the current members will stay in the committee, so a fresh committee has to be found during the first committee market. Due to the COVID-19 pandemic the committee has to consider when and where it is safe to travel and has to give a go-no go at least a month 985 before the trip.

Apart from that the committee will be given as much freedom as possible to organise an amazing trip for our members. However, needless to say that the trip has to stay affordable to keep it attractive for participants.

## 990 5.31 SportCie

The presence of the Batavierenrace and StAf responsible functions have proven to be useful the past two years and will thus be continued this year. The SportCieLympics will also be continued this year. The SportCieLympics is a small competition that also helps to promote SportCie activities. Proto members can earn points in this competition by joining activities, 995 winning matches and games, and doing special or extraordinary things during SportCie activities. Attention will be paid to the promotion of the SportCieLympics, this can for example be done by mentioning it in SportCie event promo as well.

1000 Quite some committee members will leave or have left the committee already. At the first committee market, the SportCie will try to find new members to fill up the committee.

### 5.32 Symposium Committee

Unfortunately due to COVID-19 the Symposium will not happen at the start of the academic year. Interest for a new Symposium committee will be measured at the first committee market but preparations for a new Symposium might be postponed, depending on government restrictions.

### 5.33 TIPCie

The TIPCie will continue to organise drinks once the university policy allows it. The committee will be looking for at least 2 new members during the first committee market. It is unlikely that drinks will continue in a normal way any time soon in the academic year, so the committee will have to stay flexible in organising drinks. When drinks are possible again every Monday, the committee and board will reconsider the current policy to hold a drink on every Monday. The current drinking culture has declined to such an extent that the possibility of only organising a drink once every two weeks will be considered. Attempts have been made to increase attendance in the past but these have only proven to be somewhat effective. In addition to this the workload on the TIPCie committee has been too high. If demand proves to be high enough once we can organise drinks again in a normal situation the TIPCie will of course maintain the weekly Monday afternoon drinks. Friday afternoon drinks will continue as normal once university policy allows for it. In the upcoming years beer prices will also have to be higher due to losses made by SBZ (Stichting Borrelbeheer Zilverling). In what way this will be solved and what the new beer prices will be is still being discussed at this point.

## 6 Final Words

Thank you for reading our policy plan!

- 1025 We hope we were able to shed some light on our intentions for this coming year and that we may accomplish what we set out to do. Despite the current situation in the world and all the problems we are facing we will try our best to make the second Lustrum of Proto an amazing year, full of great activities and support for our awesome members.
- 1030 If you have any more questions or would like to contact us you can email us on [candidateboard@proto.utwente.nl](mailto:candidateboard@proto.utwente.nl) or come by the Protopolis if possible.