## Study Association Proto Semi-Annual Report 2022-2023



Written by the 12th board of S.A. Proto

Rachel den Otter, Chair<br>Max Liebe, Secretary<br>Ben Ligthart, Treasurer<br>Sterre Kuijper, Officer of Internal Affairs<br>Tristan van Marle, Officer of External Affairs<br>Ysbrand Burgstede, Officer of Educational Affairs

## Introduction

Dear members of Study Association Proto,

It is with great pleasure that we present to you the semi-annual report for the period of September 2022 to February, 2023. It's been exciting to learn what to spend our time on, how to divide tasks to reach our goals and handle the responsibilities that come with running the association.

We try to be innovative in our way of running the association, by questioning things that have 'always been that way' and finding efficiency where improvements could be made. This can, for example, be noted by the fact that we have changed the Protopolis opening times, use a new WhatsApp promotion system and are looking into creating a new Proto Song. But we also like to add our 'own touch' and personal interests, which can amongst others be seen through the new SurfSea, revived DIYCie, website advancements and December Month Advent Calendar.

Even though time goes fast and a lot has been done so far, we luckily still have half a year to work on our goals to increase member involvement and organise events that are both informative and entertaining. Among others, we have our active member weekend to look forward to, as well as many other trips like ProtoTrip, EEMCS trip, Surf trip and the Ski trip. Besides, we will make sure there's enough activities for members to learn, network, and have fun.

We would like to thank all of our members for their support so far and we look forward to working together to make the association even better in the coming half year.

Much love,
Board 12.0

Rachel den Otter
Max Liebe
Ben Ligthart
Sterre Kuijper
Tristan van Marle
Ysbrand Burgstede

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## 1. Board Task Division

### 1.1 Division of Functions and Vice Functions

| Name | Function | Vice Function |
| :--- | :--- | :--- |
| Rachel den Otter | Chair | Officer of External Affairs |
| Max Liebe | Secretary | Officer of Educational Affairs |
| Ben Ligthart | Treasurer | Secretary |
| Sterre Kuijper | Officer of Internal Affairs | Treasurer |
| Tristan van Marle | Officer of External Affairs | Chair |
| Ysbrand Burgstede | Officer of Educational Affairs | Officer of Internal Affairs |

### 1.2 Committee Responsibilities

| Rachel den <br> Otter | Max Liebe | Ben Ligthart | Sterre <br> Kuijper | Tristan van <br> Marle | Ysbrand <br> Burgstede |
| :--- | :--- | :--- | :--- | :--- | :--- |
| DisCo | ProtoTrip | Dies <br> Committee | TIPcie | Symposium <br> Committee | HYTTIOAOAc |
| InteracCie | Kick-in <br> Committee <br> CreaTe | SkiCie | Culture <br> Committee | Activity <br> Committee <br> Extraordinaire | Camp <br> Committee |
| SportCie | DIYCie | First Year <br> Committee | ENTROPcY | Acquisition <br> committee | EducaCie |
| Gala <br> Committee | pLAN | OmNomCom | Protography | FishCie | Handyman <br> Committee |
|  | GraphiCie | ProtOpeners | Guild <br> Drafters | Alumni <br> Committee |  |
|  | EmergenCie | SurfSea* |  |  |  |
|  |  | ProdacCie** |  |  |  |

[^0]
### 1.3 Other Responsibilities

| Rachel <br> den Otter | Max Liebe | Ben Ligthart | Sterre <br> Kuijper | Tristan <br> van Marle | Ysbrand <br> Burgstede |
| :--- | :--- | :--- | :--- | :--- | :--- |
| EEMCS trip* |  | Social <br> media: <br> Instagram | New Y* Years <br> drink | Social <br> media: <br> Linkedln | EEMCS <br> freshmen <br> activity |
| Foundation <br> ICE** $^{*}$ |  |  | Societies |  |  |
| SmartTeam |  |  | SBZ |  |  |
|  |  |  |  |  |  |

* The main committee board responsibility has been assigned to Study Association Abacus, this responsibility should be interpreted as contact person from Proto.
**Foundation ICE is technically a separate organisation from Proto, but there is a board responsible to ensure proper communication.
${ }^{* * *}$ The responsibility for social media usage on Instagram was moved from Sterre to Ben.


## 2. Action Plan

### 2.1 Protopolis Policy

### 2.1.1 Opening Hours

The opening hours for the Protopolis were changed. The Protopolis now opens an hour earlier every day, at 08:30. This was done to allow members to grab a cup of coffee or a quick breakfast before the start of their lectures or tutorials. After a successful trial week with these new opening times, the decision was made to switch permanently.

Aside from the opening hours, the Protopolis now closes at 16:00 on Mondays. This change was made to encourage members to attend the Monday Drinks in the Abscint.

### 2.1.2 ProtOpeners

At the start of the year, a new WhatsApp group was made to make sure only active ProtOpeners were part of it and to provide a better insight into the amount of active ProtOpeners.

Some third and second year students were recruited as ProtOpeners during the past half year. First years will possibly be recruited during the second half of the year. All of the new ProtOpeners were given a tour of the Protopolis. As the ProtOpeners who were recruited last year seemed to settle well, and as an updated new checklist for all the ProtOpener tasks was made, they were not given a tour.

For claiming a ProtOpen slot, the new system discussed in section 2.8 .3 was used.

### 2.1.3 Cleaning

The back half of the room has already been cleaned once during such a cleanup moment, here we got rid of quite some clutter and made more room to sit. We have also planned a moment to clean the shelves near the entrance and look into another room plan. The board is also trying to make sure the desks are cleared more often and as little clutter as possible stays on there.

Cleaning the kitchen has been added to the weekly cleaning duty of the board, and the ProtOpeners have been asked to keep a better eye on the kitchen and fridge to keep an eye on food possibly getting spoiled.

### 2.1.4 Mugs

Although it was forgotten in Q1, at the end of Q2 all the mugs were collected from the cabinet and put in a crate on the balcony. Any mugs that were not picked up after the deadline are free for other people to pick up. Otherwise they will be brought to a thrift shop.

### 2.1.5 Alcohol in Protopolis

The alcohol policy has been updated after it was discussed in an open input session on November 25th. Members are now allowed to buy and consume alcohol in the Protopolis from 14:00 onwards. Bringing your own alcohol for consumption before 14:00 is now prohibited.

### 2.2 Activity Policy

### 2.2.1 Committee Members Budget

Several committees have made use of the committee budget. We will show the committees that there is a possibility to make use of this budget. Either on clothing or teambuilding.

### 2.2.2 Activity Distribution

This year the activity overview has been integrated into the website of Proto. Due to this it is easier for the board to run a query of all activities, and see which activities were organised when and how many sign-ups and participants there were at that activity. The overview given below was created at the end of week 4 of 2023. In the overview below there are no amount of sign-ups and participants for the activities labelled as drinks since it is hard to keep track exactly how many people are present at a drink. The same applies to activities labelled as party.

At the moment of the creation of this overview a total of 105 activities were planned to take place, of which 2 were eventually cancelled.

The total of activities is divided as follows:

| Total | Number of activities |  | Sign-ups |  | Participants |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  | Total | Percentag <br> e | Total | Average | Total | Average |
| Active | 2 | 1.9 | 61 | 30.5 | 61 | 30.5 |
| Career | 3 | 2.9 | 94 | 31.3 | 97 | 32.3 |
| Chilling | 4 | 3.9 | 56 | 14 | 41 | 10.3 |
| Creative | 3 | 2.9 | 64 | 17 | 63 | 16 |
| CRITEEC | 8 | 7.8 | 38 | 4.8 | N/A | N/A |
| Drinks | 24 | 23.3 | N/A | N/A | N/A | N/A |
| Education <br> al | 6 | 5.8 | 92 | 8.7 | 84 | 6 |
| Food | 8 | 7.8 | 65 | 8.2 | 64 | 8 |
| Fun | 13 | 12.6 | 294 | 21 | 263 | 18.8 |
| Games | 5 | 4.9 | 109 | 21.8 | 95 | 19 |
| Party | 2 | 1.9 | N/A | N/A | N/A | N/A |
| Serious | 16 | 15.5 | 222 | 13.9 | 196 | 12.3 |
| Other | 2 | 1.9 | 39 | 19.5 | 36 | 18 |
| Not <br> organised <br> by <br> Proto | 7 | 6.8 | N/A | N/A | N/A | N/A |

From this overview we can see that the activities that are least organised are "Active",
"Career", "Creative" and "Party" whilst they both do have a high attendance rate.
It should be noted that most "Active" or sporting activities are organised in better weather so more active activities will follow later in the year.

For "Career" the same can be applied since companies first have to be found to collaborate and then an event has to be planned. But more career events like lunch lectures, workshops and the symposium will follow.

From the Semi-Annual survey the board has seen that members would like to see more activities of the label "Creative". From the activity distribution table above it can be seen that only 3 "Creative" activities were organised which is indeed few. Therefore, the board and committees will look into organising more "Creative" activities instead of activities with labels that are organised more often. This in order to ensure that not too many activities are organised so that the distribution of the activities does change.

### 2.2.3 ProtoNight

19 of the 21 ProtoNights before the Semi-Annual GMM had an activity planned. Two of the planned activities were cancelled, because of bad weather and not enough sign-ups. We will keep up with the ProtoNights. During the exam week a more lowkey activity like the 'study and chill night' was well received.

### 2.2.4 Social Media

The board has made use of the Instagram sporadically. The diversity post was well received, it even got reposted by UTwente. Some committees have used the page for promotion, which resulted in some positive feedback. The weekly post containing all activities will now be shared weekly in the story. The responsibility has been moved to another board member, because of personal preferences. We intend to use the Instagram page more often in the second half of the year.

The Proto LinkedIn page has only been used for a couple of posts for either career or alumni related events. The Officer of External Affairs does suspect that the Linkedln page will be used more often in the last half year since more career related events will take place.

### 2.2.5 Promo WhatsApp Group

This year we fully focussed on promoting through one dedicated Promo from Proto Whatsapp Group. This has been well received and we will keep using this for the rest of the year. There will still be an exception made for educational promotion, weekly overviews of activities and some exceptions such as the committees market and camp.

### 2.2.6. December Month

The December Month was a passion project of the board. In the month of December the board organised multiple activities to make the month extra special. December was chosen because it is a beautiful month, in which we could utilise our left over NPO budget for some extra special activities. These activities were well visited by members and non-members. The Christmas fair and Christmas dinner were especially well visited. The staff members were also invited to the Christmas dinner on the costs of the university which created a really nice moment for both the students and the staff to bond.

In order for the December Month to succeed the board used extra means of promotion. For example a bigger (AO) poster, in the form of an advent calendar. Also a new feature on the website with a big countdown and an online advent calendar was made, along with a new website theme. Canvas announcements for activities open for non-proto members were also coordinated. The board would like to encourage forms of more creative promotion for bigger events such as the December Month if a committee has the time and budget for it.

### 2.3 Member Policy

### 2.3.1 Member Acquisition

During the Master and Bachelor Kick-In the board presented themselves and the study association to the new students in different ways. We have given presentations to introduce the board during both the Bachelor and Master Kick-In and at introduction lectures of the first years of CreaTe and I-Tech. We have also given tours of the Protopolis and SmartXP and helped people sign up with Proto. As of writing this, Proto has a total of 1004 members. To celebrate the milestone of 1000 members there were free tompouces in the Protopolis and the DisCo is looking into hosting a party in the Vestingbar.

### 2.3.2 Board Accessibility \& Member Input

As a board we try to be the ones taking on ProtOpener slots as much as possible. So far, this has worked well with most of the weeks only having others take over during our board meetings on Monday and Wednesday or other collective meetings with the board.

So far, one good idea drink and one open board meeting have been hosted. A second open board meeting was on the planning but was cancelled due to low attendance. A new date has been planned in the beginning of the module so that hopefully more people will be able to attend. Besides, the good idea board has been used frequently and we have realised quite some ideas, like free emergency pads and tampons, earlier open times, drink ideas and more.

Another thing we have done in the past year is organising input sessions. We have noticed input sessions offer an excellent way to get people involved with topics that they find interesting. Unlike Open Board Meetings, these gatherings attract people that have specific opinions on certain topics which allows the discussion to go more in-depth. So far we've held four different input sessions on the topics of; board restitution (together with Board 11.1), a new Proto song, alcohol rules and internationalisation. After we noticed how valuable these sessions were we decided to offer free food or other compensation for people that visit input sessions. Because of this the session about internationalisation included free lunch. Currently we have no further sessions planned, but if we encounter other topics that are interesting to get in-depth feedback and input on we might host some additional sessions.

### 2.3.3 Active Members

As of writing Proto has 123 active members, which is $12.5 \%$ of all members and $26.3 \%$ of all primary members. During the committee market in September a lot of new members signed up to become active. Most committees had more people interested than they could accept, so we had to do some puzzling. We made it our priority to make sure that everyone who was not active yet and signed up for a committee could at least join one, to stimulate more different people becoming active rather than having some people join multiple committees while others have none.

We want to actively express our gratitude to active members and have undertaken different ways to do this. Just like last year, we have organised a Battle of the Committees to allow the committees to teambuild with each other and let them enjoy an activity especially for them. Next to that we have also handed out personal Christmas cards to our committee members and have made thank you keychains for members that especially deserve some appreciation.

Next to that, there will be an Active Member Weekend at the end of May to give all the active members a completely organised free weekend away. To make sure as many active members can join as possible we have already sent out save-the-dates to our committee members.

### 2.3.4 International Students

In the past half year we have actively tried to involve international students more within the association. We see that a lot of new active members are international students and Proto currently has thirteen committees with at least one international student.

To further involve international students within Proto, and to gain more insight in how such students can feel within the association and the Protopolis, an internationals input session was organised. The input from this session was used to establish some new measures that are currently being looked into and realised such as explanations for the OmNomCom payment system.

The usage of English in our chat channels is also more actively being promoted now, as international students have become more involved in these channels.

### 2.3.5 Master Students

After being present and giving a tour of Proto during the Kick-In, we saw quite some enthusiasm for Proto from the master students. At the beginning of the academic year, we also got the opportunity to organise a barbeque for all new I-Tech students where we could connect and chat with some of them. Unfortunately, there still is a relatively low attendance from the master students at Proto activities. Luckily, the master's committee InteracCie has grown in the number of members and is excited to change this.

For the Master's Kick-In of February, we have taken the initiative together with the other EEMCS study associations to organise a social activity for the master and exchange students of our programs. The activity consists of drinks, dinner, board games and playing pool. All participants will have a wristband representing their study program. Additionally, the day after the social activity there is also the usual study association time slot where the board will do a presentation to new l-Tech students about Proto and the InteracCie will organise a Mario Kart tournament.

### 2.3.6 Alumni

The Alumni committee has been working on creating opportunities to connect students with the Alumni from CreaTe and I-Tech. Currently they are working towards organising an alumni panel and later this year an alumni drink will follow.

Furthermore, the yearly alumni newsletter has been sent and more alumni have joined the alumni Whatsapp group. Besides this the Alumni Linkedln group and the Alumni Whatsapp group have been reformed to concern not only CreaTe but also I-Tech alumni.

### 2.4 Educational Policy

 system on the site (see 2.4.4 Educational Feedback) is implemented.The committee has also started on organising the minor market, and is currently looking for speakers for it.

### 2.4.4 Educational Feedback

### 2.4.1 Informing students

The Officer Of Educational Affairs has visited lectures in the beginning of the year to create awareness around the educational side of Proto. In addition to this, presentations were held in collaboration with the CRITEEC to make the difference between Proto and CRITEEC more clear to students and to promote their functions as feedback organs.

### 2.4.2 Educational Communication

### 2.4.2.1 Educational Mail

No educational mail has been sent yet as the Officer of Educational Affairs has not felt that there was any reason to do so. The first one will be sent out soon about the minor deadline and how to apply.

### 2.4.3 Education Committee (EducaCie)

This year it took a little while to find members of all year layers for the EducaCie. The committee had some difficulties starting up due to this, but that has been resolved now. Due to this the first studynights were handled solely by the Officer of Educational Affairs. Currently the EducaCie has members for the first, second and third years of CreaTe.

The EducaCie has not been able to find a committee member to represent I-Tech. Together with the I-Tech coordinator the Officer of Educational Affairs has discussed how to gather feedback from the I-Tech students effectively without someone in the EducaCie. Therefore, starting the next module the feedback forms will be reintroduced for I-Tech throughout the whole module.

The EducaCie felt that these kinds of forms might also be handy for the other years to have a low effort way of providing feedback. Therefore, for the third quartile the EducaCie will provide them for the other years as well, next to the half-module update forms, until the new feedback

The Officer of Educational Affairs has started working on a feature on the website where students can leave feedback, which is almost done. For this, the Officer of Educational Affairs of Inter-Actief has been inquired about their feedback page, and feedback was collected with staff. After these talks, it was decided that the feedback would have to be approved by our

Officer of Educational Affairs before they will become public. When a student leaves a

This has really helped with setting the division of tasks that go along with gathering feedback. It also helped with new ideas for both the CRITEEC and EducaCie, and resulted in amongst others a new plan to gather feedback about M11 and 12.

### 2.5 External Policy

### 2.5.1 External Support

### 2.5.1.1 Financial Sponsorship

At the time of writing, a total of $€ 11,409^{*}$ has been acquired by the Officer of External Affairs. This is $126.76 \%$ of the target goal and $95.1 \%$ of their personal target. A number of negotiations are ongoing at the moment, Which might increase the amount of sponsorship money.
425 *This number does not include extra costs for events, like food for lunch lectures since they have yet to happen.

### 2.5.1.2 Creative Sponsorship

One big activity with companies has been organised, this being the company market. This event was a great success and it is recommended that it is organised again in the future by

A new discount of $12 \%$ at OhMyGrill has been acquired for all Proto members. This discount has been promoted among members and is often used at drinks. The discount from Bertus Workel has also been extended and the acquisition committee will look into contacting Mitra to extend that discount as well.

### 2.5.3 Acquisition Committee

 the Acquisition committee. Besides the company market, a trip to the Talententuin, a personal branding workshop and lasergaming and karting was organised. Furthermore, negotiations with Innovation Cluster Drachten for a trip are ongoing, and multiple lunch lectures \& workshops are planned.
### 2.5.2 Member Discount

The Acquisition Committee has gained 2 new members after the first committee market. The committee has organised the first edition of the company market in november. It was a big event with over 75 participants and 8 companies. The event was a great success and after effective evaluation with the companies and within the committee itself the committee has decided to look into organising the event again around the beginning of Q2 of next academic
year, and will start preparing for the event in March. Besides this the committee is enthusiastic and putting in work in contacting new companies for sponsorships.

### 2.6 Financial Policy

### 2.6.1 Usage of Surplus Sponsorship

As the Officer of External Affairs has already passed the minimal target, it is very likely that surplus sponsorship will be acquired. Next to this, the faculty subsidy will be handed out twice this year resulting in additional profit for the association. The board, in collaboration with committees and input of members, has already thought of several plans to spend this surplus on.

### 2.6.2 Partial activity restitution for board members

As has been discussed during GMA's 47 and 48 , the board will receive half of the board restitution at the time of the semi-annual GMA once they have fulfilled their duties as a board for the whole period. This means that the restitution will be distributed among all board members, each receiving a total of 55 euros for the first half of the year. All of the details of the restitution can be found on the wiki in the document "Revised Proposal Partial Restitution for Board Members".

### 2.7 Digital Policy

### 2.7.1 Google Workspace

The Google Workspace for Proto has been set up and all the committees have been assigned a new Drive folder on it. A document called "How To Google Workspace 101" has been created to inform the next board on how the management of this works.

### 2.7.2 Site and wiki contents

We have updated some content on the wiki that was outdated, like the Protopolis page, objects you can borrow, and the overview of previous policy plans. Unfortunately, we identified there is still more to fix, so we are planning to arrange another working moment.

We have also taken the initiative to renew the old board page on the website with new combined texts from the old boards, instead of the individual pieces of text from everyone's candidate board period that were currently still used here. Unfortunately, not all previous boards have sent us a piece yet, but we are hoping to receive more still.

### 2.7.3 ProTube

ProTube has been running for about two months now, and has seen numerous fixes and improvements since the launch. So far, it has generally received positive feedback from the members, with one of the key points being that the "round-robin" queue system makes it easier
for members to add their own music, instead of having to wait for the whole queue to have played.

Despite this, the project is far from finished and is still actively seeing development, with for example plans to bring back the soundboard and the classic NS intercom sound when the break is nearing its end.

### 2.7.4 Smartification of Protopolis

Not much has happened in regards to smartification. To ease the smartification of other devices like the screens and lights, a request for permission to install a router for loT devices has been made and is currently being handled. At the moment of writing, the HYTTIOAOAc is discovering if the TV's can be controlled with the Homey and the Handyman Committee is asked if they would like to pursue more projects which can be smartly controlled by this device, which they seem enthusiastic about.

### 2.8 Other Policies/Miscellaneous

### 2.8.1 SmartCrew

Together with Richard Bults and Alfred de Vries the board has taken the first steps into the realisation of a SmartCrew to support Alfred in the SmartXP. Three students are currently working on the first trial project of the SmartCrew by building a website for the SmartXP that will be hosted by the University. This website will consist of information about the inventory, floorplan, contact information and schedule of the SmartXP.

Proto's role is mainly as a recruiter and consistent factor to make sure the continuation of the project is enabled. Proto provides the SmartCrew with a shared Drive and recruits people to work on the tasks by sharing the interest form and handling interviews in collaboration with Richard. The board feels like the involvement of Proto in this project can benefit its community as it helps in using more of the potential for students in the SmartXP.

### 2.8.2 Mental Health

The MentOS, a committee to discuss mental health topics within study associations that was set up last year by the Organisation of Study Associations to discuss mental health affairs with other study associations, has helped the board handle this topic. By discussing for example what the mental wellbeing page on everybody's website looked like and what information was on it we got the chance to update the Proto mental health page and add more useful links and references.

Besides, we have also continued the EEMCS mental health group where we try to organise mental health related activities together with the other study associations in our faculty and with Atlantis, the study association of ATLAS. Up until now, we have organised a Christmas lunch for all EEMCS students on the day of Christmas Eve.

Next to that, we have been working together closely with our faculty's student assessor to use funds from the faculty for mental health related initiatives. Because of this, all EEMCS
associations currently receive a weekly box of fruit to offer to members for free. Currently, the student assessor is also looking into the possibilities of offering running therapy to students, the same way it is offered now for free to university employees.

Lastly, we are planning two sessions of the 'look-after-your-friend' training offered by the Student Union. These sessions were also held last year and considered successful by the participants.

### 2.8.3 Helper Committees

With the release of polls in WhatsApp, this new feature is now being used to keep track of people's availability in the helper committees. This was done to reduce clutter and spam in these WhatsApp groups, and provide a clearer overview for both the helpers and the board responsible.

### 2.8.4 Beer Benches

At the beginning of the year a beer bench cart has been purchased. Which is already in use and made it a lot easier to move around the benches. Big renovations to the beer benches have not been done yet. All of the screws and bolts do have been tightened. There is a day planned on which the benches will be painted and repaired if necessary.

## 3. Committees

### 3.1 The forming of committees

To acquire new members for committees, a committee market has been organised in the beginning of the year. Which was a succes. A second committee market is planned on the 16th of february. For the first committee market there were 155 individual sign-ups for committees. The following committees do currently not have the amount of members which they would like to have: Acquisition Committee, Alumni, Symposium Committee and EducaCie. A representative of these committees will be present on the next committee market.

For the first committee market we came up with an ordered list with committees who could choose their members first. This was done to prevent people from being denied or accepted twice. It was based on the necessity of members for each committee. So committees with few sign-ups or in high need of members were allowed to form first. The choices made were based on the following points in order: The amount of committees someone was already a member of, the level of enthusiasm (based on a motivation letter if there were many sign-ups) or how well they fit in the committee.

### 3.2 Acquisition Committee

See 2.5.3.

### 3.3 Activity Committee Extraordinaire

The committee has found a selection of experienced members and has organised three activities this last half year. These are the Green Party, ExplorACEion, and the WinterBBQ. The Green Party was not especially an "ACE" activity but it was organised instead of the fACEtival. This festival did not occur due to communication and monetary problems in collaboration with other associations. The committee is functioning properly and will organise one more activity at the end of the year.

### 3.4 Alumni

See 2.3.6.

### 3.5 Camp Committee

This year's camp had a bit of a rocky start with some committee members leaving the committee last minute. The camp sign ups this year were not filled, despite the efforts of the committee. This is likely due to the decline in first-years CreaTe experienced this year. The committee also felt that this year's participants required a slightly different approach to get involved in activities. During camp the decision was made to make more room for casual activities like board games to accommodate the needs of the participants, which was received positively.

The CampCo will be present during the second committee market to find a new committee for the following year. The decision from the faculty to also provide the students from Amsterdam with the subsidy for the kick-in might have a positive impact on the amount of participants this year, so they will have to take this into consideration.

### 3.6 Culture Committee

The committee already organised quite some activities this year. For example a jam session, shoe putting, decorating the Christmas tree and a bingo night. They tried to organise a stargazing evening at the Museum Fabriek, but the weather wasn't in their favour, so the activity got cancelled. They are trying to reschedule this activity to February.
The committee feels that organising larger activities is more fitting to the current size of the committee, so they are now focussing on a larger activity. After having an input session about the internationalisation within Proto, it has been decided that the committee is going to focus more on cultural activities.

### 3.7 Dies Committee

The Dies committee has been preparing for the Dies since the first committee market. The committee is an experienced one with multiple members who have organised the Dies before and members with a lot of experience when it comes to committee work. This resulted in a well-organised committee with a good work pace. All the Dies activities have been planned out and preparations are currently in motion.

### 3.8 DisCo

The DisCo started with all new committee members this academic year and currently consists of seven party enthusiasts. They have so far been busy with organising a silent disco party in the SmartXP, which has been going smoothly and with good spirit from the committee. They also already have another party to organise on the planning as they have been asked by the Dies committee to organise the Dies party. Communication with the Dies Committee is going effortless with two members of the DisCo also being part of the Dies Committee.

### 3.9 DIYCie

The WLED workshop organised by two enthusiastic Proto members earlier in the year resulted in being a success, and partly thanks to this, eight members ended up joining the DIYCie after the committee market.

At first, the committee tried to organise two workshops simultaneously. Sadly one of the two workshops ended up getting cancelled due to difficulties during the prototyping stage. The other workshop is a macro keyboard workshop that will be held in February. Preparations for this workshop are nearing its final stage and the members are very enthusiastic to organise it. Plans for the next workshop are already in the making at this moment. Originally, there were also plans for organising smaller, skill-related workshops like a 3d printing workshop or a PCB designing workshop. While these plans are not out of the picture yet, they are being put aside for now as most committee members feel they currently lack the experience they need to give such a workshop.

### 3.10 EducaCie

See 2.4.3.

### 3.11 EEMCS trip

The EEMCS trip committee is again working on organising a trip from ascension Day and the weekend following it. The committee had some difficulties as there was no association that wanted to have the treasurer function and carry the financial responsibility of the trip. At the point of writing there is a meeting planned with all the treasurers to discuss this. The committee has been officially divided to be the main responsibility of W.S.G. Abacus, with the other board members only being a contact person from the association to the committee.

### 3.12 EmergenCie

The seven new members with an ERO certificate who joined the EmergenCie at the start of the year have been able to relieve quite some pressure from the committee. Since almost the whole board is in possession of an ERO certificate, the ERO poule has to be contacted less frequently for ERO'ing activities. ERO's for drinks are requested by the TIPcie responsible and not the board responsible with the use of polls, which is well-received by the committee.

### 3.13 ENTROPcY

In the beginning of the year, some new members were found to replace members that will leave the committee during this year. The committee has so far not organised an activity this year, but there are plans to organise one. The committee has taken up the responsibility again to organise the Valentine's Day roses. So far, no ENTROPcY member has fulfilled a role within a committee that needed help yet. The ProtoTrip did ask for help in advance, in case it is going to get hard closer to the date of the trip. Two ENTROPcY members who can help have been found.

### 3.14 First Year Committee

After the first committee market the committee acquired six new first years. The committee already organised its first activity, a nostalgia pub quiz evening. After this activity had taken place the first years switched roles within the committee and currently the committee is busy with organising their second activity of the year. The members are very enthusiastic and feel like they are learning valuable skills in the committee.

### 3.15 FishCie

The FishCie and the fish have had some struggles the past half year. This was mostly due to the automatic fish feeder which fell from the aquarium or the automatic feeder opening up for too long. Both of these situations resulted in a massive amount of food in the aquarium, which led to the aquarium becoming so dirty one could not even see the fish. At both these moments the FishCie cleaned the entire aquarium the same day, with fast response. The regular cleanings of the aquarium also are done well and keep improving. The automatic fish feeder will no longer be used until it functions properly. The big filter in the aquarium does have some troubles as it seems to not function at its best anymore. The FishCie will look into either fixing it themselves or buying a new big filter. The FishCie has also decided to regulate HABHAF and HABHAK's every other time. Which seems to work out fine.

### 3.16 Foundation ICE

As mentioned in the annual report of Board 11.1, the third study trip for CreaTe and I-Tech students took place in July of 2022 and was a success! In January 2023 the final payment from one of the casework companies was received and all the study trip participants could be reimbursed the excess money left over after the trip, closing off the financial matters of the study trip. A small remainder of money is on Proto's bank account for the next study trip to use.

The Foundation ICE board was present at the first committee market where one person who was interested in organising the next study trip was found. Hopefully, during the next committee market the Foundation ICE board will be able to increase this number. This will be their last attempt for this and their last task as a board. After the second committee market they will leave all their Foundation ICE responsibilities behind them.

### 3.17 Gala Committee

For this year's gala Proto is collaborating with the other EEMCS faculty study associations again. The committee had some start-up problems until all associations had found a committee member and the committee had access to a shared drive. Now that those complications have been resolved the committee is quickly getting on top of everything that has to be arranged for the gala. It helps that the committee has an experienced chair from Proto, who also did the committee three years ago.

### 3.18 GraphiCie

The GraphiCie found five new members after the committee market, of which three successfully completed the trial period. While these new members have certainly helped to reduce the workload of the committee, it is currently still running at max capacity due to a lot of second years being busy with M6. The committee also appointed a new chair, who has implemented a new poster assigning system using WhatsApp polls. This system has the benefit of giving the committee members more freedom over what kind of posters they design. The caveat is that sometimes posters accidently did not get assigned, therefore this system is still being evaluated at this moment.

### 3.19 Guild Of Drafters

At the beginning of the year Proto got the opportunity to draft at the graduation ceremony together with Inter-Actief. This was a nice opportunity for Proto's drafters to gain more experience and become more professional drafters. The extra money that the TIPCie received from drafting at the graduation ceremony was used to partially pay off the new drafter gillets.

In the first half of the year, a new generation of drafters got recruited. These still inexperienced drafters have been through an introduction period where they drafted alongside experienced drafters. The introduction period helped to structure the period where new drafters need to learn the ins and outs of drafting.

The new whatsapp features of reacting on messages as well as polls have been applied to get the availability of drafters. This has had a positive impact. There have been quite some drinks, especially at the end of the module due to the demo markets. To make sure there are still enough drafters for every drink, TIPCie will look into splitting the drafting shifts in two.

### 3.20 Handyman Committee

The Handyman Committee has found three new members, making the total in the committee five plus the committee responsible. They have been working on projects like the fish tank covers, noodle dispenser, proto led sign and more. While the meetings are more chaotic than in the past, the committee is in high spirit and enthusiastic about their projects.

### 3.21 Have You Tried Turning It Off And On Again Committee

The Have You Tried Turning It Off And On Again Committee has found three new members this year. The committee has done a lot of work already, including but not limited to; the launch of ProTube, two big framework updates, the new dinnerforms and a lot of improvements for the admin tools in the website. The committee is also busy working on revising the policy statement and getting more GDPR compliant. Next to all of this, tests have been run on a new hosting platform and the committee is looking into moving the whole website there. This is deemed necessary as the current server often gets overloaded, resulting in a lot of downtime and therefore inconvenience for the association.

### 3.22 InteracCie

The InteracCie has found two new members at the beginning of the academic year. Currently the committee consists of five members including the board responsible. The InteracCie has thus far organised four activities, which were all quite well visited. The committee has organised more creative activities, instead of only doing drinks in the city centre. This seemed to be well received with 14 people attending the pottery activity and 13 for the Mario kart evening, which is a lot more than the average number of people attending the I-Drinks.

### 3.23 Kick-In Committee CreaTe

In an effort to reduce the workload for the KICC, the plan was to establish the committee before the second committee market. For this, a special Kick-In interest drink was organised. However, due to low attendance for the presentation, the decision was made to once again establish the committee after the second committee market. Two of the current KICC members have expressed that they would be willing to help out again this year. Merch items for the goodie bags have also been ordered already and there have been talks with the general KickIn Committee regarding the do-group distribution to improve the distribution compared to last year. The CreaTe staff has confirmed that students from the Vrije Universiteit Amsterdam will be joining the study-related programme this year, so the committee will need to account for that.

### 3.24 OmNomCom

The OmNomCom has acquired two new members, of which one still has to be trained. The committee went for a more structured approach this year by assigning members to Makro deliveries and hamburger afternoons. The committee members are content with this new approach.

The committee members showed interest in having a broader range of healthy and vegetarian options in the OmNomCom. Vegetarian hamburgers have been added to the hamburger afternoons, same as vegetarian vlam toasties. After a test pilot for multiple healthier options waldkorn toasties were added to the selection.

The OmNomCom has been struggling with the completeness of the Makro deliveries. Due to the Makro being cyber hacked a lot of products could not be delivered for a noteworthy amount
of time. The board responsible had a meeting with the Makro where the situation was explained and the Makro responsible ensured that the system should be up and running by February again. Improvements can already be seen in the deliveries.

### 3.25 pLAN

The pLAN welcomed three new members after the first committee market. The committee has organised various activities so far, ranging from a Smash Bros. tournament to an ugly sweater LAN party. Preparations for the sequel to Among Us IRL are also in the works. The committee has been very enthusiastic about organising everything so far. One of the current members will be studying abroad in the upcoming half year, so the committee will be looking to fill this spot after the second committee market.

The committee is also starting with a new concept, the so called "GameBreak": they will organise some casual gaming activity every few weeks in the break on Friday afternoons.

### 3.26 ProdacCie

This year the ProdacCie started out as a society. In the beginning the board and the members made the choice to start it out as a society to see if it was possible to make an entire magazine. Since they successfully published their first volume and it is not just a friend group wanting to organise something fun, the decision has been made to now make it a new committee. They will receive a budget for the new edition and are looking for new members, writers and designers. This year they have already published their first 'Protocol' full of articles about the association, members, and education. Since they had to start from the ground, the beginning was a bit slow. They now have a whole team so making the next 'Protocol' will hopefully go much smoother. They are planning to release a new edition in the next quartile.

### 3.27 Protography

At the beginning of the year a new Whatsapp Group was made and after the first committee market some new members were added. The committee uses the new poll-feature to indicate their availability for events. There has been a lack of communication by the board responsible. In the future there will be more interactivity with this committee. Which will include a teambuilding and a Protography workshop, so (new) committee members can get to know the new camera. This is also done to acquire new members to divide the workload. They will also be representative on the second committee market.
The new camera has been used already for quite some activities. It has been especially nice when there was a last minute decision that photos at an event would be appreciated, and then the board responsible or an organizing committee member could wield it.

### 3.28 ProtOpeners

See section 2.1.2 of this document.

### 3.29 ProtoTrip

ProtoTrip struggled to find members for the committee at first. Eventually, the committee ended up having five members (including the board responsible), of which two had already previously done the committee and would mainly act as old farts. Despite this lack of workforce, the committee has done well to organise the trip so far, having the ambitious goal of going to a new country. Apart from a few uncertainties, everything has gone as planned so far: most things have already been booked, promotion is well underway and the logistics scheme is also actively being worked on, thanks to the enthusiasm and dedication of the committee members.

Because of the small size of the committee, and because of the uncertainty of two members' availability during the months leading up to the trip, the ENTROPcY has been informed that there is a chance their help will be needed if things end up not going according to plan. The committee checks every meeting whether ENTROPcY's help is currently necessary or not.

### 3.30 SkiCie

This year the ski trip will be joined by 18 Proto members. In total, 65 students from six different study associations will participate. All the payments have already been made by the participants. The trip is booked via a travel organisation, which means most of the work will be done by said organisation. The committee has been working on organising an integration drink, making merchandise for the trip and serving as the contact responsible for all the participants.

### 3.31 SportCie

The SportCie consists of five new members next to the chair and board responsible who remained from last year. So far, they have organised low-key activities like ice skating and Tai Chi with Erik. The committee is also working on the organisation of the Batavierenrace, which currently takes most of its time. The committee has indicated that they would also like to organise more activities that take more organisational effort. That is why they have also planned an old school PE lesson in the third module.

810 The study association football tournament StAf is also coming up in the fourth module again, where the committee is motivated to practise and participate again with teams from Proto. The committee has the advantage that the StAf responsible is also on the board of the soccer association Drienerlo and can make sure the committee is always up to date with relevant information.

### 3.32 SurfSea

During the first half of the year, the committee has been meeting irregularly. This is due to the minimal amount of organisation that was required. However, as of the third quarter, the committee will begin meeting on a weekly basis in order to ensure that there will be sufficient preparation time. The committee now has enough sign-ups to go on the trip.

### 3.33 Symposium Committee

The Symposium Committee started this year with 3 previous members and 2 new members of which one is the Board responsible. They have already made preparations for the new symposium of this academic year. A theme has been chosen, the location is arranged and the committee members are now busy contacting companies to participate in the Symposium. The committee is enthusiastic and is looking forward to setting up a successful Symposium.

### 3.34 TIPcie

The overall communication within the committee is mostly well thought out and organised, with some instances of chaos. The structure of the committee has improved in the first half of the year, with different activities and events being planned and executed. The roles within the group are well distributed, with members taking on responsibilities such as promotions, event planning, and financial management. However, there is room for improvement in terms of communication with the board and other responsible parties, as there have been instances where there was a lack of communication. It is suggested that implementing a group chat with the board could potentially alleviate these issues. Overall, it seems that the group is functioning well and making progress in terms of organisation and communication.

## 4. Societies

### 4.1 Han Solo

Han Solo is a new society this year. They have organised a movie night in the beginning of the year to fill up a Proto Night. They have discussed what their added value to the association would be. Their goal is to provide online activities and an online community, especially for those who are not able to be at the physical proto events. They are planning on organising online events and tournaments, and strive to make the Discord more lively.

### 4.2 PlantSi

The society has organised a cutting (stekjes) market at the beginning of the year. A few people left the society so, during the cutting market they were looking for new members. They now have one extra member and are maybe looking for another member. Plans for the rest of the year is to take care of the plants in the Protopolis.

### 4.3 S.A. Broto

S.A. Broto organised two activities so far this year: a campfire evening and a gingerbread house decorating event, both activities had a high attendance rate. The society has no further plans for organising more activities this year and instead they want to focus on bringing more bread into the Protopolis, which was the original idea of S.A. Broto.

### 4.4 Sk8erbois

This year the Sk8erbois tried to organise an outing to a trampoline park right after the holidays. Their promotion plan was discussed with the board responsible, but despite having used various promotional channels, the society didn't manage to get enough sign-ups. So together with the board, they decided to cancel the activity. The activity could be picked up again later this year, since all the promo material is already made, there are no concrete plans for this. The society decided that this year would be their last year as a Proto society since from next year on the majority of the members will be gone from the UT.

### 4.5 Sportciety

The Sportciety has not organised an activity yet. The Sportciety is planning to organise one activity in the next half year. This activity will feature some sort of campus crawl combined with small activities along the way. The date for this activity is already set and the Sportciety is busy with all the necessary preparations.

## 5. Final words

We would first of all like to thank our Board of Advisors for their ongoing support this year. They have been very helpful with the guidance within our board year and the revisions of this document. Furthermore we would like to thank all of the former board members and active members who show their heart for the association and give us continued input and feedback. We would also like to give an honourable mention to all of you, our members! Without you we would not have the opportunities we had this year as an association, due to the sheer amount of you, but also due to the amazing community you are a part of!

We are looking forward to running the association for another half year, and to show the next candidate board the ropes on how to continue the legacy of this association.

Much love,

Board 12.0

## Appendix A - Results semi-annual survey

Averages will be shown beneath the results

What year student are you?
57 responses


One year
Two years
Three years
Longer than three years

Do you consider yourself an active member of Proto?
57 responses

- Yes
- No

I'm not sure

## A. 1. Education

To which study program are you enrolled?
57 responses


Creative Technology

- Interaction Technology

Other
Other, but I'd still like to answer the questions regarding the educational area for CreaTe
Other, but l'd still like to answer the questions regarding the educational area for I-Tech

## A. 1.1. CreaTe

Proto provides me with sufficient educational information (mails, overviews, flowcharts, summaries)
40 responses


I know who can help me out whenever there are problems within the study 40 responses


Average: 3.8

I feel like my educational problems and complaints are taken seriously 40 responses


Average: 3.8

## A. 1.2. I-Tech

Proto provides me with sufficient educational information (mails, overviews, flowcharts, summaries)
10 responses


Average: 3.6

I know who can help me out whenever there are problems within the study 10 responses


## Average: 4.1

I feel like my educational problems and complaints are taken seriously 10 responses


Average: 3.9

## A. 2. The association

Proto is a well-organised association
57 responses


Average: 4.3

I feel accepted within the association
57 responses


## Average: 4.5

I feel like I can develop myself within Proto (i.e. through committee work, discussion topics, interesting activities, company contact, etc.)
57 responses


## Average: 4.1

What grade would you give Proto as an association?
57 responses


## A. 3. The Board

I feel like the board is functioning well
57 responses


## Average: 4.3

I feel like the board supports me
57 responses


I can approach the board with questions or problems
57 responses


## Average: 4.4

The board is open to feedback
57 responses


## Average: 4.3

It is clear who the board members are and what they can do for me
57 responses


## Which function belongs to which board member?



## 72\% filled it in completely correctly

The board acts equivalent to the members
57 responses


Average: 4.1

The board is easy to communicate with
57 responses


Average: 4.4

The board is involved with my well-being 57 responses


## Average: 3.4

What grade would you give the board?
57 responses


Average: 8.2

## A. 4. Activism

The board has spent enough effort to get students active at Proto 57 responses


## Average: 3.7

The board has put the right amount of focus on getting first- and second year students active 57 responses


## A. 5. Protopolis

I feel like I am welcome in the Protopolis
56 responses


## Average: 4.2

The Protopolis is generally clean
56 responses


I like the ambience in the Protopolis
56 responses


## Average: 4.2

The foods offered in the OmNomCom are satisfactory
56 responses


## A. 6. Committees

Are you a member of a committee?
57 responses


- No


## A. 6.1. Committee members

I enjoy being in a committee during this academic year 40 responses


I feel appreciated as an active member
40 responses


## Average: 4.0

The committees I am in are well-organised
40 responses


Average: 4.0

I know where to go when there are problems within a committee 40 responses


I think enough was done to find new members for my committees
40 responses


## Average: 4.3

My board responsible keeps my committees motivated 40 responses


Average: 4.2

## A. 6.2. Non committee members

I want to be a member of a committee
17 responses


I had enough opportunity to become active within committees
17 responses


Average: 3.8

## A. 7. Activities

Proto organises enough activities
57 antwoorden


Average: 3.4 (This was a too few/too many scale question)

I would like to see more activities of the type
57 antwoorden


There are too many activities of the type
57 antwoorden


## A. 8. Promotion

The amount of promotion used for an activity is good
56 antwoorden


Average: 3.4 (This is a too little/too much question)

I heard about the activity/activities through...
56 antwoorden


## Appendix B - Analysis of survey results

## B. 1 respondents

With 57 respondents there are more than any year before. Almost half of the respondents were already students for longer than three years, which means they probably had a good idea of a standard for a study association. Furthermore it is also important to consider that almost three quarters of the respondents consider themselves an active member and are therefore generally quite invested in Proto.

## B. 2 Education

The questions about Education were all answered positively, with no significant difference between CreaTe and Itech. The board takes away from this part of the questionnaire that the respondents would like more educational materials (mails, flowcharts etc.) as this question was ranked the lowest. The Officer of Educational Affairs will give this more attention during the second half of the year.

## B. 3 The association

The questions about the association were all answered positively. For most of the respondents the association is a place which is quite well organised, where they can be accepted and develop themselves. We are happy to see that there are no responses that indicate that someone does not feel accepted in the association, as this was one of the goals of the board. The board will continue to work on this the latter half of their board year, but are happy with the result so far.

There were however a couple of respondents who do not feel that the association gives them enough room to grow. The board understands that it is hard to give everyone enough
room to grow, but since most responses were positive the board is happy to give the majority of people a room to grow.

## B. 4 The Board

Overall, the board gets a pretty good grade from the respondents of the survey, an 8.2. This is reflected from the different subjects. The board scores quite high on most parts with the best ones being that the board is easily approachable and easy to communicate with. This is good to know as this helps towards the goal of the board to make the association a place for everyone as explained in B.3. One of the subjects the board scores the lowest is the question about the board being involved with the respondents well being. This however was said in the comments to the question to not be a problem, since a lot of people do not necessarily want the board to be involved with their well-being.

## B. 5 Activism

Overall, the board scores an 3.65 on average on the subject of activism. The board is fine with this score since they have tried to give as many people as they could a spot in a committee after the committee market.

## B. 6 Protopolis

Most of the respondents like the ambiance in the Protopolis and feel that they are welcome. The subject with the lowest score in this part is how clean the protopolis is. The board has already taken notice of this and has taken extra cleaning tasks up in their weekly schedules.

## B. 7 Committees

$92 \%$ of the respondents answered positively on whether they liked being in a committee or not. Only one voter disagreed with the statement and two people were neutral.
$77.5 \%$ of the respondents also agreed to the statement that they felt appreciated as an active member. One respondent also noted that they are looking forward to the active member weekend, one of our main projects to thank active members. The other questions for committee members were all answered positively with a 4.0 or higher.

Three respondents that are currently not a member of a committee noted that they would like to become one. Two of them noted that they felt the committee market was overwhelming and not informative enough. They were unsure or did not know where to sign up and therefore ended up not filling in the interest form. The officer of Internal Affairs has taken this criticism seriously and is looking into ways to improve the information offered at the committee market and will once again send the interest form link also in all the WhatsApp groups for anyone that missed it.

## B. 8 Activities

Out of the survey can be concluded that the respondents quite like the amount of activities that Proto organises even though it is slightly too many. They would however like to see
more activities of the label "Creative". The board had already seen that the amount of 1045 "Creative" activities was quite low. And as explained in the activity overview the board will look into organising more activities of the label "Creative".

## B. 9 Promotion

The amount of promotion can be seen to be quite good according to the respondents. It is ever so slightly a bit much but on average it is quite oke. It can also be seen that most respondents hear about activities through Whatsapp, $91.1 \%$. From this we can conclude that the whatsapp Promotion group chat works quite well. One respondent noted that some promotion is slightly late and one other respondent noted that some promotion was not done in the correct order of: website->poster->whatsapp->possible reminder on whatsapp. But overall, the board is happy with the way the promotion is going.

## B. 10 Other

Most of the feedback given by the respondents of the survey was positive. One respondent however would like to see proto be more mindful about the environment.


[^0]:    *The Surf Camp Committee was renamed to SurfSea.
    ${ }^{* *}$ The ProdacCie is now a new committee, see section 3.26.

