Study Association Proto
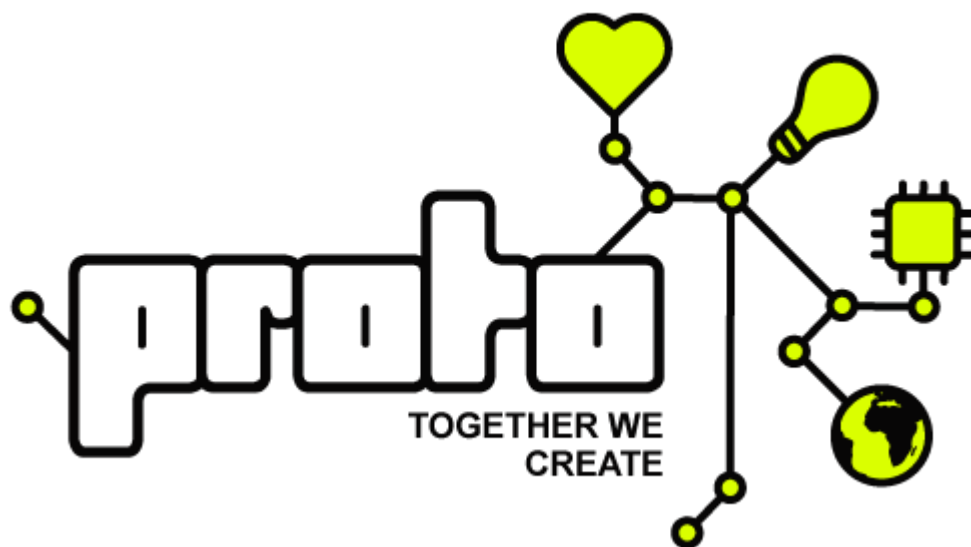
Yearly report 2019 – 2020

Written by the 9th Board of S.A. Proto

Maartje Huveneers, Chairman
Hannah Ottenschot, Secretary
Sanne Bouman, Treasurer
Renske Mulder, Officer of Internal Affairs
Mick Tijdeman, Officer of External Affairs
Manouk Hillebrand, Officer of Educational Affairs

Introduction

This past year has been, to put it incredibly mildly, interesting. Let's start off by addressing the elephant in the room: COVID-19. This tiny virus has managed to cast an enormous shadow
20 on our board year, and society in general. Not only has it impacted us, it has impacted our entire association, our members, our staff, and our future members. Big activities that have long been staples of our association had to be cancelled, new exciting ideas could not go through this year and many hours of hard work by our committee members could sadly not come to its full potential.

25 Still, looking back on the past year as only a waste would be a big mistake. If anything, COVID taught us all a lot about how to handle a crisis like this on a higher organisational level. A unique opportunity that, luckily, not a lot of boards get.

But even more than that, COVID showed us how lucky we are to have the community that we do and how important this community is, especially in these times. A big compliment goes out
30 to all of our committees that, despite everything, kept organising fun online activities, kept working towards next year, and kept our spirits up.

Despite the crisis, we had an awesome online Dies Dinner, an interesting Alumni Talk, cool game nights and many more online activities. And hopefully, the absence of our usual activities will only make us enjoy them more when we can finally do them next year during our second
35 Lustrum!

So let us not only weep about what we've missed but also rejoice in thinking back to all the awesome stuff that we *did* during the past year, and let us look to the future with excitement, as it will only hold more amazing, fun and interesting activities.

40 Sincerely,

Maartje Huveneers
Hannah Ottenschot
Sanne Bouman
Renske Mulder
45 Mick Tijdeman
Manouk Hillebrand

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1. Board Task Division

180 ## 1.1 Committee Responsibles

Maartje Huveneers	Hannah Ottenschot	Sanne Bouman	Renske Mulder	Mick Tijdeman	Manouk Hillebrand
Alumni Committee*	EEMCS Trip	Foundation ICE*	BonCie	Acquisition Committee	Activity Committee Extraordinaire
DIYCie '18-19	Gala Committee	Have You Tried Turning It Off And On Again Committee	Camp Committee	First Year Committee	EducaCie
Party Committee	Handyman	Kick-In Committee	Culture Committee	Guild of Drafters	ENTROPcY
ProtoTrip	pLAN	OmNomCom	Dies Committee	Lustrum Committee	FishCie
SportCie	ProtOpeners	Protography	DIYCie '19-20	TIPcie	Symposium Committee
		Almanac	EmergenCie		
			GraphiCie		
			Integration Week Committee		
			InteracCie		
			Societies responsible		

* The Alumni committee and Foundation ICE are technically a separate organization from Proto, but there is still a board responsible to ensure proper communication.

Due to the workload of Maartje Huveneers' committees halfway through the year, a couple of responsibilities were shifted to Renske Mulder. This concerned the DIYCie '19-'20 and
185   Societies Responsible. Apart from that, the Integration Week Committee is a newly added committee. This committee has been assigned to Renske Mulder, and is further discussed in chapter 3.24.

2. General updates

2.1 Protopolis Policy

2.1.1 Alcohol in Protopolis

There were no complaints regarding the alcohol policy. People seem to have gotten used to the inability to buy beer before 15:30 at the OmNomCom.

2.1.2 Changes to the Protopolis

This year, some new items have been added to the Protopolis this academic year.

First of all, a Good Idea Board was added to the room. It was positively received since members found this an easy way to give ideas and feedback to the Board.

A picture wall was added in the back of the Protopolis. Every module, the pictures were changed to more recent pictures, so everything stayed up to date. Most people found it fun to look at, but since there was only space available on the wall on the back of the Protopolis, it was not easily accessible.

On the coffee table, the board added a little trash can to reduce the amount of mess left behind on the coffee table. This worked well.

The last thing that was added to the Protopolis by the board is a spray bottle with a water and dish soap solution in it. Members can use this to wash their plates and cutlery. Way less soap was wasted this way.

There are other things added to the Protopolis as well, but these items were made by the Handyman Committee (see 3.22).

2.1.3 Cleaning

Due to COVID-19, only one more quarterly cleanup took place since the half-yearly GMM, which went well. In general, Protopolis was clean and no complaints were received. The board also re-organised the storage room and stuff that was not needed anymore has been thrown out.

2.1.4 Mugs

Quarterly discarding mugs that are not being used anymore still worked out well. Since the board also cleaned out one of the shelves in the mug cabinet, there's now a lot more space for people to put their mugs.

2.2 Activity Policy

2.2.1 Activity Distribution

In the original schedule for the year we had a very busy calendar for both quartile 3 and 4. The amount of activities was quite overwhelming, but a lot of these activities had to be cancelled due to COVID-19 restrictions.

This resulted in most activities in the second half of the year having to be online. Results from our yearly survey (see Appendix A) gave us more insights on how Proto members experienced our activity distribution. Most said that the amount of activities was perfect and the variety of the activities was also good. Some did say that they would have liked to see more creative activities, like DIY nights or arts and crafts. A small group of people said that there are too many game nights.

2.2.2 Board Activities

In the first half-year, the board organized a Saint Nicholas activity, Good Idea Drink, Mental Health lunch lecture and a ProtoNight every Wednesday. After the half-year mark, the second committee market was hosted (see section 3.1 for more information). Then the Vacantus was organised in the spring break and was seen as a success, as quite some people participated even though it was organized during the break.

During the quarantine, the board hosted some online activities. These activities were the Build Your Own Game Hackathon and the EEMCS pub quiz, both in collaboration with other EEMCS associations, Coffee Times and a real-time game of Werewolves of Miller Hollow. This Werewolves of Miller Hollow activity was organized over a week timespan and visited by a very diverse group of people. It was well-received by most participants and two more sessions of the game were hosted afterwards. Apart from that, the board hosted one, quite well-visited, real-life picnic.

2.2.2.1 EEMCS Workshops

Every EEMCS association was asked to organise two workshops that every EEMCS member could attend. Proto organised a scientific poster workshop in Q1 that was very popular among our members, especially the second year students since this workshop suited their curriculum very well. Unfortunately, the EEMCS Workshops that have been organised by other associations have not gotten a big attendance from Proto members. This might have to do with the topics of the workshops not always connecting well with CreaTe and I-Tech. The workshops were about programming and working in LaTex and so were more focused on hard skills instead of more accessible soft skills, like making a resume of quality or marketing yourself. The hard skills chosen for the workshops might have been too specific to really attract a lot of participation. It could also have to do with the timing of these workshops since they were not always scheduled on the best date for our members. This was caused by the lack of a schedule at the start of the year in which every association could take the workshops as well as other activities into account. An evaluation was done

260   with the organisers of this year's workshops and the candidates for next year as there will be money available for these types of workshops again next year. It was concluded that the new board members will try to find more generally interesting workshops that appeal to lots of students regardless of their study. These could be more focused on certain life skills, like for example how to present yourself well in a job interview. The planning of the workshops will also be taken into account.

2.2.3 Committees

2.2.3.1 Committee Evaluations

265   Half-yearly evaluations have been done with a lot of committees. Most committees have also done an end of the year evaluation. Some committees stopped being active after the COVID-19 measures were implemented, thus had nothing to evaluate since the half-year mark. As usual, all evaluations have been written in English.

2.2.3.2 Committee Function Introduction

270   Due to COVID-19 no physical function-trainings were organized during the second half of the year. However, the new committee members that needed training, were trained during a one-on-one online training. Some of the training sessions still had an interactive part, some did not. This was because not all interactive parts worked on one-on-one sessions.These training sessions were still deemed effective, even though the interactive part of the training
275   was different.

2.2.3.3 Committee Size

Except for the supporting committees and the pLAN Committee, all committees consist of seven members at most, which works perfectly fine. The pLAN consists of eight members. The pLAN evaluated this, more about that can be found in 3.29.

280   **2.2.3.4 Spotlight on Committees**

This year, the board wanted to do committee spotlights using the Instagram stories, but unfortunately the spotlights did not have the highest priority and with the additional workload, it was not fully realized. One spotlight happened, which was well received. After all COVID-19 measures had been implemented, no more spotlights happened.

285   The news section on the Proto website did get some articles this year that were really well-received. There are interviews, articles informing you about changes within Proto and useful articles, like the Help, a General Member Meeting! and Help, a General Member Meeting: Financial Report Edition! articles.

2.2.4 Event Promotion

290   Because Whatsapp promotion is quickly seen as spam and the third quartile had a lot of activities planned, a promotion schedule was made to reduce the amount of Whatsapp

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promotion messages. Two times per week, a promotion message was sent out with an overview of the upcoming events, so instead of separate promotion messages, our members would get one big promotion message. It was proven to be helpful against spam, however, it was not a very effective way to promote the activities. This could be because the messages got lost due to people sending their own messages in group chats. Something else that might have made the promotion less effective was that the messages with the overview for the activities looked similar, so at the beginning people were curious and looked at it, but near the end, people did not pay attention to it anymore. Another problem this promotion method had, was that some activities were promoted later that they usually would haven been promoted. Due to this promotion method not being very effective, the decision was made to stop using this method. After the COVID-19 measures had been implemented, the Whatsapp promotion had been reduced a lot, mainly because there were fewer activities being organised.

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To promote a lot of activities at the same time, flyers were made with an overview of the activities for that month. These flyers were distributed in Proto, on the balcony and in the SmartXP. People seemed to be enthusiastic about this. There was a big downside, because these flyers were made for the entire month and printed out, it was not possible to make changes to it when an activity was moved or cancelled. These flyers were made shortly before the COVID-19 measures were implemented, so there was not enough time to gather results about the effect of the flyers and evaluate them.

2.2.5 ProtoNights

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Because of the number of activities, it was decided to only keep the Protopolis open on Wednesdays if there was an activity organized for that evening. This would reduce the amount of activities per week and because of the fact that a lot of activities were organised during the evenings, the Protopolis was often open until late. Since shortly after this decision the Protopolis closed down due to COVID-19 measures, it was not possible to evaluate how this was received by our members.

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There were plans to combine Proto Nights with Professional Development courses but the CreaTe staff members were not in favour of doing this. The reason for this was that Proto Nights are always held during evenings, and evening sessions are not as accessible to every student. Therefore, the board decided not to organise any Professional Development related activities during Proto Nights.

325 **2.2.6 Social Media**

Because of the COVID-19 measures, it was found that finding content for social media was hard. To resolve this issue, a list was made with different things to post on Instagram and Facebook, like aftermovies and throwbacks, fun quizzes and photos of what members are up to. Members seemed to like seeing this type of content, since these posts got more likes

330 and comments.

Sadly, the problem with Snapchat is still not resolved, thus the Proto Snapchat was not used this year.

To keep the Proto Instagram feed nice-looking, it was decided to archive some posts that were not relevant anymore, like old promotion posts for activities and some posts for

335 companies. This makes the Instagram feed less messy and more fun to look at.

2.3 Educational Policy

2.3.1 Book Sale

While Proto has taken over the book sale from IAPC (see 2.8.6.3 for further details), the contract with Study Store is still intact. A committee, consisting of two board members and

340 one candidate board member, has been created to take up the book sale for Proto. The committee works on gathering correct information about study materials from teachers and updating the online retail system that students can use to buy their materials. The committee is only working on the materials for Q1 and the sketching materials for Q2 for now but will continue to take over the book sale from IAPC until a final decision about them has been

345 made.

2.3.2 Education Committee

The EducaCie has not been split up into two separate committees (one for I-Tech and one for CreaTe) due to the lack of interested I-Tech students. Thus, the committee has mainly focussed on the bachelor but has still kept an eye out for feedback and complaints from I-

350 Tech students. Due to COVID-19, the committee has been busy with gathering as much feedback about online education as possible to see how short-term problems could be solved quickly. Contact with teachers has been faster and closer since it was important to clearly communicate about any problems that arose. The EducaCie has used straw polls to quickly get an indication of problems and they have actively brought these results to

355 teachers and staff to show them what are the causes of certain problems. The feedback provided by the EducaCie has especially helped the teachers to improve the online component of courses which will benefit the courses greatly in the next academic year. The committee members have really been proactive causing a steady stream of feedback and quick action regarding problems.

2.3.3 Educational Mail

The educational mail has not been used often in the second part of this year. The Officer of Educational Affairs concluded that there was little information to put in the mails that students do not already get via other channels. The Officer of Educational Affairs uses WhatsApp to inform students but they are also informed about educational matters via Canvas or emails that are sent by the study programmes. There have not been a lot of questions about or a lot of responses to the educational mail so it is assumed that students mainly get their information via other channels and that the information provided by the Officer of Educational Affairs on these channels is adequate.

2.3.4 Educational Panels

2.3.4.1 CRITEEC

The CRITEEC has conducted their module evaluations twice a module successfully in Q1 and Q2. However due to COVID-19, the CRITEEC has not continued their Q3 and Q4 module evaluations in their usual fashion. A survey was conducted among students at the end of Q3 to gather insights about what students experienced positively and negatively while receiving online education. The aim was to gather information that could be used to improve the modules in Q4. However not a lot of feedback was gathered in the end so this method was not very successful.

2.3.5 Informing the Students

The Officer of Educational Affairs set a goal to look into an I-Tech Flowchart since the CreaTe flowchart has informed many bachelor students over the years. While several meetings with the programme coordinator were held about the possibilities for a flowchart, the Officer of Educational Affairs quickly discovered that there were already similar diagrams provided to students by the study program itself. From the meetings it became clear that the most interesting topics for an I-Tech flowchart would be the process of choosing and approving courses and the internship. The Officer of Educational Affairs planned on creating a flowchart in the second part of the year but due to COVID-19, her attention was shifted more towards online education. Unfortunately the flowchart was never made, but the notes of the meeting have been discussed with the successor of the Officer of Educational Affairs.

The Officer of Educational Affairs has also arranged for the bachelor and master coordinates to add a small paragraph about Proto to the university webpages of CreaTe and I-Tech. In this way future students can already read about Proto while they are researching their study choice.

2.3.6 Markets

2.3.6.1 Minor Market

395 A Minor Market was organised in the first week of December and it was well attended. The EducaCie found twelve speakers that wanted to present during the event and within this group there was a good division of technical and more design/social studies. The event started with a general presentation by the bachelor coordinator about where to find information about minors and how to sign up for them. The event could have been promoted

400 a little better by promoting earlier, but in general we heard participants found the presentations interesting and useful.

2.3.6.2 I-Tech Course Market

The first I-Tech course market was organised by the Officer of Educational Affairs in September and had a very high attendance. Due to the big appreciation of students, another

405 I-Tech course market was organised in February to facilitate new I-Tech students with a chance to talk about courses. Even though more speakers were gathered, the number of participants was very low. This could have been caused by the fact that only ten new students joined I-Tech in February and that no current students thinking of changing courses signed up for the market either. However, the students that attended did state this helped

410 them with their course orientation. It was very helpful to have Mariët Theune present at the second market since part of her role in I-Tech is to give advice about the composition of I-Tech courses.

2.3.6.3 Master Market

A lot of effort was put into finding master students to present during the master market. It

415 was especially hard to find students that are studying at another Dutch university. However, these students were contacted because the EducaCie found it would be interesting toCreaTe students to hear about the experience at different universities. Unfortunately, the master market had to be cancelled due to the COVID-19. Afterward, the master students were contacted again to see if they would be willing to write about their experience so this

420 information could still be provided to students online. However, only one student replied, causing no further information about master experiences to be provided to the bachelor students.

2.3.7 Practice Material Database

Several summaries and practice tests have been added to the database. These materials

425 were gathered by asking around among students and teachers and keeping an eye out on WhatsApp groups and the module drive that is kept by students. In particular, extra practice tests and summaries for I-Tech and pre-masters that are frequently chosen by CreaTe students were gathered. Materials for the bachelor were only added when the existing database was not yet sufficient.

430 ### 2.3.8 Study Nights

The EducaCie has continued to organise study nights throughout the whole year. At the beginning of each module, dates were planned and teachers were contacted for TAs and promotion on Canvas. Promotion done by teachers through their official channels helped solidify a greater attendance, so this is advised for the coming years. The study nights have
435 been organised online for the second part of the year due to COVID-19 and have had a reasonable attendance rate depending on the subject of the study night. The number of online study nights was lower than normal study nights since working online is a bit more complicated. It was especially complicated because asking questions involved two different platforms: one where students could ask questions and one where TA's could give answers
440 via video call. Students that attended online study nights did say the study nights were successful and that they understood the answers to their questions.

2.3.9 Staff Appreciation

Staff appreciation tokens have been handed out during Q1 and Q2 to some teachers and supporting staff. However due to COVID-19, a physical staff appreciation token could not be
445 given to teachers. However, the EducaCie created a digital thank you card to send to the teachers. This was much appreciated by the staff as it let them know that students were very thankful for all the hard work teachers put into online education.

2.4 External Policy

2.4.1 Acquisition Committee

450 Due to COVID-19, companies have been more hesitant to engage in collaboration than before. Therefore, the Acquisition Committee switched to meeting bi-weekly. Still, a number of companies have been contacted by the committee with varying results. The committee will try to move as many previously planned activities as possible to the next academic year in accordance with the Candidate Officer of External Affairs.

455 ### 2.4.2 Customer Relationship Management

The Officer of External Affairs has looked into a multitude of CRMs to keep track of company relations. Ultimately, none of these were deemed sufficient for varying reasons, and the decision has been made to keep using an Excel sheet to keep track of company relations.

2.4.3 External Publicity Policy

460 The Proto LinkedIn page has been revived and is now being used to reflect on external activities and keep Proto's corporate presence healthy. Due to COVID-19, there haven't been a lot of opportunities to write posts on the LinkedIn, but an online presence has been initiated and can be continued in the upcoming years.

2.4.4 External Support

465   This year, a relatively large number of companies have collaborated in some way with Proto: a total of 22 contracts have been signed with various companies. Compared to previous years, this is a steady growth. This is to be expected and desired for a growing association like Proto. Hopefully, this growing trend will continue as Proto and the studies it represents are getting more recognition across the corporate world. A number of collaborations have

470   been cut short due to the COVID-19 crisis. While this is unfortunate, the first contact has been initiated with these companies, so future collaboration is still a possibility.

2.4.4.1 Creative Sponsorships

Most Creative Sponsorships were in the form of activities this year. The exception being a collaboration with Digi-Key which provided our members with DIY electronics kits, and the

475   Bedrijvendagen sponsoring cups and booklets as usual. See 2.5.5 for more information regarding external activities.

2.4.4.2 Financial Sponsorships

This year's financial target was €6000,-, and the Officer of External Affairs' personal goal was €7500,-. Both of these targets have been reached. The final amount of financial

480   sponsorship acquired is €8475.

2.4.5 External Activities

Due to COVID-19, most external activities that had been planned for the third and fourth quartile had to be moved or cancelled. Activities that have been moved to the next academic year are the visit to Innovatie Cluster Drachten and the Company Dinner. Cancelled

485   activities consist of a variety of lunch lectures, workshops, and recreational activities with companies. The Acquisition Committee keeps close contact with any company whose activity was unable to continue to see if anything can be arranged for the next academic year. One external activity has taken place during quartile three, despite the COVID-19 crisis. This was a career speed-dating event in collaboration with Procam. A total of 6 people

490   participated in this event.

In the first half of the year, a number of lunch lectures, workshops and a visit to talententuin has been organised.

2.4.6 Member Discount

No new member discounts have been acquired this academic year. While the Acquisition

495   Committee has looked for opportunities to acquire discounts for Proto members, this has not been a strong focal point for the committee. All previous member discounts have been continued for the next academic year.

2.5 Financial Policy

500 Any paragraphs that were under this chapter in previous reports that cannot be found here have been removed because there was no update to give in this report. More information and details about the financial health of Proto can be found in the Annual Financial Report.

2.5.1 Usage of Surplus Sponsorship

In the half yearly report released earlier this year, the options for spending surplus sponsorship shown in the following table were discussed:

1) Liquidity	€1000,-
2) Active Member Weekend	If less than 30 participants: €600,- If 30 or more participants: €900,-
3) Protopolis reservation	€300,-
4) Other big activities	€1000,-
5) More liquidity	rest

505 As of the release of this document, we have €2475 in surplus sponsorship. This means that multiple of the goals set have been reached. However, an active member weekend has not been organized due to the COVID-19 crisis. The same goes for other big activities. Thus, surplus sponsorship will be used as followed:

1) Liquidity	€1000,-
2) Protopolis reservation	€300,-
3) OmNomCom reservations	€376.90,-
4) More liquidity	rest

510 The OmNomCom reservations are reservations that will ensure that Proto will be able to buy new fridges, kitchen cabinets, etc. when one or more of these things break in the future. Usually, the profit made by the OmNomCom is used for this. However, because of COVID-19, the OmNomCom has not made a profit this year.

2.6 COVID-19

2.6.1 Activities

515 **2.6.1.1 Committees**

While some committees continued working after the COVID-19 measures were implemented, others stopped meeting and organizing activities. For some committees, online activities were less interesting to organize, like for the SportCie for example. Committees like pLAN and the First Year Committee continued working and organizing
520 activities. Most supporting committees also stopped working, as no activities were organized.

2.6.1.2 Promotion

At the beginning of the COVID-19 crisis, the Proto Discord was promoted very well on different platforms. A lot of people quickly joined the Discord group.

525 Since posters were not an option for promotion during the COVID-19 crisis, promotion was done via Whatsapp and Instagram. It was also noticed that promotion is harder when you only see each other online. Word of mouth promotion was still as effective as before the COVID-19 measures, but it was harder to talk to members to promote activities.

It was also noticed that a lot of activities had last minute promotion. This could have to do
530 with the lessened focus on committee work during the quarantine period. Both the board and committee members could have been more active about getting the promotion out on time.

2.6.1.3 Attendance

Few people would show up to most online activities. However, it was noticed that even though few people showed up, the people that did found these activities a lot of fun and
535 appreciated the opportunity to talk to their fellow members.

2.6.1.4 Rescheduling events

A lot of activities could not continue the way they were planned. To make sure that not all activities would be cancelled, an overview was made for the Board in which it was decided whether an activity would be cancelled, moved, or continued online. Because the COVID-19
540 measures lasted longer than expected, the activities that were initially moved to the end of the semester, had to be either cancelled or moved to next year.

2.6.2 Communication around COVID-19

The information from the UT that was received by the board was always distributed as soon as possible to all members. The board tried to have meetings very soon after information
545 was gathered, so that information about our own measures could be spread quicker.

Apart from that, the board tried to keep the number of informative emails at a minimum and more relevant to Proto, because every organization was sending emails regarding the situation, and they would be less useful if considered as spam. Generally, the members also found the amount of information emails good (see 2.8.1 Annual Survey Results).

550   Lastly, soon after the quarantine started, a Discord server was set up. It was promoted over WhatsApp, Facebook, Instagram, the Proto site, and word of mouth. It was often used for committee meetings or for small groups of people to play games at night. However, during the daytime it was not used often. This is probably because people preferred to work alone or with a small group of friends, for which they have their own ways of communicating.

555   **2.6.2.1 Communication around COVID-19 with committees**

Committees were updated about the situation regarding COVID-19 as soon as possible. When the quarantine started, all committees were updated on the measures regarding their planned activities and short-term future plans. Long-term plans were generally discussed in online committee meetings. Generally, the active members also found the internal
560   communication between the committee(s) and the board satisfactory (see 2.8.1 Annual Survey Results).

2.6.3 Board Experience during COVID-19

Of course, the board had quite some different expectations of their board year than the actual results. First off, due to the limitations, the board had a lot less of the usual work. This
565   resulted in some different projects within and outside Proto being picked up. For example, the board changed some pages on the site, along with organizing the board drive, and more. However, it was clear that, even with the newly picked up projects, it was hard to find motivation. A suggestion for another board in a similar situation would thus also be to find something bigger to work on personally at home, whether it be a very big project for Proto,
570   following subjects, finding a job or something else altogether.

Every board member also had to make changes in the way they handled their function. The Chairman mainly used Slack as a channel to communicate with the rest of the board. This was both done on personal plans and to get updates from the other board members. The Secretary had to make some arrangements to be able to collect physical mail. Taking
575   minutes for board meetings did not change, but preparations have been made for taking minutes during the Change of Boards GMM, since this will most likely take place in a different fashion than normally. The Treasurer made sure that the members could hand in Statements of Expenses through email, and made sure she could access her files at home. The Officer of Internal Affairs made a schedule of things to post on social media, so there
580   was still content to post. The Officer of External Affairs was unable to visit companies, and had to resort to online meetings. A number of external activities were moved to next year. The Officer of Educational Affairs mainly focused her attention on helping out students with their questions about online education and tried to support the staff and teachers by brainstorming about online education and providing student feedback when problems arose.

585   ## 2.7 Member Policy

2.7.1 Candidate Board Acquisition

Acquiring the new Candidate Board went similar to last year. First off, an interest lunch was organised, followed by personal coffee dates between an interested person and a board member. Next to that, it was still possible to host interviews with interested people in person.

590   After the Candidate Board was decided upon, each Candidate Board member got information about their function from their respective function on the board. This was done online. Apart from that, normally, the Candidate Board members get more general information around the Protopolis. Since it seemed like it would not be possible to show the Candidate Board around in person, a new document was written to include this information.
595   Due to some restrictions in Ziverling being lifted, this information was eventually still discussed in person with the Candidate Board.

Lastly, the board organized an (online) weekend, during which the Candidate Board could work on their policy plan and get feedback and tips from the board. The weekend was perceived as useful by the Candidate Board, but it mostly encouraged the Candidate Board
600   to work together amongst themselves and not as much to also discuss things with the board or to ask them questions. This was not a problem, but was different than the expectations of the board. Apart from that, there was also less motivation to work hard during the whole weekend, than there probably would have been if it would have been organized physically.

2.7.2 Active Member Appreciation

605   A couple of active member trophies were distributed at the beginning of the year. The remaining trophies were in the Protopolis when it was inaccessible. Because of this, new cards were made to thank a couple of people and a committee for their outstanding work.

The planned active member weekend had been postponed to the end of November due to COVID-19. As it is very likely it is still not deemed safe to gather closely with big groups at
610   that time, the board decided to cancel the weekend. It is believed that the active member activity, that was also postponed, can still take place.

To still thank our members in this academic year, an Active Member Quiz Show was organized. Most participants really enjoyed this activity, even though the newer members might have not had the same knowledge as the older members. Next to that, the board
615   brought or sent personalised cards to all active members.

2.7.3 Board Accessibility

One of the plans of the board was to try to involve more of the non-active members in Proto. This has been tried by bringing coffee and tea, organizing a Good Idea Drink and Open Board Meetings. At the half-year mark, it was already seen that this is quite hard to improve
620   upon. However, from the survey, it could be seen that most members who have not visited

an activity in the last half year, did feel welcome on the Proto Discord. This might not mean more members have become involved with the association, but it does mean that most at least feel welcome.

625 To also stay accessible during the quarantine, the board was active every once in a while on Discord. Apart from that, Coffee Time was introduced. Coffee Time was organized so that members could socialize with the board or other Proto members for one hour per week on Discord.

The Good Idea Board was introduced at the beginning of the year. After this was deemed a success, as many ideas were shared on this board, the Good Idea Board was also
630 implemented on the Proto site. This has not been promoted yet, as it was fully completed just before the summer holidays.

2.7.4 International Students

Plans were made to organize a Culture Fair, along with the Internationalization Committee OS. During this fair, all kinds of aspects of culture were going to be shown and presented.
635 There would have been music and dance groups, but also stands for different countries where you could talk to someone that would give information about their culture. Sadly, this had to be cancelled because of the COVID-19 restrictions, but it was speculated that this activity would have appealed to a lot of international students. An International Day was organized by the CreaTe and iTech staff after the Kick-In in 2019, to help introduce some of
640 the international students to the Netherlands and our University. Two members of the board hosted this day to get to know our new international students and help them out. This also gave the Board a chance to give them more information about Proto.

2.7.5 Master Students

Since there were no members in the InteracCie committee, few activities focussed on our
645 master students were organized (see 3.23).

2.8 Communication

2.8.1 Staff communication

The board had a meeting with the program director once a month to maintain good communication with the study programmes. Due to COVID-19, the board went from meeting
650 only once a month with the program director to meeting with her every week or two weeks. It created a nice flow of communication between the staff and the board. This close communication resulted in fast updates about what was happening with students and the study programmes and proved to be very beneficial for both parties.

2.8.2 UT Communication

655   At the beginning of the COVID-19 outbreak, the university was quick with their information flow to students. This was very convenient for the board, as they could also react quicker because they had enough information in time.

However, as time went on, study associations got less information from the UT. Proto has worked on improving this communication in cooperation with OS (Organization of Study
660   Associations). This issue has been addressed to the OS Candidate Board and will hopefully be improved upon next year.

Apart from the general UT communication, the EEMCS chairmen were also in a WhatsApp group with Didi Oude Veldhuis (Secretary Office for Educational Support), where she could share more specific information from the faculty if she had any.

665   Michel ten Bulte (supporting staff and Zilverling building manager) was contacted when the board needed to access the Protopolis. From mid-June onwards, the board could access the room by themselves again (with permission). This was also arranged with Michel.

Lastly, Thom Paulstra (rector magnificus of the UT) held a meeting with all Officers of Educational Affairs from study associations, concerning the priorities the UT should have
670   next year. This gave the study associations a chance to give important input from a student perspective. Study associations concluded that the highest priority should be given to our new students since they do not yet know the student way of life in regards to a new educational system and a new community. In addition, it was also discussed that more practical and project orientated study programs should really make sure to continue as much
675   practical work as safely possible physically on campus. Thom Paulstra listened to these ideas and promised the feedback would be taken into consideration while the UT was creating their Corona policies for the next academic year.

2.9 Other

2.9.1 DokuWiki

680   The re-organised version of the DokuWiki has been launched. A section with information on societies has been added, along with a request form for societies. Next to that, an archive was created for all the news articles that are posted on the Proto website. On request, all minutes from Open Board Meetings were also archived on the DokuWiki.

2.9.2 Food Policy

685   **2.9.2.1 Food for Helpers**

Looking back at all the drinks that have been organised this year, 70% of all EROs and drafters present at those events have made use of the compensation they were eligible for. This percentage has increased slightly since the half-year mark, at which it was 63%. At the

690   half-year point, the decision was made to allow EROs who can be present from 18:00 to 20:00 on drinks only to also make use of our helper budget. However, there were no official records made if/when this situation actually occurred during drinks. Because of this, it is unclear if this new rule is the reason why the usage of our helper budget during drinks has slightly increased.

695   On the Financial GMM, it was announced that photographers also would be able to get helper compensation from that moment on and that we would start being more lenient with giving the compensation in general. However, because only two weeks later Proto stopped organising activities due to the COVID-19 crisis, the effects of this cannot be seen yet. It is still important that these changes to the rules will persist during the coming years, in accordance with the candidate board. Supporting our helpers is important, and should not be
700   compromised to save money.

2.9.2.2 Allergies

There have been no further developments on the subject of allergies since the half-yearly report. Members are still satisfied with how allergies are handled within Proto. The list of options for common food allergies for establishments Proto often orders food at was not
705   created, because it was not high on the list of priorities anymore due to both a lack of motivation and there being no real need for it.

2.9.3 Mental Health

In January the board organised a mental health lunch lecture that had a high attendance The topic of mental health interested many people that were all very happy to receive the
710   slides of the lecture afterwards. After the mental health lunch lecture, the board planned on continuing this type of lunch lecture on different topics regarding mental health. The first topic would have been addiction, for which an appointment with an addiction clinic was made together with the study advisor. This appointment was set to ask someone to give a lunch lecture but also to gain more insight about how small and trustworthy student groups can be
715   set up so that students can talk about their mental health issues with each other. This could help normalize these issues and help students feel less alone in their problems. However, due to COVID-19 the appointment and all other plans regarding mental health could sadly not be realised.

2.9.4 Merchandise

720   A new Proto sweater was designed by the merchandise group of the GraphiCie. For a while, the sweaters could be pre-ordered in the OmNomCom, but due to COVID-19, the board was not able to reach many people. Since screen printing was desired as opposed to the standard foil printing at Red Drop, a minimum amount was needed for the chosen printing service, resulting in the discontinuation of the actual purchase of the sweaters. However, in
725   consultation with the candidate board, the sale of the Proto sweaters will be carried on next year.

2.9.5 Summer break

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Since it was not possible to organise many different activities during the last part of the year, the Board looked into organising activities during Summer Break. Organizing committees were given the choice to keep on working after the academic year was over if they wanted to. Not a lot of committees showed interest, but it still resulted in the End Of The Year Picnic, Minecraft Building Competition and the Culture PopQuiz being organised during the Summer Break.

2.9.5 Updates on the site

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A few changes have been made to the Proto website. A few menu items have been removed, as they can all also be reached through other links on the website. Other than that, a menu item has been added for upcoming students, including information about how to get a room in Enschede and online systems of the university. Apart from that, a page with information about Proto has been added and a history of Proto has been added on the

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DokuWiki.

2.9.6 Other organizations

2.9.6.1 Foundation ICE

Foundation ICE is well on its way in organising their coming study trip, which will happen in the summer of 2021. Participants have been found, some of which are already working on

745

their cases, and a travelling agency and destination have been decided upon. During this whole process, Proto has assisted by offering promotion channels, facilitating an announcement drink for the destination, and financially assisting until Foundation ICE set up their own bank account.

2.9.6.2 Alumni

750

The planned Alumni Dinner and Alumni Panel were cancelled due to COVID-19. Instead, an online Alumni Talk was hosted by Duuk Baten about his work and life experience after CreaTe, which was perceived very positively. Due to the success of the first talk, other alumni were asked to give a lecture later on, but unfortunately, no right moment in the busy last weeks of the year could be found for another talk.

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Next to that, the board is working on organizing an Alumni Day in cooperation with the staff. The Candidate Board member in charge of Alumni events will also help with organizing this event. The Alumni Day will hopefully take place on the 13th of November, either on-campus or online, depending on the COVID-19 measures.

The WhatsApp group that has been started up at the beginning of the year, is still being

760

used every once in a while. It is used by the board for inviting Alumni to events, but also by Alumni themselves to keep each other updated.

2.9.6.3 IAPC

Due to a lack of interest in doing a board year at IAPC, the future of IAPC was very uncertain for a while. Due to this uncertainty and low turn-out for a board, IAPC has decided to move
765   the responsibility of organising a book sale to the study associations themselves. In this way, students can continue to order their books and materials in time and without any problems. Luckily, at the moment of writing this document, four candidate board members have been found that will take over IAPC next academic year. They might not continue all of their previous activities since it is simply not possible to do so as a part-time board of four.
770   Fortunately, their regular sales will still continue, be it with the COVID-19 measures in mind. For further information about the book sale, see 2.4.1.

To improve the communication between IAPC and Proto, Proto has been added to the Board of Advisors of IAPC. This means that Proto will be present during their Board of Advisors meetings about once a month to discuss the general wellbeing of IAPC and any
775   problems that may occur during the (preparations of) the book sale.

2.9.6.4 SBZ

Due to COVID-19, nearly all drinks in quartiles 3 and 4 had to be cancelled. This means that Stichting Borrelbeheer Zilverling (SBZ) will lose a significant amount of money in the calendar year 2020. Because of this, all SBZ affiliated associations will have to compensate
780   for this loss. This also means that the price of beer will have to be raised during the next academic year. For a more detailed overview of the financial consequences regarding SBZ, see documents "SBZ loan proposal" and "Current state of affairs SBZ"

SBZ is keeping close contact with the University to see when physical drinks will be allowed again, with precautions in mind of course.

785   ### 2.9.6.5 Societies

Societies were introduced at the end of the calendar year. After communicating with the legal consultant of the UT, the plans were slightly changed. Societies are now not necessarily (financially) responsible by themselves, as this is something that cannot legally be asked from a society. Whenever money will be spent by societies, a budget plan needs to
790   be run past the Treasurer of Proto, to make sure that the society has thought out their spendings well enough. The documents on the DokuWiki have also been adjusted due to these changes.

Since societies have been officially introduced, four groups of people have applied to become a society. One of the groups has already been accepted: the Lustrum Songciety, as
795   they could already start with their plans during the summer break. The decision to accept the other societies will be up to the Candidate Board, as the plans of those other societies are also all about the next academic year.

2.9.7 Annual Survey Results

The full results of the annual survey can be found in Appendix A. In total 56 people filled in
800   the survey, of which 16 first-year students, 17 second-year students, 9 third-year students,
and 14 older. 45 out of the 56 respondents are studying Creative Technology, 5 respondents
are studying Interaction Technology and 6 are not doing either of those studies. Out of the
56 respondents, 31 were active members.

The opinions on Proto's focus on internationalization differ a bit between the respondents,
805   but are, on average, neutral. Most respondents were quite satisfied with Proto as an
association, as it got a 7.86 on average.

Most respondents were positive about the amount of informative emails they received from
Proto about its COVID-19 measures. All measures taken by Proto seemed clear and no
questions arose from them.

810   Most people were positive about being welcome on the Proto Discord. However, quite some
people (8 out of 56) thought they could not develop themselves within Proto anymore during
the quarantine period. The non-active members were more negative about this question than
the active members. This is probably because committees (generally) still had the freedom
to do committee work, while most workshops and lunch lectures were cancelled, which is the
815   biggest development point for non-active members.

Most people were positive about knowing where to go when there are problems within the
study. Half of the respondents thought the educational mail they received was useful. Most
respondents responded positively to the question if Proto provides enough educational
support. However, this also differed throughout the years and studies. First-year CreaTe
820   students were generally very positive, while quite some of the second year CreaTe students
didn't know much about this. Some suggestions for this would be to hang up a poster with all
educational support Proto offers or highlighting those opportunities more in the introductory
presentations. Third-year CreaTe students were also quite positive, while most I-Tech
students noted that there are some possibilities for improvement.

825   The respondents were generally very positive about the functioning of the board and about
the board being present often enough on Discord and/or at activities. However, quite some
people did not know whether the board was present often enough. This is probably due to
the fact that these members themselves weren't around often.

The board in general got an average grade of 7.96. The opinions on the support of the board
830   differ a bit, as about half of the respondents were positive, but also a quarter neutral or
negative. However, most respondents were positive on the other questions about the board,
including the openness of the board, having enough opportunities for feedback and the
board not acting superior to their members. Quite some respondents did not know about
Proto's representation towards external parties, which is probably due to the fact that not
835   many activities have been organized with other associations or companies in the second half

of the year. The ones who did know about Proto's representation, generally reacted positively.

Most active members responded positively to being appreciated as an active member, having good internal communication between committees and the board (around COVID-
840   19), having well-organized committees and knowing where to go with problems, and having enough freedom to pursue their own ideas, even during the quarantine.

Only about half of the respondents joined an activity by Proto in the past half-year, which is probably due to the activities being online. WhatsApp still seems to be the most effective way of promotion. Generally, the respondents were positive about the activities.

845   The respondents were positive about the number of activities during the quarantine. The variety, however, was rated less good. A bit more than a third of the respondents reacted positively, a bit more than a third reacted neutral or negatively and a fourth did not know.

The respondents were quite split on which activities they wanted more of. Most popular were the creative activities (DIY nights, arts and crafts, etc.), followed by people saying all types of
850   activities have enough. None of the respondents said they wanted more online drinks. The board also stopped organizing those, after 2 or 3 drinks, which were all not well-visited. Some respondents wanted less game nights, laidback activities and online drinks, while most respondents did not want less of any activity type.

Respondents were also asked to elaborate on their interest for career events if they have it,
855   and answers differed a lot. Some respondents wanted more design-related events, while others wanted more in-depth lunch lectures or workshops.

A general comment on the survey was that it did not go in-depth on some questions, thus making it hard to understand the context of the answers given. Thus, it is clear that some points are good or bad, but not why. A suggestion has been made to the Candidate Board to
860   improve upon this in the coming year.

3. Committees

3.1 Forming Committees

The second committee market was organized in a similar way as the first committee market. However, instead of using paper committee interest lists, laptops with Google Forms were used. A laptop was present at each committee table. The interested person had to fill in their name and email address. Because the interest lists were digital now, it was much easier to process these lists and distribute them, resulting in shorter waiting times for the interested people to hear from their committee.

The committee market was well visited as 44 participants signed up on the Proto website.

3.2 Acquisition Committee

See 2.5.1.

3.3 Activity Committee Extraordinaire

In Q1 and Q2, the ACE organised a cosy beer tasting at Stanislaus, a creative halloween escape room night and a fun indoor camping weekend. These activities were all received nicely by its participants, especially the halloween night. Due to the popularity of the murder dinner last year, the ACE decided to repeat this activity in Q3. The signup was filled quickly and like last year participants were very enthusiastic. Due to COVID-19, the mini summer festival the ACE had planned on organising could not take place, which was a shame since the biggest part of the ACE budget had been allocated for this activity. The committee tried to organise an online Werewolves game night, but unfortunately there were not enough participants and the activity was cancelled. The ACE has already planned the summer festival again for next year as they are very enthusiastic about it.

3.4 Almanac Committee

After the second committee market, the Almanac Committee was formed and started meetings at the end of March. A theme for the Almanac was decided upon in collaboration with the Lustrum Committee, and brainstorms were held about the design, which is now in full development. The content of the Almanac is also being worked on currently, and the aim is to have parts of the content and the general design finished before the start of the academic year 2020-2021. A publisher has also been chosen and the entire committee is excited to start putting together the first version of our Almanac.

3.5 BonCie

This year, the BonCie did not organize an activity. It was decided that the BonCie would quit being a committee and would become a society if enough people were interested in joining

895 this society. However, no people have shown interest in becoming a member of such a society, so for now, the BonCie has been disbanded.

3.6 Board of Advisors

The board had a planned meeting two times throughout the year. The first meeting was at the start of the year, to speak about the personal plans of each board member. The second meeting was halfway through the year, to evaluate how things were going and what could go

900 better. Apart from that, the Board of Advisors was asked for an opinion on certain matters a couple of times when the board felt like they needed more input. This happened for example when discussing the board weekend, in which, in its usual state, it is hard to keep 1.5 meters distance from each other. Members of the Board of Advisors would also sometimes ask board members personally how it was going to check up on them. During the quarantaine,

905 the Board of Advisors talked to the board about their issues on WhatsApp, along with helping them find bonding opportunities during the quarentaine time.

3.7 Camp Committee

During the second committee market, there was enough interest in the Camp Committee to fill the committee. Since there was too much interest, they held interviews with all the people

910 who were interested.

The Camp Committee has been busy with organizing the camp and getting Activists for the camp, but due to the COVID-19 restrictions, it was decided to cancel camp for the date that was set for it now.

3.8 Culture Committee

915 This second half of the year, the Culture Committee has organized a Valentine's Day Rose sale and some online movies nights. Sadly, the movie nights have not been well visited.

The Culture Committee wanted to organize a jam session, but it had to be cancelled because of the COVID-19 restrictions. Furthermore, they organized a Culture PopQuiz, but it had to be moved to next year because there were not enough participants.

920 The committee members found the committee a fun and relatively easy committee to start with. Some members are enthusiastic about continuing next year, so they can still organize the activities that had to be cancelled.

3.9 Dies Committee

Due to the COVID-19 restrictions, all original Dies activities had to be cancelled. To make up

925 for this, the Dies Committee organized some online events.

An Online Dies Dinner was organized during which the Candidate Board was announced. It was a well-received event with 48 participants signed up on the Proto website. People cooked their own meal at home and had dinner while socializing on Discord with other Proto members. Later that evening, the Candidate Board was announced and people had room to congratulate them and ask questions.

930

The committee also organized an online drink, during which a movie was shown, and an online Brak Brunch the morning after the drink. Instead of during the Brak Brunch, Erik Faber held his presentation during lunch on a different date, because this worked out better for Erik.

935   A new event the Dies Committee organized was an online Cake Baking contest. This event had only three participants, but it was fun anyways for both the committee and the participants.

There has been an evaluation of this year's Dies. Since the switch from physical to online activities was mainly discussed, the document is not necessarily useful for the next Dies

940   Committee, taking into account that the COVID-19 measures will then have been revoked.

3.10 DisCo

The DisCo organized two parties this year: the Villains Party and the Valentine's Party. Due to the low workload of the committee, it was also decided to meet once every two weeks instead of weekly. The decision to have only four members in this committee seemed to

945   have been a good choice, because there aren't that many tasks.

Due to COVID-19, the EEMCS party and the party in Module 1, next academic year, have been cancelled. The committee did still meet up about every month to keep in touch and stay up to date with the measures and possibilities. However, as time went along, it did not seem feasible anymore to host a party in the near future.

950   ## 3.11 DIYCie '18-19

Due to COVID-19, the LED matrix workshop had to be moved to the 16th of September. Due to personal circumstances, the software of the LED matrix had to be restarted and is now being finished. Apart from that, the manual is now also being finished. The committee had an evaluation at the end of the year, in which different points were addressed. For example, the

955   expectations of the workload were different than the workload actually was. This also caused multiple members to drop out of the committee along the way. Due to shifts in the committee, also the structure within it wasn't very clear. Lastly, the committee felt like they could have had more close contact with the Officer of External Affairs and the Treasurer. On a positive note, the committee noted that the atmosphere within the committee had improved

960   a lot, along with the work that has been done.

3.12 DIYCie '19-20

The committee is still busy building the first prototype. Because of COVID-19, it is hard to meet up and work on the prototype. Instead, they planned some afternoons during which the committee was present online to work individually on the prototype. Because it is hard to
965   work on the same prototype individually, the process of making the prototype has slowed down. As of now, the first prototype is not finished. The committee has not found sponsorship either.

The committee did an evaluation at the end of the academic year. The main conclusion was that it was hard to work on the prototype during the COVID-19 crisis. People generally found
970   this committee fun and interesting.

3.13 EducaCie

See 2.4.2.

3.14 EEMCS Trip

The trip to Prague was cancelled due to COVID-19. The current committee decided together
975   with the upcoming board responsibles to postpone the trip altogether to next year. This means that it's already decided that the upcoming EEMCS-trip will go to Prague. In this way, the preparations made by the committee will not have been in vain. All costs made by the committee have been covered by the participating associations. Participants did not have to pay anything.

980   ## 3.15 EmergenCie

Due to COVID-19 there are no updates on this committee. An evaluation did take place, which gave a lot of good tips for next year, which have been communicated to the candidate board responsible for the EmergenCie.

3.16 ENTROPcY

985   The ENTROPcY organised a visit to the Christmas market in Münster in December. Due to COVID-19, no further activities were organised by this committee even though there was a plan to organise a solder workshop. No committee needed the help of the ENTROPcY this year.

3.17 First Year Committee

990   The First Year Committee organised a number of online activities during the COVID-19 crisis, like a gameshow, a crazy-88 bingo and online beer tasting. These activities were generally decently-visited and received. However, a number of standard First Year

Committee activities could not be organised. These include the Grolsch tour, the Family Day and the Kick-In Party.

3.18 FishCie

The FishCie has maintained the fish in our aquarium to the best of their ability. Due to only having limited access to the Protopolis the FishCie could not feed the fish every week. An ERO, that is in the Zilverling often, fed the fish once a week with a holiday tablet that lasts for a week. Once in a while, one of the committee members accesses the Protopolis to clean the aquarium. Towards the end of the summer holiday the committee decided that they would take over feeding the fish themselves again since it would be possible for the committee to arrange entrance to the Protopolis. In this way the committee can keep a careful eye on the fishes and clean the aquarium more often.

3.19 Gala Committee

This year a gala was held at Fellini's together with Astatine and Atlantis. Around 350 people joined, of which 175 were Proto members.

The organization of the pre-events went rather smoothly and they were well received. The suit fitting took place at Gents, about which both parties were pleased.

No major problems were encountered during the gala. There were some miscommunications between the band and the committee about their necessary equipment and funding the tickets of band member's dates, but both problems could be resolved just before the gala. Next to that, Fellini's seemed just a bit too small for the number of participants. Due to this, there was not a lot of room for the band, it was hard to get drinks quickly and people had to wait in line for a long time to get their picture taken.

Communication between the different associations went rather smoothly. A minor issue arose at the beginning of preparations when it turned out that not all board responsibles expected to actively participate in committee meetings, but this was resolved by clearly re-evaluating the expectations the three parties had of each other. To help upcoming gala committees, a shared document was made by Astatine in which all study associations can add their experiences with certain gala locations.

3.20 GraphiCie

Due to COVID-19 there are no updates on this committee. An evaluation took place, during which mostly suggestions were made for improvements for next year. For example, the communication between poster designer and poster requester could be better. Generally, the GraphiCie functioned well this year. A poster contest was also held, in which the Proto members could vote on their favorite poster of the year. More than 40 people voted on the survey.

3.21 Guild of Drafters

1030 Before the COVID-19 crisis, a Weizen draft course was organised to teach drafters how to draft a proper Weizen, as this often proved to be difficult. This course wasn't very well visited due to lacking promotion, but the course itself was positively received by the participants that did show up.

A teambuilding activity with the entire Guild was planned, but this could not continue due to COVID-19. The TIPCie does want to pursue more regular teambuilding activities with the 1035 Guild of Drafters as to make our drafters a more close group.

Due to COVID-19, no further drinks were organised in quartiles three and four.

3.22 Handyman Committee

The goal of having more structured meetings has been reached. Next to that, the Handyman page on the DokuWiki has been kept up to date.

1040 Small things were fixed in or were added to the Protopolis. Apart from that, a suggestion box was added to the OmNomCom, so people can give the committee suggestions for new items in the OmNomCom stock. Next to that, the YumYum noodle dispensers were enlarged and given replaceable name tags. Since there were only A6-sized folder holders in Protopolis and most folders are of A5 size, an A5 folder holder was designed and laser-cut. The blanket 1045 rack that was made last year broke and was replaced by a new rack, which fits next to the aquarium

The committee was working on a few projects before the quarantine started, which can be found on the DokuWiki. However, due to COVID-19 these projects have come to a halt.

3.23 Have You Tried Turning It Off And On Again Committee

1050 In the past half year, a lot of things have been changing for Proto in the digital domain. The hosting of the Proto site has completely switched to Antagonist. Next to that, all the content of the physical network drive has been moved to a digital hosting platform as well. Both of these things have been big steps towards future-proofing Proto's digital systems. The documentation of the current website and other digital systems, along with making an easier 1055 adjustment for new members are also currently being discussed within the committee. Next to these developments, there are also still additions that have been made to the website, such as the digital good idea board and societies. Development on the iOS app is also still happening, and the Android application is also in full development again, with steady progress being made. A first beta version of this application was completed at the start of the 1060 summer vacation, and the plans for it will be discussed at the start of the coming year.

3.24 Integration Week Committee

Because the Proto Camp had to be cancelled at the planned date (see 3.6) and the Kick-In will be different because of COVID-19 measures, there are concerns that the integration between the new first years and Proto and its older members will not be as good as other
1065   years. That is why it was decided to start the Integration Week Committee.

Next year, there will be a week filled with activities for the first years in the first quartile. The Integration Week Committee will handle the logistics and the promotion behind this. The activities itself will be organized by different committees, namely the Activity Committee Extraordinair, Camp Committee, Culture Committee, pLAN and the TIPCie. Most committees
1070   already know what they want to organize and are busy preparing this. The committee has close contact with the programme director for CreaTe and ITech, since they want to help the Integration Week Committee financially.

3.25 InteracCie

Since there was no interest in the InteracCie this year, the Board Responsible organized a
1075   drink for the master students during which they could get to know each other better. There was a small number of people that showed up, but the people that did show up had fun. There was also a bouldering event planned, but it had to be cancelled due to COVID-19.

3.26 Kick-In Committee CreaTe

At the start of February, the KICC started meeting together to organise the Kick-In. However,
1080   towards the end of April, it was decided that the Kick-In would take place online because of the COVID-19 measures. The committee has worked hard to create an alternative program for the faculty days of the Kick-In, staying in close contact with CreaTe's programme director, the EEMCS faculty Kick-In committees, and the general Kick-In Committee about how things could be organised with the best interest of the new students in mind.

1085   The faculty kick-in program the KICC was shortened to two days, and took place entirely online, through a Canvas page specifically created for these faculty days. Further communication with the Kick-In do-group parents and participants happened through email and through WhatsApp. Some of our activities could be substituted to an online variant, such as the information presentations and the scavenger hunt, while other activities (like the Lego
1090   Wars) had to be scrapped. A pub quiz was added to the program, and so were a few other minigames. The committee itself was able to meet up physically, keeping enough distance from each other, which helped out a lot with making sure things ran smoothly.

3.27 Lustrum Committee

The lustrum committee has been set up and is busy making preparations for next year's
1095   Lustrum. Acquiring members for the committee went well, as a lot of people showed interest in this committee.

1100 A theme has been decided upon in cooperation with the Almanac committee and all activities have been planned. Some activities have been planned during the Lustrum period (20/4/2021 - 11/5/2021), some outside the Lustrum period. The activities and the theme will be revealed during a reveal event next academic year. The committee has also decided to incorporate a charity within the Lustrum. The committee will try to get sponsorships with companies to realise a bigger budget for the activities. A design group has been set-up with the Almanac Committee to take care of the corporate identity of the Lustrum, like designing a logo.

1105 ## 3.28 OmNomCom

At the end of January, the OmNomCom started doing weekly counts of parts of the stock present in the Protopolis, instead of doing one count for all stock every quartile. This was done with the aim of keeping the OmNomCom system more up to date. This system worked well, and it didn't take a lot of time. Suggestions from the newly added suggestion box also
1110 started coming in, and while it wasn't possible to add every suggestion to the (regular) stock, a few items were ordered when they were suggested (such as skittles and more sausages (in Dutch: knakworsten)). After the Protopolis was closed due to the COVID-19 crisis, the stock was checked twice for items that would expire before the association room could open again. A few of these items were sold to members in bulk in an effort to limit Proto's loss on
1115 the OmNomCom, while the rest of it was donated to the Food Bank. For more information on the financials of the OmNomCom, see the yearly financial report.

3.29 pLAN

The pLAN has been very busy this year, being able to organise a lot of (online) activities. Overall the committee functioned well and there were no major issues. Most activities were
1120 received well, although most online activities were less-visited than physical activities.

Especially at the start of the lockdown, members found that the pLAN was organizing too many activities. This is partly visible in the survey results: 7 people responded that they thought there were too many game nights being organised, while 6 people stated that they wanted more. This could be due to game nights mostly appealing to people who are into
1125 gaming. At the end of the year, the committee decided that they should focus more on quality instead of quantity.

An evaluation took place on whether having 8 committee members is beneficial, and it was concluded that 8 members were not needed for the amount of work the committee was having at the moment. The upcoming board responsible of the pLAN is looking into future
1130 plans for the amount of committee members.

To help further pLAN committees, a document was written with tips and tricks to improve the transition between committees.

A few new VR games were purchased for the Proto steam account using the committee's budget. Since the committee did not use any money from pLAN's reservations, it's been
1135   discussed with the candidate treasurer to put a cap on the pLAN reservations. The reservations will most likely not be needed anymore for replacing broken controllers, since the committee brings their own equipment. Instead, it will be used to purchase a bigger, more expensive multiplayer game once in a while.

3.30 Protography

1140   In the past half-year, the Protography has started using a new picture hosting system. There were some minor bugs and complications, but the system now works properly. After the start of the COVID-19 crisis, no events were organised anymore where pictures could be taken. Hopefully, the full capacity of the new system can be tested next year. In general, not a lot of events were photographed this year. Part of the reason for this was because photographers
1145   were not requested, but there was also limited availability from the members.

3.31 ProtOpeners

A few new members have been added to the committee. These members were given individual tours around Protopolis or in groups when multiple people were added at once. It's been made easier for new additions to the committee to check all they needed to do for the
1150   committee by updating the physical and digital documents on how to be a ProtOpener. Some members also left the committee since they did not think they would have time or would move away from Enschede. Over the year, no major problems were encountered when trying to find ProtOpeners to stay in the association room and keys from the key locker or Hal B did not get lost.

1155   ## 3.32 ProtoTrip

ProtoTrip was organized on the weekend of the 21st of February to the 23rd of February. Going to Berlin by train went fine. One thing that was an issue, was that the train tickets became more expensive when buying more tickets. This was quite unexpected for the ProtoTrip Committee, and caused issues in the budget.

1160   Public transport tickets were also arranged for the participants and this was perceived positively. As to not get bored during the train ride, the committee organized some games for the participants to play. However, this caused the participants to move around in the train, which was inconvenient for other passengers.

Generally, committee communication went fine. It was clear who was responsible for which
1165   activity. As the committee also wanted some input from the participants, they were sent a survey to evaluate the trip. These evaluation points were taken into account when evaluating the committee. Apart from that, the committee heard that participants would prefer a physical evaluation (as well), so this was organized. However, none of the participants turned up to this evaluation.

1170 **3.33 SportCie**

The SportCie has organised the Kick-In sports games, Tai Chi with Erik, Do You Even Bar Bro, jumping at the Krazy Kangaroo and Ice Skating. Preparations were made for a Bouncer Ball lesson, Rugby lesson and the Batavierenrace. Due to COVID-19, these activities, along with the StAf were cancelled. The Bubble Soccer activity that had been planned by the Dies
1175   Committee, will be organized by the SportCie next year. The SportCie has also been working on preparations for this activity.

3.34 Symposium Committee

The symposium date has been set in September and the committee has been working hard all year to contact companies. Six companies had agreed to speak at the symposium.
1180   However due to COVID-19 there was a lot of uncertainty regarding whether a physical symposium could be organized in September. The possibility of organising an online symposium was also discussed but the committee decided that they would not have the right tools to create a professional online symposium that would be interesting enough for the participating companies and students. Since the COVID-19 situation did not change a lot as
1185   the summer holiday approached, the committee decided to cancel the symposium in September. Possibilities for a new committee and symposium have been discussed with the candidate board.

3.35 TIPCie

Due to COVID-19, no further drinks have been organised in quartile three and four. Instead,
1190   the TIPCie worked on preparing for the next academic year. Two committee-specific transition documents have been made: one for the treasurer and one for the board-responsible, as these functions have very specific tasks within the committee.

Two new persons have joined the committee, and more will be searched for in the next academic year, as 4 current committee members will leave the committee. However, due to
1195   COVID-19, new members can currently not be trained for their functions properly. This will be done once drinks are allowed on the UT again.

The drinks this year weren't all visited equally well, probably due to the decline in Proto's drinking culture. While bigger theme drinks did sustain a big number of attendees, the smaller drinks often felt unnecessary as the committee would still put a lot of work in for little
1200   payoff. Considering this, combined with the size of the committee, the committee might switch to organizing drinks biweekly during the next academic year.

Appendix A - Annual Survey Results

A.1 Age distribution
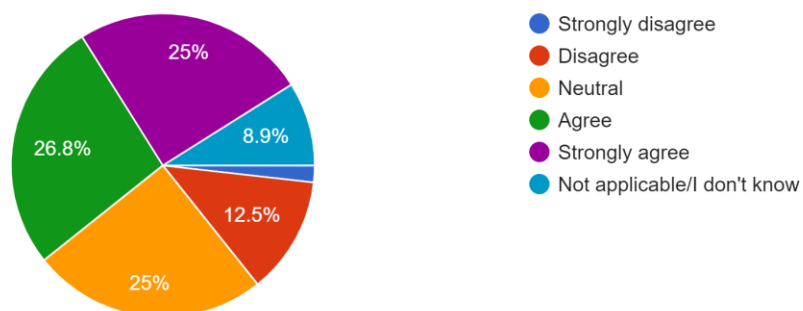
Which year student are you?
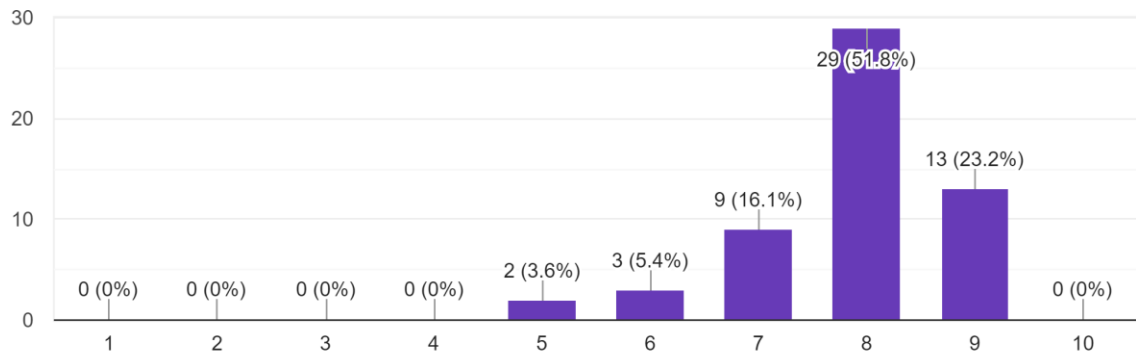56 responses
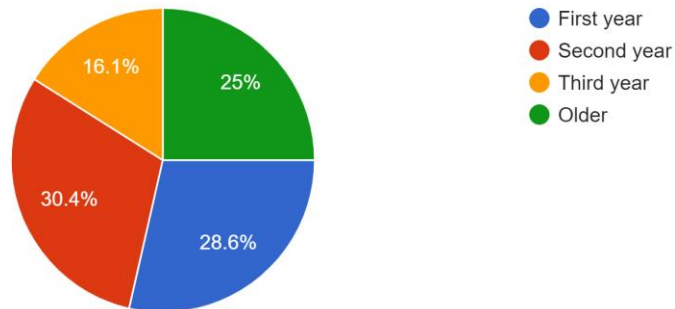
1205

A.2 Proto in general

Proto focuses enough on internationalization. Think of: speaking English on Discord and internationally-focused activities.
56 responses

What grade would you give Proto as an association?
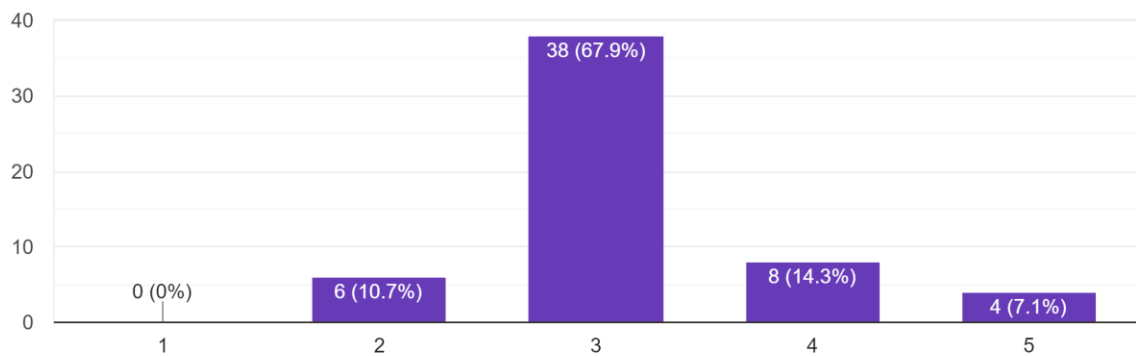56 responses

Average: 7.86

1210　A.3 COVID-19

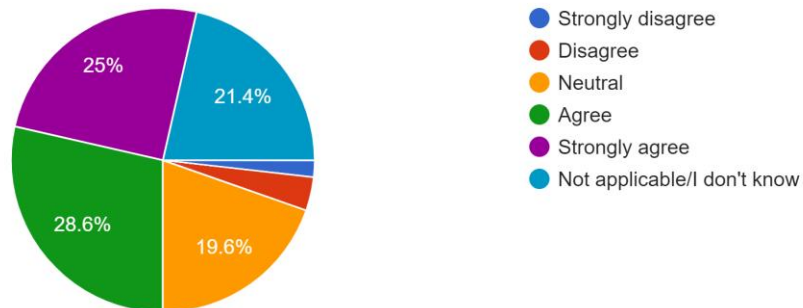I got enough information emails from Proto about their COVID-19 measures.
56 responses

Average: 3.18

I felt like I was welcome on the Proto Discord.
56 responses

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know

I felt like I could still develop myself within Proto (i.e. through committee work, discussion topics, interesting activities) during the quarantine.
56 responses

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know
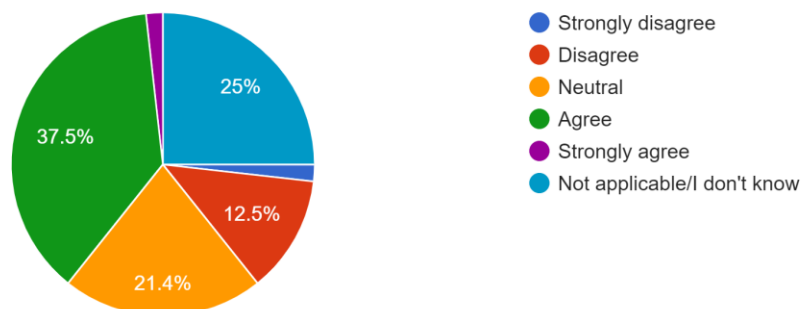
1215

The distribution between active members and non-active members was quite different in this case.

I felt like I could still develop myself within Proto (among non-active members)

- Agree — 24%
- Neutral — 24%
- Disagree — 12%
- Strongly disagree — 4%
- Not applicable/I don't know — 36%
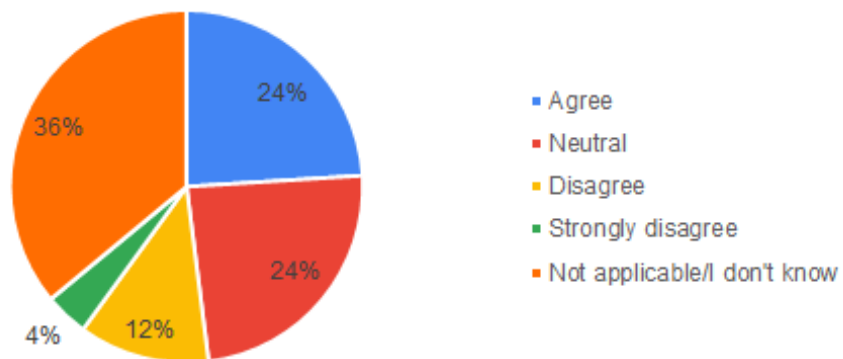
I felt like I could still develop myself within Proto (among active members)

- Strongly agree — 3%
- Agree — 49%
- Neutral — 19%
- Disagree — 13%
- Not applicable/I don't know — 16%

1220
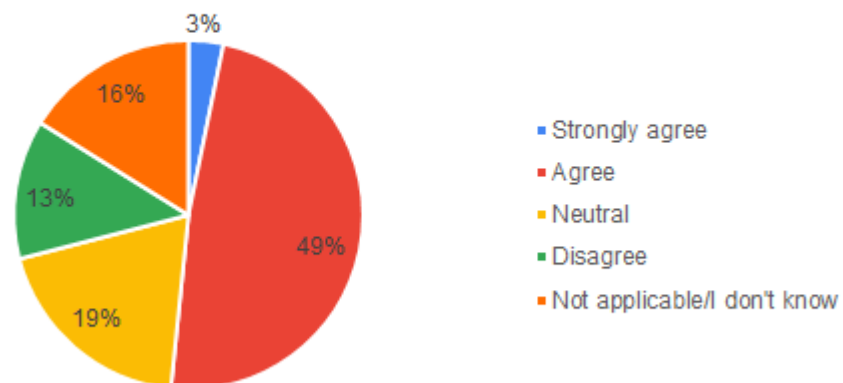
A.4 Study distribution

In which study are you currently enrolled?
56 responses

- Creative Technology
- Interaction Technology
- Other
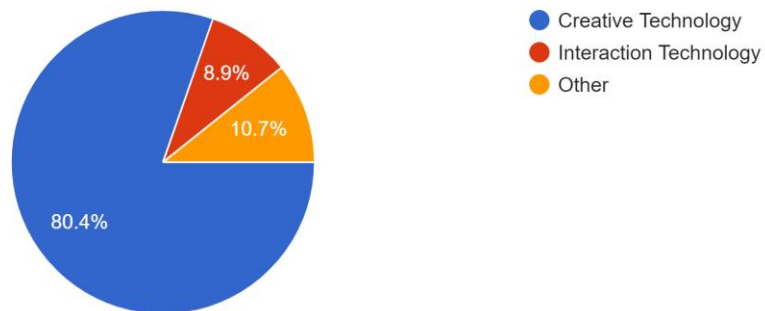
A.5 Education

1225 The questions in A.5 were only asked to students studying Creative Technology or Interaction Technology.

I knew where to go with problems within the study.
50 responses

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly Agree
- Not applicable
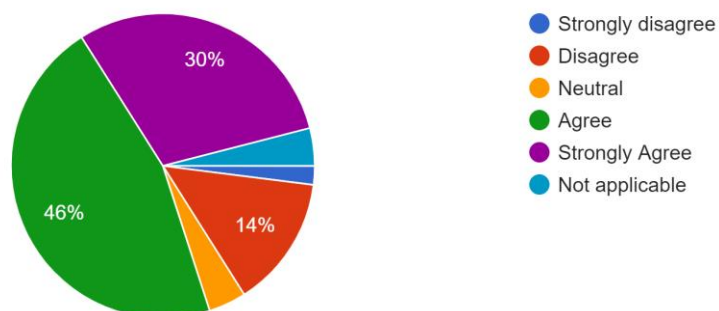
I feel like the educational mail I received was useful.
50 responses
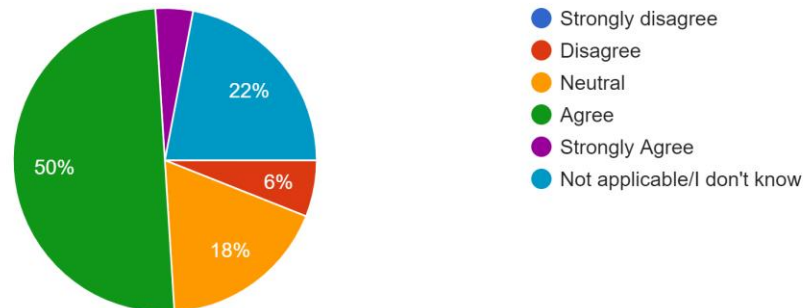
Question 5.3: Do you think Proto provided enough educational support?

Answer:

1230   Most respondents (33) responded positively. However, this also differs throughout the years and studies. Among first year students, almost all respondents (13 out of 14) reacted positively. The other first year student noted that they would like more summaries on the wiki.

1235   The second year students seemed less positive about the educational support. Only 9 out of 17 respondents reacted positively. 7 respondents noted that they did not know if Proto provided enough educational support or have never needed/noticed it before. Another note a second year student made, was that Proto provides enough support, but it is not known among all students. Lastly, one respondent noted they would prefer more studynights.

1240   The third year students were generally quite positive (6 out of 9). The other respondents couldn't say much about it.

Two I-Tech students responded that the support for CreaTe is quite good, but there are possibilities for improvement for I-Tech. However, one other I-Tech student also noted they weren't sure how Proto could help out more.

A.6 Board

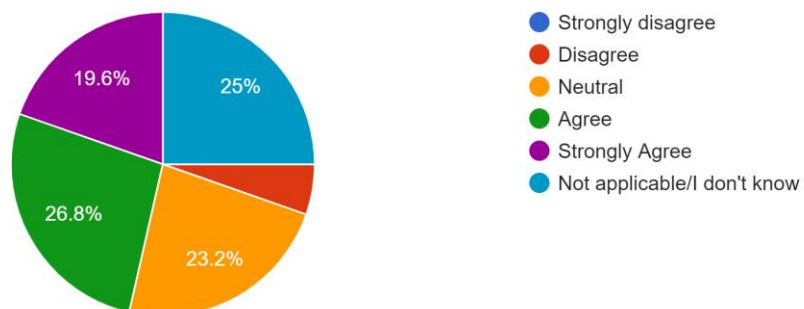**The board has functioned well.**
56 responses

- ● Strongly disagree
- ● Disagree
- ● Neutral
- ● Agree
- ● Strongly Agree
- ● Not applicable/I don't know

35.7%
10.7%
8.9%
44.6%
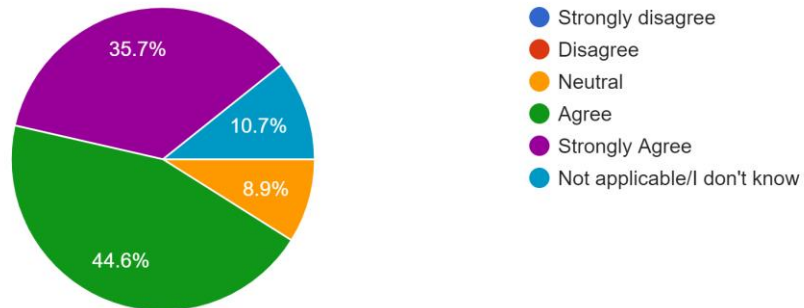
1245

The board was present often enough on Discord/at activities.
56 responses

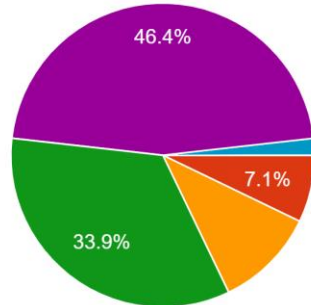- ● Strongly disagree
- ● Disagree
- ● Neutral
- ● Agree
- ● Strongly agree
- ● Not applicable/I don't know

37.5%
16.1%
12.5%
33.9%
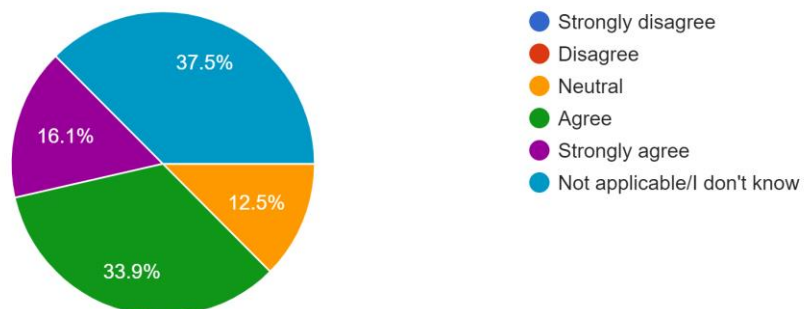
I feel like the board supported me throughout the year.
56 responses

- ● Strongly disagree
- ● Disagree
- ● Neutral
- ● Agree
- ● Strongly Agree
- ● Not applicable/I don't know

19.6%
25%
26.8%
23.2%

The board was approachable.
56 responses

- ● Strongly disagree
- ● Disagree
- ● Neutral
- ● Agree
- ● Strongly Agree
- ● Not applicable/I don't know
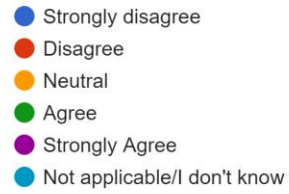
The board was open for questions and feedback.
56 responses

- ● Strongly disagree
- ● Disagree
- ● Neutral
- ● Agree
- ● Strongly Agree
- ● Not applicable/I don't know
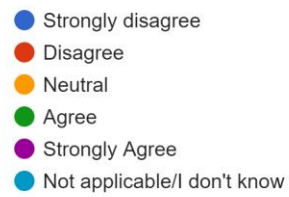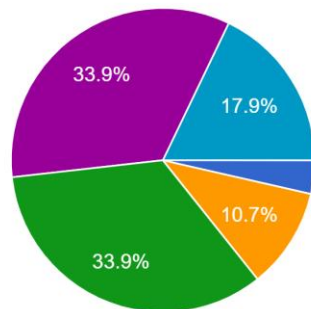
The board acted superior to the members.
56 responses

- ● Strongly disagree
- ● Disagree
- ● Neutral
- ● Agree
- ● Strongly Agree
- ● Not applicable/I don't know

1250
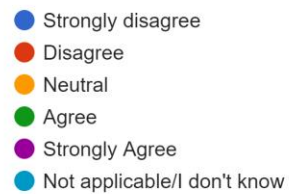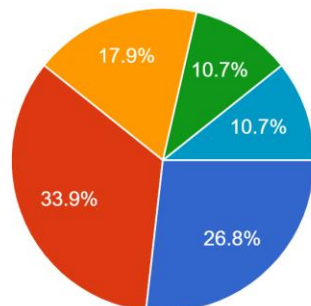
Proto is being well-presented towards external parties (companies, other associations)
56 responses

- Strongly disagree
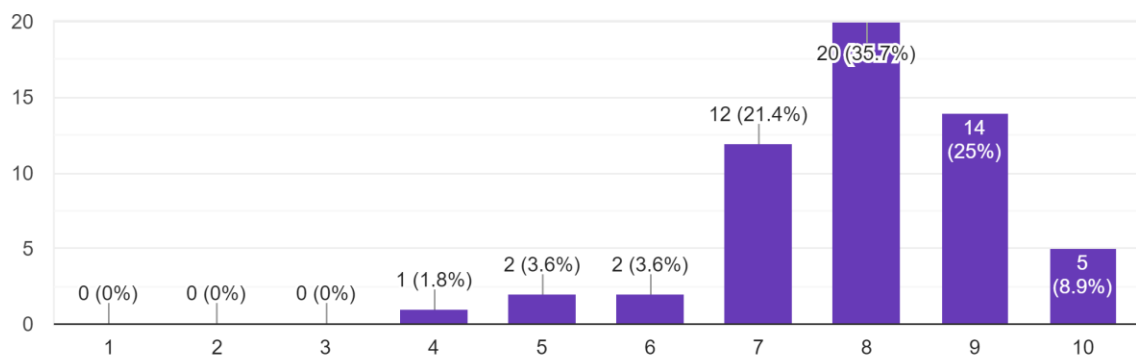- Disagree
- Neutral
- Agree
- Strongly Agree
- Not applicable/I don't know
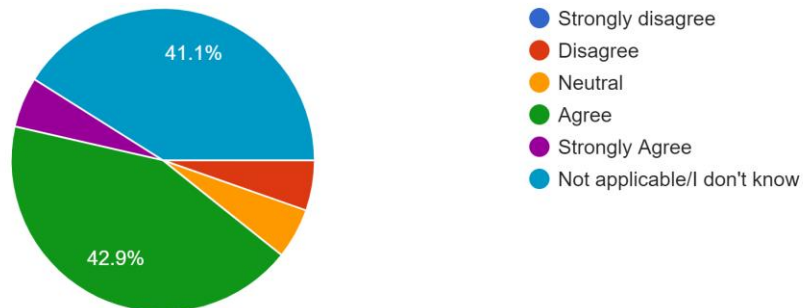
I felt like there were enough opportunities to give feedback/ideas to the board throughout the whole year.
54 responses

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know
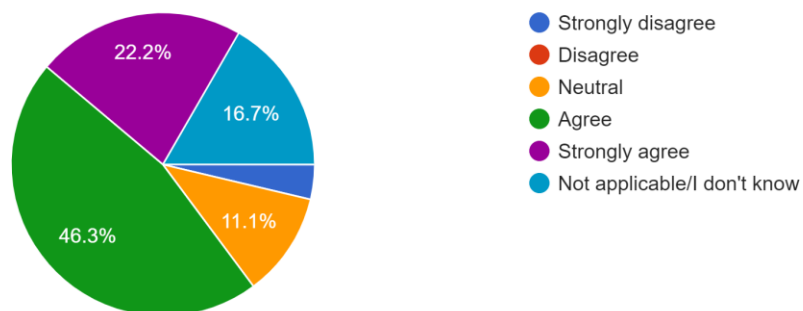
What grade would you give the board?
56 responses

Average: 7.96

1255   ## A.7 Active member distribution
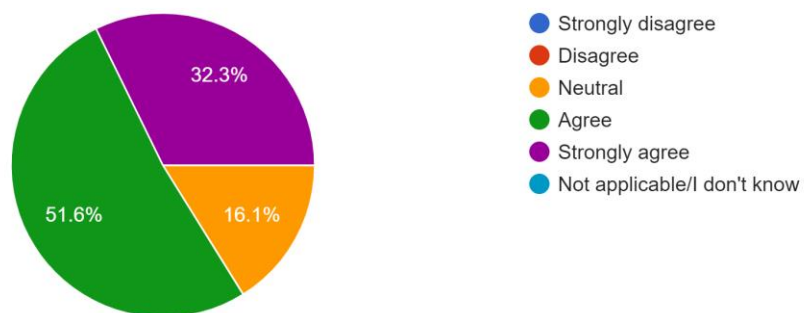
Are you a member of a committee?
56 responses

- Yes
- No

44.6%

55.4%
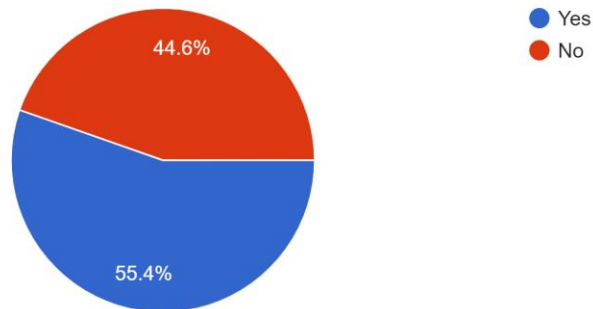
A.8 Active members

The questions in A.8 were only asked to active members.

I feel appreciated as an active member.
31 responses

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know

32.3%

51.6%

16.1%

The internal communication between committees and the board worked well.
31 responses

16.1%
9.7%
9.7%
61.3%

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know.
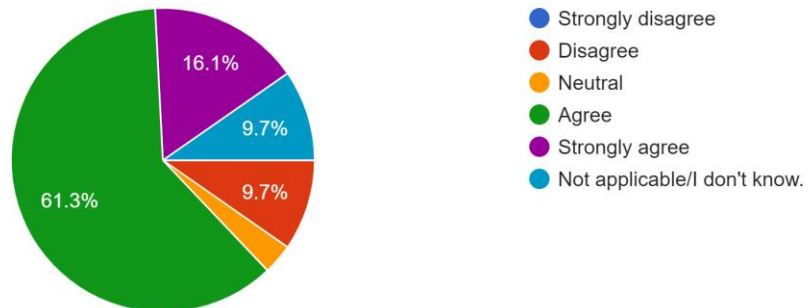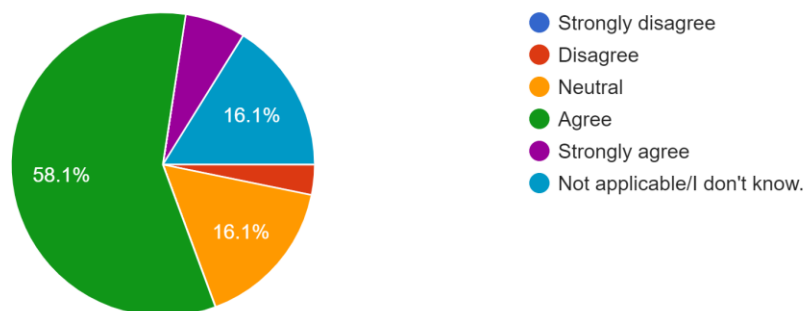
1260
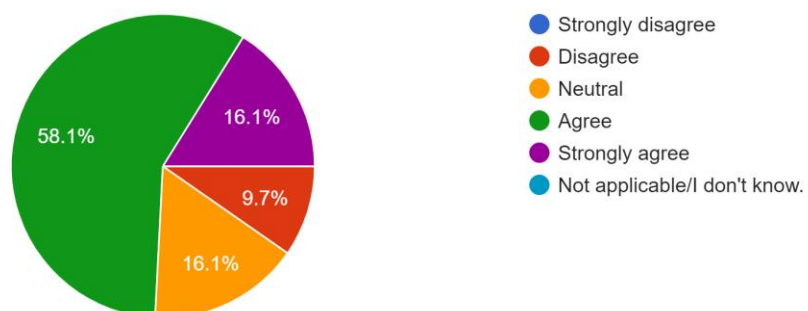
There was good communication between the board and the committee, regarding the measures around COVID-19.
31 responses

58.1%
16.1%
16.1%

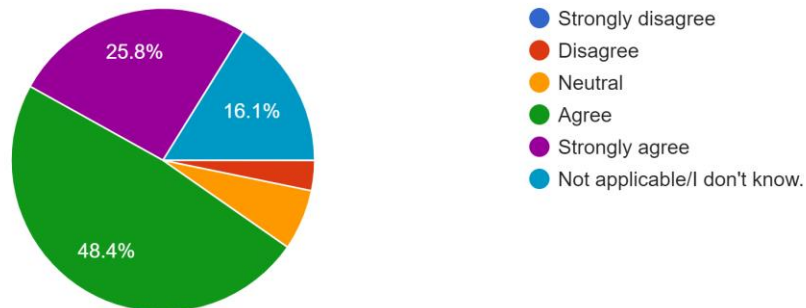- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know.

The committee(s) I am in are well-organized.
31 responses

58.1%
16.1%
16.1%
9.7%

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know.

I knew where to go when there were problems within a committee.
31 responses

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know.

The committee(s) had enough freedom to pursue their own ideas, even during the quarantine.
31 responses

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree
- Not applicable/I don't know.
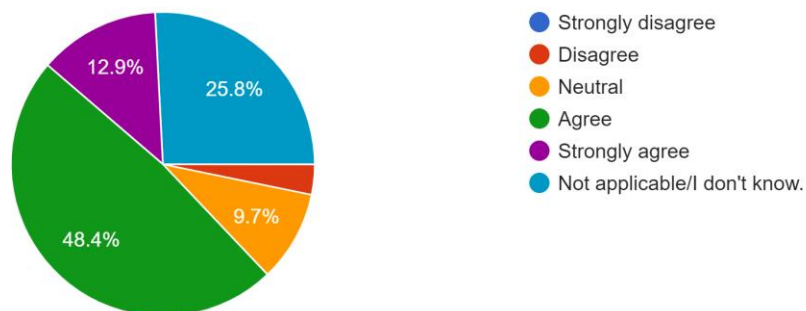
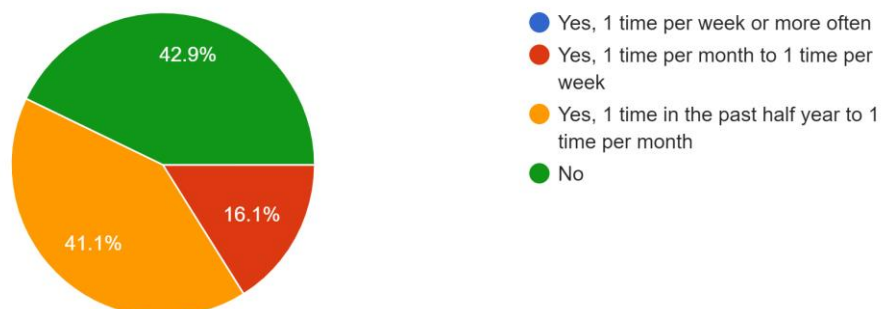## A.9 Joining activities distribution

Have you been to an online activity organised by Proto in the past half year and how often?
56 responses

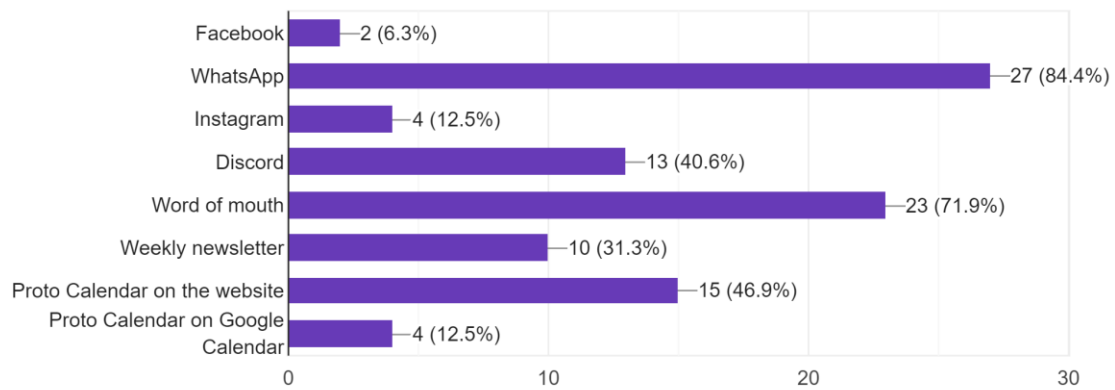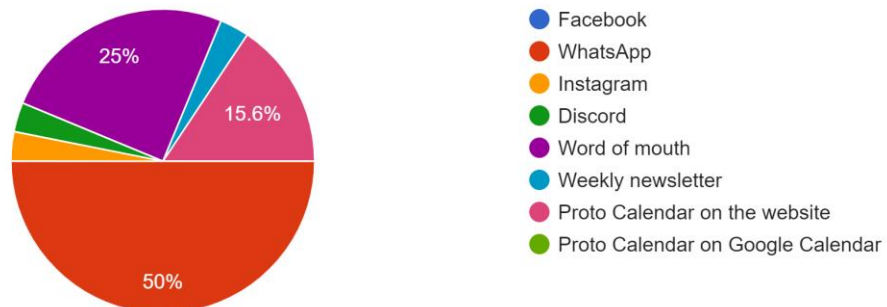- Yes, 1 time per week or more often
- Yes, 1 time per month to 1 time per week
- Yes, 1 time in the past half year to 1 time per month
- No

A.10 Activity organization

I heard about the activity/activities through
32 responses

Facebook	2 (6.3%)
WhatsApp	27 (84.4%)
Instagram	4 (12.5%)
Discord	13 (40.6%)
Word of mouth	23 (71.9%)
Weekly newsletter	10 (31.3%)
Proto Calendar on the website	15 (46.9%)
Proto Calendar on Google Calendar	4 (12.5%)

What was the most effective way of promotion?
32 responses

- Facebook
- WhatsApp
- Instagram
- Discord
- Word of mouth
- Weekly newsletter
- Proto Calendar on the website
- Proto Calendar on Google Calendar

25%
15.6%
50%

The activity/activities was/were fun.
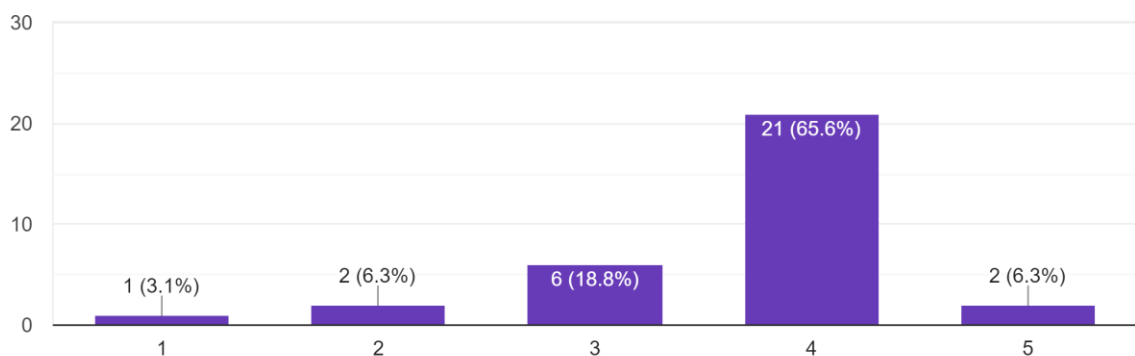
32 responses
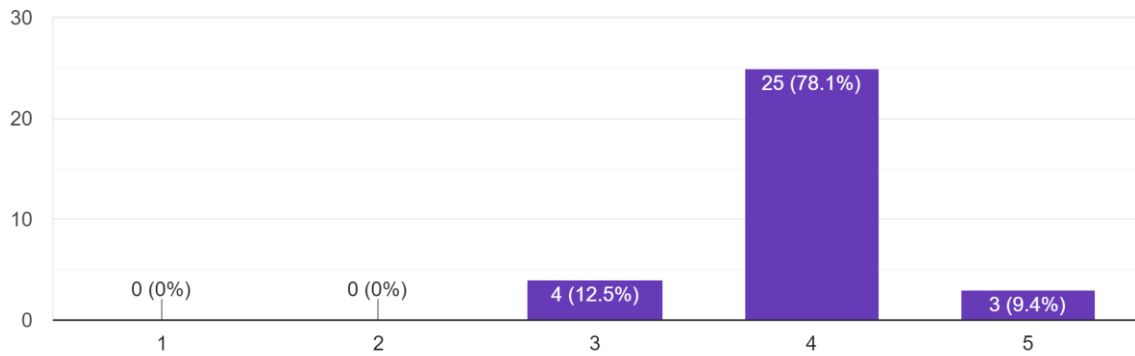
1270

Average: 3.97

The activity/activities was/were well-organised.

32 responses

Average: 3.66

Question 10.5: Any additional comments on the activities?

1275   Answer:
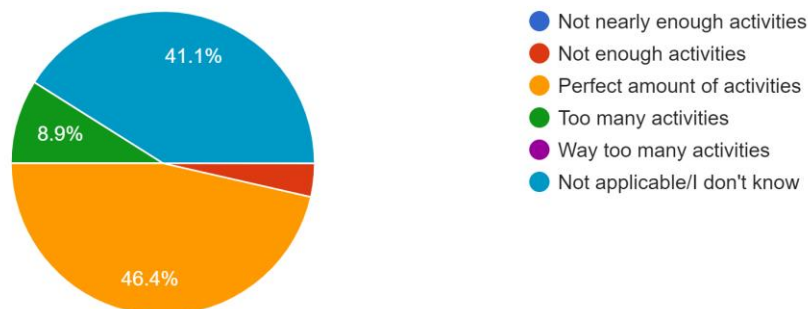
6 respondents noted something down here:

- One member noted that they were happy that Proto did their best to keep it active and organise activities.
- One member noted that they felt more welcome to join activities this year.

1280
- One active member noted that they were especially sad they had to cancel their own activities.
- One member had a note on the survey, as in question 10.4 ("The activity/activities were well-organised") well-organised is not a metric for how fun the activity is.
- One member noted that some activities were hardly promoted and had no members

1285
- signed up for it. They note that, especially during COVID, Proto could have done without those activities.
- One member noted they signed up for a studynight, which was eventually cancelled, but did not get an update.

A.11 Activity distribution

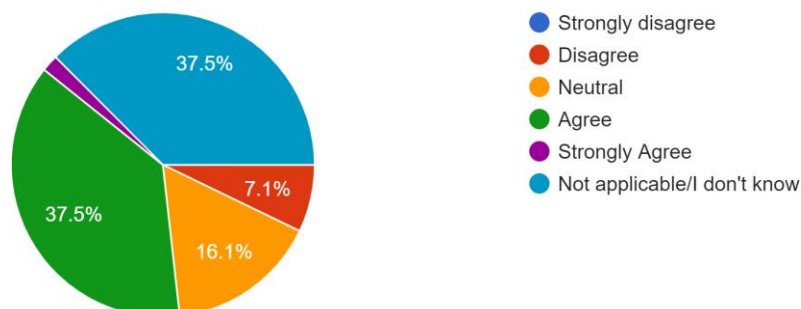Proto organised enough online activities during the quarantine.
56 responses

● Not nearly enough activities
● Not enough activities
● Perfect amount of activities
● Too many activities
● Way too many activities
● Not applicable/I don't know

1290

The variety of the activities (i.e. educational, career and fun activities) was good.
56 responses

● Strongly disagree
● Disagree
● Neutral
● Agree
● Strongly Agree
● Not applicable/I don't know

Because not all of the text was readable, when copying the chart from Google Forms, the following chart has been remade in Excel:

### There are not enough activities in these categories:
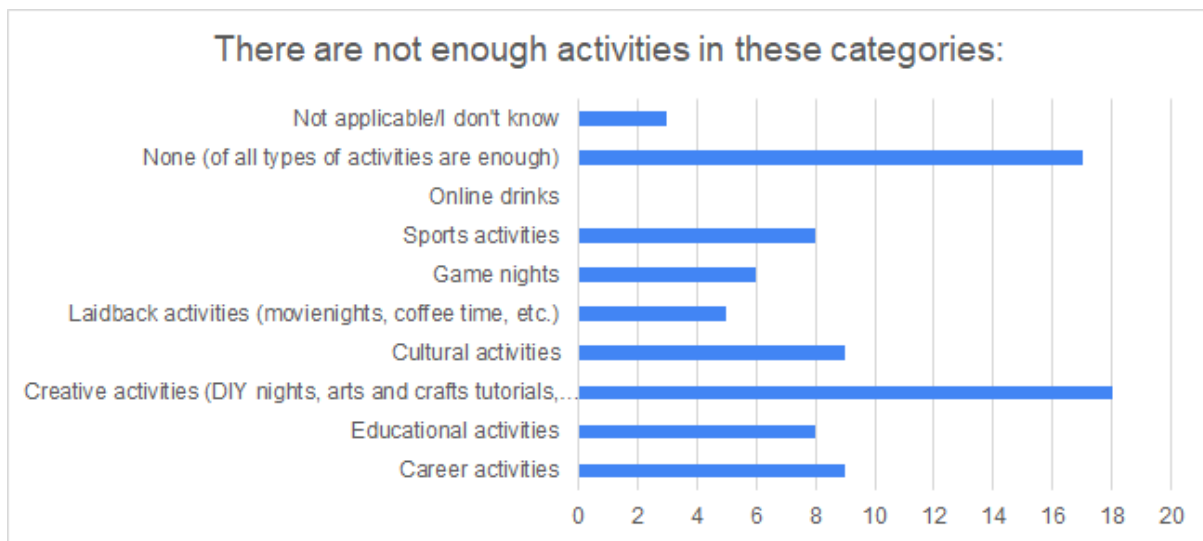
1295   Question 11.4: If you are interested in more career events, what would you specifically look for? Think about: type of event (workshop, lunch lecture, etc.), but also content (company in design, computer science, etc.)

Answer:

21 people responded to this question, resulting in the following mix of answers:

1300
- Four respondents want more design related lunch lectures and/or workshops.
- One respondent wants more events in which you can get personal advice.
- Three respondents want more lunch lectures. Two of them noted they would prefer more in-depth lunch lectures, in more specific fields.
- Four respondents want more workshops. One of them noted they would prefer
1305   hands-on workshops over workshops with just a discussion.
- Respondents brought up these topics individually: health, music, sustainability and Artificial Intelligence/Machine Learning.
- One respondent wants to hear from a more diverse group of Alumni. They only hear about the ones who made a product (such as AER, Homie, etc.) or went into
1310   Computer Science.
- Two respondents want more events in which they will be prepared for looking for their future job.
- One respondent noted that most career events are from recruitment companies (which makes sense, because Proto also needs to make money), but they would
1315   rather also see the companies you would be connected to. A possibility could be to combine the two; having both a recruitment company and a company you could be connected to.
- One respondent noted they would prefer to hear about what it is like to work in a certain company.
1320   - One respondent noted they would like to hear more about freelancing.

Because not all of the text was readable, when copying the chart from Google Forms, the following chart has been remade in Excel:
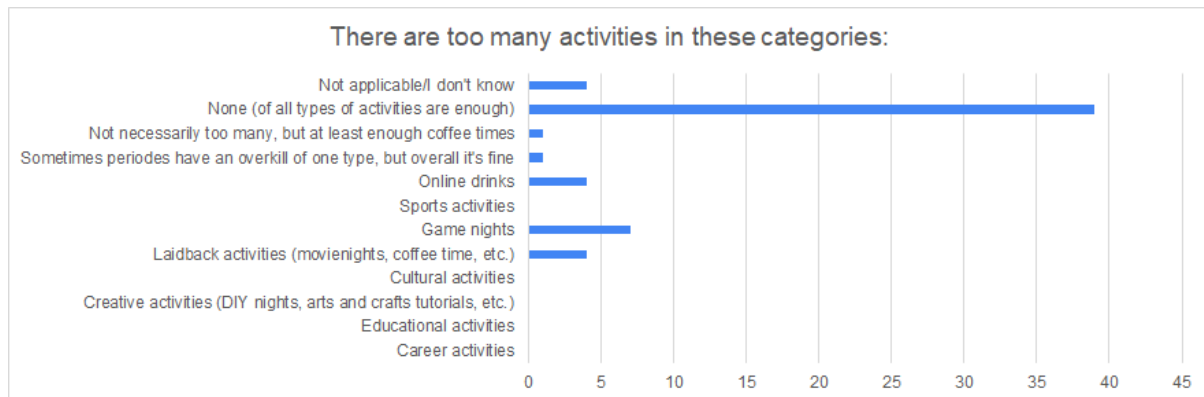
A.12 Other

1325   Question 12.1: Do you have anything you want to say but did not get the opportunity?

Answer:

-     One respondent noted that they felt like the board was not as open to advice, or decided not to act on it when advice was given. Apart from that, they noted that some choices were made that have great impact on the association, without the
1330   interference of the GMM.
-     One respondent noted that there were too many fun activities in the first half of the year, making the calendar quite chaotic. During quarantine, the overall activity division was good.
-     Twelve other respondents ended the survey on a positive note, with a thanks or a
1335   compliment.